



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

John P. Melville, Executive Deputy Commissioner

**State Interoperable & Emergency Communication Board Meeting Minutes
December 10, 2014
DHSES – Building 7A – First Floor Training Room**

Barbato: Introduced John P. Melville, Executive Deputy Commissioner, DHSES prior to the official start of the meeting. Board members present introduced themselves to Mr. Melville and the new acting commissioner spoke to the group. Mr. Melville then left to attend another meeting. A short break was held before the Chair's opening remarks.

Barbato: Welcome and Opening Remarks. Thanked everyone for coming out in the challenge of weather, and reminded everyone that the meeting was open to the public and that the meeting would be recorded. (Due to technical difficulties discovered after the meeting, the meeting was not recorded and these minutes will serve as the record of the meeting). We will officially call the meeting to order and the first order of business will be roll call.

Board members present:

Robert M. Barbato	Chair and Director of the Office of Interoperable and Emergency Communications
Steve Cumoletti	For Joseph D'Amico, Superintendent, NYS Police
Mark Fettinger	For Michael C. Green, Commissioner, NYS Division of Criminal Justice Services
Matthew Delaney	For John P. Melville, Executive Deputy Commissioner, Division of Homeland Security & Emergency Services
Brian Kislowski	For Margaret Miller, NYS Chief Information Officer, NYS Office of Information
Brian LaFlure	Emergency Manager, Warren County
Robert Terry	For Joan McDonald, Commissioner, NYS Department of Transportation
James Voutour	Sheriff, Niagara County
LTC Robert Mitchell	For Maj. Gen. Patrick A. Murphy, NYS Division of Military & Naval Affairs
Gary T. Maha	Sheriff, Genesee County
Joseph Gerace	Sheriff, Chautauqua County
William Bleye	Commissioner, Onondaga County 9-1-1

Board Members Absent:

Joel Eisdorfer	Partner, Real Estate Development Company
Richard Rotanz	Executive Director, Applied Science Director
Michael Primeau	For Howard Zucker, MD, MPH, Commissioner, NYS Department of Health
Robert Morris	VP, PAPBA
Kevin Revere	Emergency Manager, Oneida County

John Merklinger 911 Coordinator, Monroe County

Board Members Conferencing In:

Eric Day Emergency Manager, Clinton County
 Michael Volk Chief of EMS & Communications, Westchester County

Speakers:

Robert Barbato DHSES, Director, OIEC and Chairman of the Board
 Larissa Guedko Radio Engineer, NYS DHSES OIEC
 Joann Waidelich Sr. Admin. Analyst, NYS DHSES OIEC
 Thomas Gallagher Sr. Admin. Asst., NYS DHSES OIEC
 Matthew Delaney Radio Engineer, NYS DHSES OIEC
 Toby Dusha Radio Engineer, NYS DHSES OIEC

Guests:

Linda Messina, DHSES Legal
 Vanessa Murphy, DHSES
 Matt Campbell, NYSTEC
 Eric Abramson, DHSES Grants

Barbato: I mentioned Mr. Robert Morris, Vice President, Port Authority PBA. He has been cleared through appointments by the Senate. He sends his regrets for this meeting and will be here in 2015. At this time, the senate has appointed all 5 members. The assembly still has 5 openings and we will keep you updated on these appointments.

Cumoletti: Which agency is Mr. Morris from?

Barbato: Port Authority Police Benevolent Association. On another note, Linda Messina, DHSES Counsel, is in route. Next order of business is to approve minutes from the previous meeting, October 15, 2014. Gary Maha made the motion to approve minutes and Brian LaFlure seconded. Minutes approved. Next up is the grant program, Larissa Guedko.

Guedko: The current status of SICG Round 1. All 16 counties have completed their projects and vouchers are in. For Round 2 the current status is that 29 counties received awards. Over \$41 million has been reimbursed to counties to date. The contract period will be ending in February, 2016 and for those counties requiring more time to complete projects, they must submit their requests for extensions to DHSES Grants Office. Round 3 status is that 17 counties received awards with 7 counties submitting vouchers for reimbursement to date and just over \$2 million has been reimbursed to those counties to date. \$9 Million was appropriated for the 2012 PSAP Grant. \$7 million for the reimbursement of PSAP consolidation, improvements and enhancements was awarded. Six of the 11 counties with awards have submitted vouchers and approximately \$1.5 million have been reimbursed to date. \$2 million of this grant was for sustainment. Four of the 13 counties have submitted their vouchers for reimbursement and only \$261,493 has been reimbursed to date. The current status of the 2013-14 PSAP Grant, in which \$9 million was appropriated; \$7 million for PSAP consolidation and \$2 million for sustainment, has been awarded and DHSES is working with the counties on contract execution. What is next? The 2014-15 PSAP Operations Grant program supports counties existing operations, and also encourages the development of Next Generation 911 technologies, assures development of operational and procedural



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

John P. Melville, Executive Deputy Commissioner

efficiencies and overall collaboration between different jurisdictions, such as other counties and state agencies. \$10million has been appropriated to support this program. The 2014-15 PSAP Operations Grant is a non-competitive grant where funding is distributed by formula. The counties, however, must meet eligibility criteria listed in the application. The application deadline was September 26, 2014 and there was 100% participation. Award distribution can be found on our website and it should be noted that there is a one year performance period, without extensions, from 1/1/15 – 12/31/15.

Maha: I have a question on the performance period. Payment on vouchers is?

Abramson: Payment on vouchers can go 30 days into 2016 for expenses in 2015. But submit your vouchers as you have expenses – don't wait until the end of the year.

Guedko: The 2014-15 budget appropriation for Round 4 of the SICG Program is \$50 million. Round 4 will support infrastructure, technology purchases, development of governance and procedures, similar to previous rounds. What is next for regional connectivity? The new 2014-15 budget appropriation for interoperability projects will be \$15 million for projects designed to advance the completion of a fully interoperable statewide public safety communications network.

Voutour: As a board we fight for funding. It's troubling to see that vouchers are not being presented. Is there anything as a board we can do to see that spending is made and get Round 2 done?

Guedko/Barbato/Gallagher/Bleyle/LaFlure/Gerace/Abramson: Discussion took place among Board members indicating that spending of grant money is not moving fast enough and that outreach through phone calls and contacts is still a challenge. Mr. Barbato suggested on a formal basis, the Board could send out correspondence to the counties to follow up or talk to consortiums. This could possibly be done on a quarterly basis. Counties seem to be overwhelmed and there may be a need for them to be creative with funding. A guide or cheat sheet was suggested for counties so they can see how to best make progress. Public notice of items may be a good thing for competition. It was suggested by Sheriff Gerace that a status update be given at each board meeting. A spreadsheet will be provided at each board meeting showing which counties have money unspent in grant monies. Eric Abramson commented that education of elected officials will make for a smoother process.

Barbato: If no further discussion on Grants our next item is bylaws. We have a Resolution to adopt bylaws and Joann will talk briefly on revisions since last meeting.

Waidelich: There was some discussion at our last meeting on the language in Article III, Section 4, so with consultation with Linda Messina, that section was written to better express members' participation by video conference and its implications with open meetings law.

Gerace: Proposal to rename the 911 Standards Advisory Committee to 911 Advisory Committee and have the NG911 committee becomes a part of this standing committee. Motion to accept the Bylaws with revisions.

Cumoletti: Second the motion.

Barbato: All in favor. Resolution passes in favor of adopting Bylaws with revisions.

Barbato: Next is the status of the SCIP document, Toby Dusha.

Dusha: Good Morning. This will be a quick review of the SCIP project. This is a stakeholder driven, multi-jurisdictional and multi-disciplinary statewide strategic plan to advance and enhance interoperable and emergency communications in NY State. This is an update of the previous plan and utilizes a new simplified format. Once again the major components as identified in the Interoperability Continuum are Governance, Standard Operating Procedures, Technology, Training and Exercises, Outreach and Life Cycle funding. The process started in June, 2014 with a workshop with a contractor to develop a draft. In July our staff reviewed the document; in August, the edits were returned to the contractor and the contractor developed a final draft. In October and November the document was provided to the Board and CIWG for review and comments and finally we are submitting a final version for approval. Bob has the formal resolution to accept SCIP as presented.

Barbato: I will open this for discussion.

Cumoletti/Guedko/Barbato/Maha/LaFlure/Messina/Gallagher/Bleyle/Gerace: The discussion began with concern about some of the dates not being realistic. It was brought up that the SCIP is a “live” document, and can be updated and revised at any point with all changes submitted to the Federal Agency. It was pointed out that there are no sanctions if dates or deadlines in SCIP are not met, and that they are guidelines. At conclusion of discussion it was decided to change certain column headings to indicate “estimated” dates and that a new draft will be made available to stakeholders for comments with revisions. A motion to approve the SCIP with changes to “estimated” dates for a 30 day posting period was made by Sheriff Maha and seconded by Col. Cumoletti. The existing SCIP will remain in force until this one is adopted. It was recommended a second time to approve and the motion to modify the draft document and post for a 30 day period and adopt SCIP is passed.

Barbato: Good discussion. Thank you. Next item on the agenda is activities and events. Tom Gallagher.

Gallagher: (Referring to the slides). Here we have one of the STRs covered in snow in Buffalo and the fire station where Larissa and Chris were while in Buffalo while assisting the IMT from FDNY. Since the last board meeting, in October, OIEC has responded and participated in events at Newark Liberty International Airport and Toby went down to the Wildfire and Incident Management Academy and worked with those folks. In November we supported the non-emergency exercise in Greene County in addition to being deployed to NYC from September – November for the NY NJ Security Initiative. We trained many from DMNA and met a lot of people while deployed to NYC. DOT was very helpful supplying drivers with CDL and providing assistance in moving from Javits to Bloomingburg to get to Buffalo if needed. This next slide is what happens when we are deployed. On November 19 STR 2 and Ramer 2 with 2 radio engineers were deployed to Erie County EOC for the Lake Effect Snow Event. On November 20, 3 portable radios, extra batteries and chargers requested for surplus high axle DHSES vehicles being deployed to Erie County. Personnel were requested to support FDNY IMT Team at Buffalo FD headquarters. On November 21 we were requested to support OFPC MCV at Erie County Community College. On November 22 we were requested to monitor Erie County emergency radio traffic at the EOC. On November 23 the request for more OIEC assets was made and Command 1, STR 4, Trailer 3 and a support truck with 4 additional radio engineers were deployed to Erie County. DHSES – OEM requested laptops to be left for their use at the EOC for DLAN ticket entry, and NYS DOT requested



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

John P. Melville, Executive Deputy Commissioner

30 portable radios in Hamburg. On November 24, Interoperable communication support requested for OFPC and the 5 swift water rescue teams being assembled for possible rescues due to potential flooding. On November 25 OIEC as well as other agencies demobilized. OIEC now has STR 2 returned to SPTC, STR 4 relocated to the Stockpile in Western NY. The remaining assets returned to Albany giving us an opportunity to get some repairs done.

Barbato: Thank you Tom. Update on Broadband and Mutualink, Matt Delaney.

Delaney: Thank you. This will be a quick update as not much is new since the last meeting. FirstNet Public Safety Broadband, what's happening? Spectrum auction status is up to about \$40 billion in bids. There is demand among commercial companies for Spectrum. FirstNet released their public notice and an RFI and they were due back at the end of October. FirstNet received 64 public notice and 122 RFI responses. FirstNet will be holding "consultations" throughout the next 12 to 18 months and the Public Safety Working Group will regroup early next year so we know what we will be bringing to our first meeting with FirstNet. Spring will be the timeframe for our consultation. Last year DHSES hired a consultant, NYSTEC, to review communications in New York. Based on one of the recommendations, DHSES will be providing a solution from Mutualink to all counties. The Governors' Office issued a press release on November 17th in reference to the pilot program with schools in Rockland and Oneida counties. Once the user interface is set we will be contacting everyone with instructions on how to move forward. We will be contacting through our contact lists of county execs, PSAP operators, emergency managers.

Cumoletti: At next meeting would like to hear about how to use Mutualink.

Barbato: A demo? Yes, we can arrange that.

Gerace: Funded by the state?

Barbato: Yes.

LaFlure: Can public safety rely on internet based system?

Barbato: Rely on its ease of use and situational awareness is useful. Any other discussion? We will make a note to have further discussion and potential demonstration at our next meeting. Sheriff Gerace, you have the latest markup edition of the 911 standards.

Gerace: We spent a great deal of the day in Syracuse on Monday working on 911 standards. You can see the markups and changes, and we still have a few markups to take care of. I think we have a proposal that will meet the standards and we can prepare for the next meeting and Linda Messina will revise and review.

Barbato: This is still labeled as wireless, and pending editing the statute, we will edit what we can and will let it apply until the statute changes.

LaFlure: I think the committee should be commended.

Barbato: Who will get the final?

Gerace: I will accept changes and resend.

Barbato: As informational information, proposed interop regulations were proposed and drafted in 2012 and largely memorialize the state statute.

Gerace/Barbato/Bleyle/LaFlure/Haha/Messina/Guedko/Cumoletti/Delaney: All participated in discussion of Section e and that no vendor can be specified and how tied to it are counties? They would like to see sole source language there. Regulations will be posted and will notices will be funneled to OIEC, so comments can be made at that time.

Barbato: New Business and we will wrap up. New Resolution for NG911 Committee.

Gerace: The 911 Subcommittee should be tasked this and name changed to reflect this.

Barbato: Any discussion?

Delaney: Discussion should include IP networks.

Barbato: Motion to table the resolution.

Maha: Motion to table

LaFlure: Second

Barbato: Meeting dates for 2015. The board is required to meet quarterly and with some pressing needs recommend moving up a meeting to January. Suggested dates are February 19, May 21, August 26 and November 18 with alternate dates of March 12, June 11, September 10 and December 10, 2015. After discussion motion was made by Sheriff Gerace and seconded for 2015 meeting dates to be February 25, 2015, May 21, 2015, August 26, 2015 and November 18, 2015. Motion passes and Joann will send out dates.

Gerace: Motion to recommend the State create a State 911 Coordinator

Maha: Seconded

Barbato: Motion voted on and passes with one abstention

Barbato: Motion to adjourn

LaFlure: Seconded

Meeting adjourned.



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

John P. Melville, Executive Deputy Commissioner

PLEASE NOTE: WE WERE INFORMED AFTER THE MEETING THAT DUE TO CIRCUMSTANCES BEYOND OUR CONTROL, THE MEETING WAS UNABLE TO BE VIDEOTAPED OR RECORDED AND THESE MINUTES WILL BE THE ONLY RECORD OF THIS MEETING. WE APOLOGIZE FOR ANY INCONVENIENCE THIS CAUSES.