



FY 2009

Metropolitan Medical Response Systems (MMRS)

Program Guidance

NYS Office of Homeland Security

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I. Program Overview

The FY09 MMRS program provides funding to designated localities to assist in maintaining plans, delivering training, purchasing equipment and pharmaceuticals, and conducting exercises. The mission of the MMRS is to enhance local medical incident management's ability to coordinate and respond to a mass casualty event during the crucial first hours, until significant external resources arrive and become operational.

MMRS provides the platform for rapid and efficient integration of State and federal medical resources into the local incident management system. Through its established multi-agency, collaborative planning framework, the MMRS program also promotes effective regional coordination of mutual aid with neighboring localities (MMRS "Operational Area").

The FY09 MMRS Program will support the MMRS jurisdictions:

- Establish and support a designated leadership ("MMRS Leadership"), such as a Steering Committee or leadership position(s), to act as the designated POCs for program implementation.
- Integrate local emergency management, health and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
- Promote regional coordination of mutual aid with neighboring localities.
- Regularly validate the subgrantee's local emergency response capability to a mass casualty incident by means of an exercise or other validation means.

Throughout the project period, the NYS Office of Homeland Security will be available to assist counties in enhancing their homeland security programs. If you have any questions regarding the development of your local applications for the FY09 HSGP grants, please contact OHS's Grant Hotline at (866) 837-9133 or grants@security.state.ny.us.

II. General Updates

Directions for Completing Application (Guidance): To complete this application for FY09 MMRS funds, grantees should review this Program Guidance document and the E-Grants Users Tutorial. Second, all budgetary and programmatic information must be entered in the NYS Office of Homeland Security's electronic E-Grants system.

Deadline (Requirement): Each grantee's initial "Grant Reporting Requirements" worksheet is due to OHS by September 30, 2009. Worksheets must be sent to grants@security.state.ny.us. Subsequently, complete applications are due in E-Grants by November 30, 2009.

Period of Performance (New Information): The period of performance for FY09 MMRS funds is 36 months (8/1/09-7/31/12).

FY09 NIMS Implementation (Requirement): All jurisdictions in NYS are expected to meet the FY09 NIMS implementation requirements imposed by the federal Department of Homeland Security. Please contact NYS's NIMS Information Coordinator, Dan Reardon, if you have questions about NIMS implementation. (Dan Reardon; NYS Office of Homeland Security; 518 292-1145; nims@security.state.ny.us)

Drawdown of Funds/Interest (Requirement): This is a reimbursement program, however, if needed, grantees may request an advance of funds. If OHS approves such request, grantees may drawdown funds for up to 120 days prior to expenditure/disbursement. Advanced funds must be placed in an interest bearing account and grantees must account for this interest earned. Local units of government may keep interest earned on Federal grant funds up to \$100 per federal fiscal year. This maximum limit is not per

award; it is inclusive of all interest earned as a result of all Federal grant program funds received per year. Interest earned in excess of \$100 must be remitted to the NYS Office of Homeland Security.

Notice of Waiver for FY09 HSGP Funds (Guidance): Jurisdictions may choose from the following options if they do not want to accept their FY09 HSGP award:

1. Jurisdictions may request that the State retain the local unit of government's allocation of grant funds and spend it on their jurisdiction's behalf; **or**
2. Jurisdictions may refuse an allocation for their jurisdiction with the understanding that the allocation will be expended by the State of New York in direct support of other local homeland security efforts in accordance with FY09 grant guidelines.

If your jurisdiction wishes to exercise either of the above options, please contact the NYS Office of Homeland Security at (866) 837-9133.

III. E-Grants Guidance

E-Grants Support: If you have questions about OHS's E-Grants system, please consult the E-Grants Users Tutorial included in your award package. For questions not addressed in the packet, please contact OHS's Grant Hotline at (866) 837-9133.

E-Grants Tip: In an effort to ease the application development process for grantees, the NYS Office of Homeland Security is encouraging counties to develop fewer projects under the "work plan" tab in E-Grants. For each project you develop, you will be able to list out the task(s) you will complete in support of that project. By combining related tasks under an overarching project, you will be able to submit a condensed application, thus reducing your workload.

IV. 2009 Programmatic Guidance

Application Linkages (Requirement): All allocations and use of funds under the MMRS must support the NYS Homeland Security Strategy and one or more of the State's 14 Investment Justifications (Appendix B). Moreover, all allocations under the MMRS must support the National Preparedness System, which includes the 8 National Priorities and the 37 Target Capabilities, and the DHS Workplan Codes (Appendix A). For more information on the National Preparedness System, please refer to <http://www.fema.gov/prepared/index.shtm>.

Priority Project Listing: All 2009 MMRS funding must be spent in support of one or more of New York State's Investment Justifications. To assist grantees in meeting this requirement, the NYS Office of Homeland Security (OHS), in conjunction with the inter-agency Homeland Security Strategy Work Group (HSSWG), has developed the "2009 Priority Project List". All Priority Projects link directly back to the State's Investment Justifications and the NYS Homeland Security Strategy. We strongly encourage that you utilize the Priority Project List as you develop your spending plans for 2009 grant funds; however, we are not requiring a link to a priority project in E-Grants. Instead, you must select the appropriate State Strategy Goal on the funding allocation tab of E-Grants. Please reference the E-Grants tutorial for instructions.

If you have any questions about the priority projects developed for the FY09 HSGP grants, please contact OHS's Grant Hotline at (866) 837-9133 or grants@security.state.ny.us.

New DHS Funding Baseline: In 2009, 25% of MMRS funding must be allocated to "Strengthening Preparedness Planning," ***which can be done through planning, training and/or exercises activities.***

Additional Application Questions:

- **Intra-County Coordination:** Similar to the FY08 MMRS application, grantees must describe how they will coordinate the development of their FY09 MMRS application within their county (with law enforcement, public health, EMS, etc. at the county and ***specifically sub-county level***).
- **Leveraged Funding:** Grantees are required to detail what other preparedness funding (UASI, EMPG, Citizen Corps, etc.) they have leveraged in support of the projects included in this year's MMRS application.
- **Capability Enhancement:** Grantees must demonstrate how their projects will enhance their capabilities, using the DHS Target Capability List (TCL) as a reference. In E-Grants, users are able to select 1 primary and up to 4 secondary target capabilities for each of their objectives. Additionally, grantees must describe how projects will enhance their capabilities, using the TCL as a reference.
- **NYS Homeland Security Strategy:** Grantees must outline how their projects will support the implementation of the NYS Homeland Security Strategy. Specific goals and objectives should be referenced in your answer. Additionally, grantees must link their application back to Strategy Goals in the "Funding Allocation" tab in E-Grants. (See Section V of the Program Guidance for additional details on the State Strategy).
- **Exercises:** Grantees that are planning to use FY09 funding for exercises must provide the following information in E-Grants for each exercise proposed:
 - **Brief Description of the Exercise:** What jurisdictions and disciplines will be involved, what is the purpose of the exercise, etc.
 - **Timeline:** When will the exercise occur? This information can be provided generally (i.e. Winter 2010)—Specific dates are not needed at this time.
 - **Additional Information:** For additional information on exercises, please refer to Section VI, Authorized Program Expenditures, of this guidance document.

V. New York State Homeland Security Strategy

In April 2009, NYS released its new State Homeland Security Strategy. This Strategy provides a comprehensive framework to guide, organize and unify homeland security efforts in New York State. The Strategy is available online at:

http://www.security.state.ny.us/publications/2009_NYS_Homeland_Security_Strategy.pdf.

We request that your homeland security officials review the Strategy and utilize it in your strategic planning processes. The Strategy, along with the Priority Project List, should be helpful as you develop your 2009 spending plans. All 2009 Priority Projects are directly linked to a goal and objective from the Strategy. We also welcome any feedback you have on the Strategy. Comments can be sent to strategy@security.state.ny.us.

VI. Authorized Program Expenditures

Planning

Planning activities are central to the Metropolitan Medical Response System (MMRS).

Reminder: 25% of your MMRS award must be allocated to "Strengthening Preparedness Planning," ***which can be done through planning, training and/or exercises activities.***

For a complete list on allowable planning costs, please refer to Appendix C: Allowable Cost Matrix.

Organizational Costs

Organizational Costs are not allowed under the Metropolitan Medical Response System (MMRS) grant program.

Equipment

FY09 MMRS funds may be used for equipment acquisition from the 21 equipment categories listed in the FY 2009 G&T Authorized Equipment List (AEL). The AEL is available in its entirety online through the Responders Knowledge Base (RKB) at <https://www.rkb.us/>. For more information on allowable equipment categories, please refer to Appendix C: Allowable Cost Matrix.

Training

Allowable training costs include, but are not limited to, the following: OT/Backfill costs; travel costs; hiring of FT/PT staff or contractors to support training activities.

For more information on allowable training please reference Appendix C: Allowable Cost Matrix.

Reminder: 25% of your MMRS award must be allocated to “Strengthening Preparedness Planning,” ***which can be done through planning, training and/or exercises activities.***

The NYS Training Point of Contact is Cliff Parker. If you have any questions about training, please contact Cliff at training@security.state.ny.us.

Exercises

All exercises conducted using HSGP funding must be compliant with the Homeland Security Exercise and Evaluation Program (HSEEP) guidance. HSEEP requirements are summarized below.

Reminder: 25% of your MMRS award must be allocated to “Strengthening Preparedness Planning,” ***which can be done through planning, training and/or exercises activities.***

For a complete list of allowable costs associated with exercises, please refer to Appendix C: Allowable Cost Matrix.

HSEEP general information:

- HSEEP is a capabilities and performance-based exercise program which provides a standardized policy, methodology, and terminology for exercise development, conduct, evaluation and improvement planning. HSEEP policy and guidance is contained in the HSEEP Volumes 1-4, and can be obtained on the HSEEP web site: www.hseep.dhs.gov, along with the HSEEP Exercise development toolkit.
- The HSEEP Mobile Course has been designed to provide students with an understanding of the guidance and principles of HSEEP. This course is scheduled regularly throughout the state and course offerings are listed on the OHS web site: www.security.state.ny.us/training.

A summary of major HSEEP compliance activities follows:

Exercise notification:

- Exercise Notification Form: When an exercise is scheduled, it must be reported to OHS on the Scheduled Exercise Notification Form. This form must be submitted to the OHS Training and

Exercise Division sixty days prior to the start of each exercise supported with HSGP funds, including any exercise supported by the county through a sub-allocation of its award. This notification form can now be submitted online via the Office of Homeland Security's website:

http://www.security.state.ny.us/training/exercise_notification.php

- National Exercise Schedule: HSEEP guidance requires exercises be placed on the National Exercise Schedule (NEXS). The OHS Exercise Branch will place exercise information on the National Exercise Schedule based on information contained on the exercise notification form received from jurisdictions. OHS also maintains a state exercise schedule on the agency web site.

Exercise development: Exercises must be developed according to HSEEP guidance.

Exercise evaluation and after action reporting:

- Evaluation is the cornerstone of exercises. It documents strengths and areas for improvement in a jurisdiction's preparedness. HSEEP requires all exercises to be evaluated and jurisdictions must submit an exercise After Action Report (AAR) and Improvement Plan (IP). Evaluation takes place using pre developed Exercise Evaluation Guides which are available on the HSEEP web site. The After Action Report/ Improvement Plan summarizes exercise events and includes corrective actions for improvement. The AAR/ IP must be submitted to the OHS Training and Exercise Division sixty days after completion of the exercise. Format, templates and information regarding AAR and IP may be found in HSEEP Volume IV on the HSEEP web site: www.HSEEP.dhs.gov. The HSEEP Mobile course includes very thorough information on development of After Action Reports and Improvement Plans.

Exercise Assistance: The OHS Exercise Branch is available to provide exercise assistance to jurisdictions. Please contact Catherine Lowenski; OHS Exercise Branch Chief at (518-457-0554) or clowenski@security.state.ny.us if you are interested in conducting an exercise using FY09 HSGP funds, and/or have HSEEP or exercise related questions.

Management and Administrative (M&A)

Up to 3% of the award amount may be used to support Management and Administrative costs associated with the implementation of the grant award. Examples of allowable M&A costs include:

- Hire of Full or Part Time Staff to administer grants
- Travel costs
- Meeting related expenses
- Authorized office equipment
- Leasing or renting of space for newly hired personnel during the period of performance for the grant program.

For more information on allowable M&A costs, please refer to Appendix C: Allowable Cost Matrix.

FY09 Construction and Renovation Guidance

FY09 MMRS funds may not be used for any type of construction or renovation.

Unallowable Costs

Local jurisdictions may not charge for indirect costs under this grant program.

Appendix A: DHS Workplan Codes

01. Establish/enhance a terrorism intelligence/early warning system, center, or task force
02. Establish/enhance a agro-terrorism preparedness capabilities
03. Establish/enhance cyber security program
04. Establish/enhance emergency operations center
05. Establish/enhance regional response teams
06. Establish/enhance sustainable homeland security training program
07. Administer and manage the FY09 Homeland Security Grant
08. Establish/enhance sustainable Homeland Security Planning Program
09. Establish/enhance citizen awareness of emergency preparedness, prevention and response measures
10. Establish/enhance citizen / volunteer initiatives
11. Adopt and implement NIMS to include integration of core concepts into plans and procedures
12. Assess vulnerability of and/or harden/protect critical infrastructure and key assets
13. Build/enhance a pharmaceutical stockpile and/or distribution network
14. Develop/enhance interoperable communications system
15. Enhance capability to support international border and waterway security
16. Establish/enhance a public health surveillance system
17. Establish/enhance Citizen Corps Councils
18. Establish/enhance explosive ordnance disposal units/bomb squads
19. Establish/enhance public-private emergency preparedness program
20. Establish/enhance sustainable homeland security exercise program
21. Manage, update and/or implement the State Homeland Security Strategy
22. Manage, update and/or implement the Urban Area Homeland Security Strategy
23. Develop/enhance plans, procedures, and protocols
24. Develop/enhance homeland security / emergency management organization and structure
25. Enhance integration of metropolitan area public health / medical and emergency management capabilities
26. Establish/enhance mass care shelter and alternative medical facilities operations
27. Establish/enhance emergency plans and procedures to reflect the National Response Plan
28. Develop/enhance state and local geospatial data system/Geographic Information System (GIS)
29. Enhance capabilities to recover from all-hazards events
30. Enhance capabilities to respond to all-hazards events.
31. Enhance capability to perform post-incident structural damage and mitigation assessment.
32. Enhance capability to restore lifelines post incident
33. Enhance capability to support economic and community recovery
34. Establish/enhance fusion center

Appendix B:

FY09 NYS Investment Justifications, 8 National Priorities, and 37 Target Capabilities

I. FY09 NYS Investment Justifications

1. Information Fusion and Intelligence Production
2. Communications and Emergency Alerting
3. Counter-Terrorism and Law Enforcement
4. Radiological and Nuclear Detection
5. WMD/HazMat Response and Decontamination
6. Critical Infrastructure Protection
7. Cyber Security
8. Food and Agricultural Safety and Defense
9. Regionalization
10. Incident Management: Training, Exercises, and NIMS Implementation
11. Health Emergency Preparedness
12. Planning, Citizen, and Community Preparedness
13. Sheltering and Disaster Housing
14. Multi-State: Great Lakes Infrastructure Protection

II. 8 National Priorities

1. Implement the National Incident Management System (NIMS) and the National Response Plan (NRP)
2. Expanded Regional Collaboration
3. Implement the Interim National Infrastructure Protection Plan (NIPP)
4. Strengthen Information Sharing and Collaboration Capabilities
5. Strengthen Interoperable Communications Capabilities
6. Strengthen CBRNE Detection, Response, and Decontamination Capabilities
7. Strengthen Medical Surge and Mass Prophylaxis Capabilities
8. Strengthen Planning and Citizen Preparedness Capabilities

III. 24 MMRS-Specific Target Capabilities¹

1. Planning
2. Communications
3. Community Preparedness and Participation
4. Information Gathering and Recognition of Indicators and Warnings
5. CBRNE Detection
6. Epidemiological Surveillance and Investigation
7. Laboratory Testing
8. Critical Resource Logistics and Distribution
9. Responder Safety and Health
10. Public Safety and Security Response
11. Environmental Health

¹ The full Target Capabilities List currently contains 37 capabilities; however, only 24 of these 37 are applicable to the MMRS grant.

12. Fire Incident Response Support
13. WMD/HazMat Response and Decontamination
14. Citizen Evacuation and Shelter-in-Place
15. Isolation and Quarantine
16. Search and Rescue (Land-Based)
17. Emergency Public Information and Warning
18. Emergency Triage and Pre-Hospital Treatment
19. Emergency Public Safety and Security Response
20. Medical Surge
21. Medical Supplies Management and Distribution
22. Mass Prophylaxis
23. Mass Care (Sheltering, Feeding, Related Services)
24. Fatality Management

Appendix C: Allowable Cost Matrix

| Allowable Planning Costs | SHSP | SLETPP | UASI | MMRS |
|---|-------------|---------------|-------------|-------------|
| Developing scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario | Y | Y | Y | Y |
| Develop and implement homeland security support programs & adopt ongoing DHS National Initiatives, including State Preparedness Reports | Y | Y | Y | Y |
| Develop related terrorism prevention activities | Y | Y | Y | Y |
| Develop and enhance plans and protocols | Y | Y | Y | Y |
| Develop and conduct assessments | Y | Y | Y | Y |
| Hiring of full or part-time staff or contractors/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) | Y | Y | Y | Y |
| Conferences to facilitate planning activities | Y | Y | Y | Y |
| Materials required to conduct planning activities | Y | Y | Y | Y |
| Travel/per diem related to planning activities | Y | Y | Y | Y |
| Overtime and backfill costs (IAW operation Cost Guidance) | Y | Y | Y | Y |
| Other project areas with prior approval from FEMA | Y | Y | Y | Y |
| Allowable Organizational Activities | SHSP | SLETPP | UASI | MMRS |
| Overtime for information, investigative, & intelligence sharing activities specifically requested by a federal agency (0 percent of the MMRS allocation) | | Y | Y | |
| Reimbursement for select operation expenses associated with increased security measures at critical infrastructure sites incurred during periods of DHS-declared orange alert (0 percent of the MMRS allocation) | | Y | Y | |
| Hiring of new staff positions/contractors/consultants for participation in information/intelligence analysis & sharing groups or fusion center activities (0 percent of MMRS allocation) | | Y | Y | |
| Allowable Equipment Categories | SHSP | SLETPP | UASI | MMRS |
| Personal Protective Equipment | Y | Y | Y | Y |
| Explosive Device Mitigation & Remediation Equipment | Y | Y | Y | |
| CBRNE Operational Search & Rescue Equipment | Y | Y | Y | Y |
| Information Technology | Y | Y | Y | Y |
| Cyber Security Enhancement Equipment | Y | Y | Y | Y |
| Interoperable Communications Equipment | Y | Y | Y | Y |
| Detection Equipment | Y | Y | Y | Y |
| Decontamination Equipment | Y | | Y | Y |
| Medical | Y | Y | Y | Y |
| Power Equipment | Y | Y | Y | Y |
| CBRNE Reference Materials | Y | Y | Y | Y |
| CBRNE Incident Response Vehicles | Y | Y | Y | Y |
| Terrorism Incident Prevention Equipment | Y | Y | Y | |
| Physical Security Enhancement Equipment | Y | Y | Y | |
| Inspection & Screening Systems | Y | Y | Y | Y |
| Agriculture Terrorism Prevention, Response, & Mitigation Equipment | Y | | Y | Y |
| CBRNE Prevention and Response Watercraft | Y | Y | Y | |
| CBRNE Aviation Equipment | Y | | Y | Y |
| CBRNE Logistical Support Equipment | Y | Y | Y | Y |
| Intervention Equipment | Y | Y | Y | |
| Other Authorized Equipment | Y | Y | Y | Y |
| Allowable Training Costs | | | | |
| <ul style="list-style-type: none"> FEMA Provided Training. FEMA funds the direct delivery of a variety of classes that States can request to meet training needs. These classes are listed in the FEMA approved course catalog listed at http://www.firstrespondertraining.gov/odp_webforms. | | | | |

- **Attending Training Not Provided by FEMA (State or Federal Sponsored Courses).** States, Territories, and Urban Areas are not required to request approval from FEMA for personnel to attend training not provided by FEMA (State or Federal sponsored courses) provided that the training is coordinated with and approved by the SAA or TPOC and falls within the FEMA mission scope and the jurisdiction's EOP and Strategy of preparing State and local personnel or citizens to prevent, protect against, respond to, and recover from acts of terrorism or catastrophic events. These classes are listed in the FEMA State and Federal approved course catalogs listed at http://www.firstrespondertraining.gov/odp_webforms.
- **Funds used to develop, deliver, and evaluate training,** including costs related to administering the training, planning, scheduling, facilities, materials, and supplies, reproduction of materials and equipment.
- **Overtime and Backfill costs** associated with attending or teaching FEMA-sponsored and/or approved training courses and programs are allowed. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the State or unit(s) of local government and has the approval of the State or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from both their unit or agency of government and from an award for a single period of time (e.g. 1:00pm to 5:00pm), even though such work may benefit both activities. Further, overtime costs associated with employees who participate in training in a teaching role for which they are compensated are not allowed. Fringe benefits on overtime hours are limited to Federal Insurance Contributions Act (FICA) Workers' Compensation and Unemployment Compensation.
- **Travel Costs** (e.g., airfare, mileage, per diem, hotel) are allowable as expenses by employees who are on travel status for official business related to approved training.
- **Hiring of Full or Part-Time Staff or Contractors/Consultants** to support training-related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the State or unit(s) of local government and have approval of the State. Such costs must be included within the funding allowed for program management personnel expenses, which must not exceed 50% of your total MMRS grant award. In no case is dual compensation allowable (see above).
- **Certification/Recertification of instructors** is an allowable cost. States are encouraged to follow the FEMA Instructor Quality Assurance Program to ensure a minimum level of competency and corresponding levels of evaluation of student learning. This is particularly important for those courses that involve training of trainers.

| | SHSP | SLETPP | UASI | MMRS |
|--|------|--------|------|------|
| Overtime & backfill for emergency preparedness & response personnel attending FEMA-sponsored & approved training classes | Y | Y | Y | Y |
| Overtime & backfill expenses for part-time & volunteer emergency response personnel participating in FEMA training | Y | Y | Y | Y |
| Training workshops & conferences | Y | Y | Y | Y |
| Full- or part-time staff or contractors/consultants | Y | Y | Y | Y |
| Travel | Y | Y | Y | Y |
| Supplies | Y | Y | Y | Y |
| Tuition for higher education | Y | Y | Y | Y |
| Other items | Y | Y | Y | Y |

Allowable Exercise Related Costs

- **Funds Used to Design, Develop, Conduct, and Evaluate an Exercise:** Includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel, and documentation
- **Hiring of Full or Part-Time Staff or Contractors/Consultants:** Full or part-time staff may be hired to support exercise-related activities. Such costs must be included within the funding allowed for program management personnel expenses, which must not exceed 50% of your total MMRS award. Your formal written procurement policy or the Federal Acquisition Regulations (FAR)—whichever is more stringent—must be followed. In no case is dual compensation allowed.
- **Overtime and Backfill:** Overtime and backfill costs associated with the design, development, and conduction of exercises are allowable expenses. These costs are allowed only to the extent that the payment for such services is in accordance with the policies of the local unit of government and has the approval of the State. In no case is dual compensation allowable. Fringe benefits on overtime are limited to FICA, Workers' Compensation and Unemployment Compensation.
- **Travel:** Travel costs are allowable for employees who are on travel status for official business related to the planning and conduct of exercises.

- **Supplies:** Supplies are items that are expended or consumed during the course of the planning and conduct of the exercise project(s) (e.g., copying paper, gloves, and tape).
- **Other Items:** These costs include the rental of space/locations for exercises planning and conduct, rental of equipment (e.g., portable toilets, tents), food, refreshments, gasoline, exercise signs, badges, etc.

Unauthorized exercise related costs include:

- Reimbursement for the maintenance and/or wear and tear of costs of general use vehicles (e.g., construction vehicles) and emergency response apparatus (e.g., fire trucks, ambulances).
- Equipment that is purchased for permanent installation and/or use, beyond the scope of exercise conduct (e.g., electronic messaging signs).

| | SHSP | SLETPP | UASI | MMRS |
|--|------|--------|------|------|
| Design, Develop, Conduct & Evaluate an Exercise | Y | Y | Y | Y |
| Exercise planning workshop | Y | Y | Y | Y |
| Full or part-time staff or contractors/consultants | Y | Y | Y | Y |
| Overtime & backfill costs, including expenses for part-time & volunteer emergency response personnel participating in G&T exercises | Y | Y | Y | Y |
| Implementation of HSEEP | Y | Y | Y | Y |
| Travel | Y | Y | Y | Y |
| Supplies | Y | Y | Y | Y |
| Other Items | Y | Y | Y | Y |
| Allowable Management & Admin. Costs | SHSP | SLETPP | UASI | MMRS |
| Hiring of full or part-time staff or contractors/consultants to assist with the management of the respective grant program, application requirements, compliance with reporting & data collection requirements | Y | Y | Y | Y |
| Development of operating plans for information collection & processing necessary to respond to FEMA data calls | Y | Y | Y | Y |
| Overtime and backfill costs | Y | Y | Y | Y |
| Travel | Y | Y | Y | Y |
| Meeting related expenses | Y | Y | Y | Y |
| Authorized office equipment | Y | Y | Y | Y |
| Recurring expenses such as those associated with cell phones & faxes during the period of performance of the grant program | Y | Y | Y | Y |
| Leasing or renting of space for newly hired personnel during the period of performance of the grant program | Y | Y | Y | Y |

Appendix D: Target Capability Linkages to HSGP Funding Streams

| | SHSP | SLETPP | UASI | MMRS |
|---|------|--------|------|------|
| Common Target Capabilities | | | | |
| Planning | Y | Y | Y | Y |
| Community Preparedness and Participation | Y | Y | Y | Y |
| Communications | Y | Y | Y | Y |
| Risk Management | Y | Y | Y | |
| Intelligence and Information Sharing & Dissemination | Y | Y | Y | Y |
| PREVENT Mission Area Target Capabilities | | | | |
| Info Gathering & Recognition of Indicators & Warnings | Y | Y | Y | Y |
| Counter-Terror Investigation and Law Enforcement | Y | Y | Y | |
| Intelligence Analysis & Production | Y | Y | Y | |
| CBRNE Detection | Y | Y | Y | Y |
| PROTECT Mission Area Target Capabilities | | | | |
| Critical Infrastructure Protection | Y | Y | Y | |
| Epidemiological Surveillance & Investigation | Y | | Y | Y |
| Laboratory Testing | Y | | Y | Y |
| Food & Agriculture Safety & Defense | Y | | Y | |
| RESPOND Mission Area Target Capabilities | | | | |
| Onsite Incident Management | Y | Y | Y | |
| Citizen Evacuation and Shelter-In-Place | Y | | Y | Y |
| Emergency Operations Center Management | Y | | Y | |
| Isolation & Quarantine | Y | | Y | Y |
| Critical Resource Logistics & Distribution | Y | | Y | Y |
| Volunteer Management & Donations | Y | | Y | |
| Emergency Public Information & Warning | Y | | Y | Y |
| Responder Safety & Health | Y | | Y | Y |
| Emergency Triage & Pre-Hospital Treatment | Y | | Y | Y |
| Emergency Public Safety & Security Response | Y | Y | Y | Y |
| Medical Surge | Y | | Y | Y |
| Animal Disease Emergency Support | Y | | Y | |
| Medical Supplies Management & Distribution | Y | | Y | Y |
| Environmental Health | Y | | Y | Y |
| Mass Prophylaxis | Y | | Y | Y |
| Explosive Device Response Operations | Y | Y | Y | |
| Fire Incident Response Support | Y | | Y | Y |
| Mass Care (Sheltering, Feeding, Related Services) | Y | | Y | Y |
| Search and Rescue (Land-Based) | Y | Y | Y | Y |
| Fatality Management | Y | | Y | Y |
| WMD/Hazardous Materials Response & Decontamination | Y | | Y | Y |
| RECOVER Mission Area Target Capabilities | | | | |
| Structural Damage Assessment | Y | | Y | |
| Economic & Community Recovery | Y | | Y | |
| Restoration of Lifelines | Y | | Y | |