

EMERGENCY MANAGEMENT, OFFICE OF

Record Location:

1220 Washington Avenue
Building 22, Suite 101
Albany, NY 12226

- General Correspondence
- State Comprehensive Emergency Management Plan (CEMP): All-hazards, state-level, multi-agency emergency response plans
- Local (county-level) comprehensive emergency management plans and hazardous materials plans
- Tier II chemical inventory information
- Copies of local state of emergency declarations and emergency orders
- State disaster emergency executive orders
- NYS Radiological Emergency Preparedness Plan for Commercial Power Plants (**available on website**)
- Indian Point Power Plant Emergency Radiological Plans
- James A. Fitzpatrick Power Plant Emergency Radiological Plans
- Nine Mile Power Plant Emergency Radiological Plans
- Knolls Atomic Training Plant Emergency information (U.S. Navy)
- Emergency Planning Zone and Ingestion Pathway Exercise Books
- Radiological Emergency Plans for jurisdictions (**may not be most recent version, please contact individual jurisdictions for most up to date plan**):
 - Oswego County
 - Monroe County
 - Wayne County
 - Westchester County
 - Putnam County
 - Orange County
 - Rockland County
- Records of training courses conducted / coordinated by the NYS Office of Emergency Management Training and Exercise Section. These records include student rosters, student registrations, course completion status where required, instructor records and payment records.
- FEMA General Admissions Applications to attend FEMA offered training at the Emergency Management Institute
- Records of exercises that are either developed by the SOEM Training and Exercise Section or of exercises which are reported to the SOEM Training and Exercise Section by other state agencies, county, or local agencies
- Disaster specific correspondence (general/FEMA/applicant)
- Technical analysis working papers and engineering evaluations
- Public Assistance Applicant's Handbooks (disaster specific)
- Public Assistance Program related correspondence
- Recovery staff training materials

- Preliminary damages assessment documentation (event specific)
- Public Assistance Liaison program training materials
- Public Assistance Liaison equipment records
- Public Assistance Liaison activity sheets
- Local Hazard Mitigation Plans created by municipalities and counties
- New York State Hazard Mitigation Plan
- Hazard Mitigation applications submitted under 5 FEMA grants programs:
 - Hazard Mitigation Grant Program (HMGP)
 - Pre-Disaster Mitigation (PDM Program)
 - Flood Mitigation Assistance (FMA) Program
 - Repetitive Flood Claims (RFC) Program
 - Severe Repetitive Loss (SRL) Program
- Correspondence with FEMA for both Mitigation Planning and Project applications
- Response Plans submitted to us by various governmental agencies, counties and municipalities.
- Equipment Loan Requests
- Loan of Army Corps of Engineers Sandbaggers
- Donations received by NYS during a catastrophic incident
- County Gap Analysis
- Bulk Storage at NYS OEM owned facilities
- Incident Records:
 - DLAN Tickets
 - Situation Reports
 - Incident Action Plans
 - Email Communications
 - Operations Briefings
- Operational Plans for FERC Regulated Dams
- NYS Warning Point and State Emergency Operations Center Documentation
 - Policy
 - Procedures
 - Checklists
 - Inventory Listings

****Please note: NYS Office of Emergency Management is not affiliated with county/local 911. Therefore, NYSOEM DOES NOT maintain or have access to 911 tapes or transcripts. For this information, please contact the appropriate regional 911 center or local police department.****