



**New York State Division of Homeland Security and Emergency Services
E-Grants Registration Form**

The NYS Division of Homeland Security and Emergency Services (DHSES) will be accepting grant applications online via the DHSES E-Grants system. If you are not already a registered user, please complete this form and submit it as an email attachment to the Division of Homeland Security and Emergency Services (grant.info@dhses.ny.gov). Please note that the signatory contact as well as the primary contact must register in the system. Once you have been registered will you receive a username/password and instructions with the website link via email.

All fields are mandatory

Applicant Agency:		County:	
Federal Employer Identification Number (EIN):	Data Universal Numbering System (DUNS) Number*:	NYS SFS Vendor ID# (required)**:	

SIGNATORY CONTACT			
First Name:	Last Name:	Title:	
Mailing Address:	City:	State:	Zip:
Phone Number:	Email Address:		
Are you replacing a prior user?	If Yes, please give name:		

PRIMARY CONTACT			
First Name:	Last Name:	Title:	
Mailing Address:	City:	State:	Zip:
Phone Number:	Email Address:		
Are you replacing a prior user?	If Yes, please give name:		

Do you currently have grants with DHSES?
If No, what funding opportunity are you interested in applying for:

*Applicants are required to provide a DUNS number. If you are unsure whether or not your organization has a DUNS number, check with your fiscal officer. Instructions for obtaining a DUNS number can be found at the following website:
<http://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>

** If your organization is not currently doing business with NYS, you will need to submit a Substitute W-9 form to obtain a NYS Vendor ID. The form is available on the Office of the State Comptroller website at http://www.osc.state.ny.us/vendor_management/forms.htm. If you are unsure whether or not your organization has a NYS SFS Vendor ID, please check with your fiscal officer. For not-for-profit applicants required to prequalify with the New York State Grants Gateway, your NYS SFS Vendor ID can be found under Organization Information.