



G288 LOCAL VOLUNTEER AND DONATIONS

No. of OPENINGS: 25
AUGUST 23-24, 2016

NEW YORK CITY

1.5 DAYS

ANNOUNCED: MAY 25, 2016

Description:

To strengthen the abilities of local jurisdictions to successfully prepare for and handle volunteer and donations management issues that may arise and provide information regarding the state's volunteer and donations management responsibilities, which are designed to help build relationships between government and non-governmental organizations.

Course Goals:

By participating in this course, participants will be able to:

- Identify key organizations and individuals who have a role in managing unaffiliated volunteers, unsolicited goods, and undesignated cash donations in disasters.
- Identify specific agencies and organizations and how they collaborate to form a Volunteer and Donations Coordination Team (VDCT).
- Develop an effective public education and information structure to support the successful management of unaffiliated volunteers, unsolicited goods, and undesignated cash donations in disasters.
- Identify how to effectively manage the surge of unsolicited goods.
- Gather information from organizations, agencies, volunteers, media, and others for donations intelligence purposes.
- Facilitate the matching of unaffiliated volunteers with appropriate organizations or agencies during program implementation.
- List the planning considerations for cash donations.
- Incorporate technology needed to successfully manage data and information on unaffiliated volunteers and unsolicited goods.
- Relate volunteer and donations management program responsibilities to the planning components of the annex.

Location: New York City Office of Emergency Management
165 Cadman Plaza East
Brooklyn, NY 11201

Time: 8/23/2015 - 9:00 a.m. – 5:00 p.m.
8/24/2015 - 9:00 a.m. – 1:00 p.m.

Cost: There is no fee for the course. Food, lodging & transportation costs are the responsibility of the participant.

Registration Deadline: **August 9, 2016**

Completion: Participants, who actively participate, attend all course contact hours will receive a Certificate of Attendance for the course.

Prerequisites:

IS-288, *The Role of Voluntary Organizations in Emergency Management*

Please fax Prerequisites to 518-322-4987 or e-mail OEM.TRAINING@dhses.ny.gov

Who Should Attend?

Local Emergency Managers and representatives of voluntary organizations.

Registration:

The Statewide Learning Management System (SLMS) will be used for course registration <https://nyslearn.ny.gov/index.html> **if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging.**

Search Course code in SLMS: **04-22-0293-01-01-46-16001**

Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System

http://www.dhses.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf

TRAINING NOTICE

Contact: NYS Office of Emergency Management - Training & Exercises at (518) 292-2351 or OEM.training@dhses.ny.gov