



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

Jerome M. Hauer, Ph.D, MHS, Commissioner

State Interoperable & Emergency Communication Board Meeting Minutes
October 15, 2014
NY State Police Academy – Building 24 – Library

Bob Barbato: Welcome and Opening Remarks

Good morning everyone. On behalf of Commissioner Hauer, I want to welcome you. He regrets that he cannot be here today. As you know we are engaged in NYC for enhanced security and he is in New York at this time.

With that we will proceed and convene the meeting. First order of business is roll call.

Board members present:

Robert M. Barbato	Chair and Director of the Office of Interoperable and Emergency Communications
Steve Cumoletti	For Joseph D'Amico, Superintendent, NYS Police
Mark Fettinger	For Michael C. Green, Commissioner, NYS Division of Criminal Justice Services
Matthew Delaney	For Jerome Hauer, Commissioner, Division of Homeland Security & Emergency Services
Celene McManus	For Brian Digman, NYS Chief Information Officer, NYS Office of Information
Brian LaFlure	Emergency Manager, Warren County
Rod Sechrist	For Joan McDonald, Commissioner, NYS Department of Transportation
John M. Merklinger	911 Coordinator, Monroe County
Michael Volk	Chief of EMS & Communications, Westchester County
James Voutour	Sheriff, Niagara County
LTC Robert Mitchell	For Maj. Gen. Patrick A. Murphy, NYS Division of Military & Naval Affairs
Kevin Revere	Director of Emergency Services, Oneida County
Gary T. Maha	Sheriff, Genesee County
Joseph Gerace	Sheriff, Chautauqua County
William Bleyle	Commissioner, Onondaga County 9-1-1

Board Members Absent:

Joel Eisdorfer	Partner, Real Estate Development Company
Richard Rotanz	Executive Director, Applied Science Director
Michael Primeau	For Howard Zucker, MD, MPH, Commissioner, NYS Department of Health

Board Members Conferencing In:

Eric Day	Emergency Manager, Clinton County
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Speakers:

Robert Barbato	DHSES, Director, OIEC and Chairman of the Board
Larissa Guedko	Radio Engineer, NYS DHSES OIEC
Thomas Gallagher	Sr. Admin. Asst., NYS DHSES OIEC
Matthew Delaney	Radio Engineer, NYS DHSES OIEC
Toby Dusha	Radio Engineer, NYS DHSES OIEC

Guests:

Linda Messina, DHSES Legal

Steve DeChick, Director-Ontario County 9-1-1
Chris Tuttle: DHS-OEC Regional Coordinator

Barbato: Thank you. We have a quorum today. Welcome to Linda Messina, Counsel for DHSES, who is here today and a reminder that this is an open meeting and is being recorded. First order of business is to approve minutes from the previous meeting, 7/22/2014. There is a motion to pass minutes and minutes are approved. Introduction of Larissa Guedko to discuss grants.

Guedko: Thank you and welcome to everyone. Statewide Interoperable Communications Grants Update. It has been 4 years since the grant program began. SICG is a competitive grant funded by state cellular surcharge revenue. It is intended to help counties improve the ability for first responders to communicate with each other and create a network of regional partnerships and systems that will include State agencies. SICG objectives include improving communications by ensuring capability, development and expansion or consolidation of large scale, regionally focused LMR systems for use among two or more counties supporting multi-jurisdictional and multi-disciplines, including state agencies. Also by increasing the efficiency of PSAPS and improving governance structure, SOPs, training and exercise programs, this promotes efficiency and cooperation of communications and first responders. An overview of the appropriations for Round 1, Round 2, Round 3, Round 4, and the PSAP Operational Grant were given. So far a total of \$215 Million has been awarded and total number of counties applying for each of the grants was provided. Timely spending is important and reimbursement amounts to date for Round 1 totals over \$16 million with 6 counties remaining to send in vouchers. The project period for this grant ended on September 30, 2014. The project period for Round 2 is February 4, 2013- February 3, 2015 and to date more than \$37 million has been reimbursed. Round 3 projects period is December 3, 2013 – December 2, 2014 and to date approximately \$1.5 million has been reimbursed. The project period for 2012-13 PSAP grant is May 1, 2013 – April 30, 2015 and \$1.8 million has been reimbursed. The 2013-14 PSAP grant project period runs from June 25, 2014 – June 24, 2015 and no counties have submitted any vouchers to date. We understand that counties need to work on getting vouchers in. Some of the outcomes from these grants are that we see many counties are members of one or more consortiums; there is development of LMR infrastructure, implementation of National Interoperability Channels and governance improvements. Our map of consortiums is posted on DHSES website. Where do we go next? The 2104-15 PSAP Operations Grant. This is not a replacement for the “old” Local Enhanced Wireless 911 Grant Program. This program is a reimbursement grant and designed to sustain ongoing operations and improvements of PSAPs. It seeks an equitable distribution of funding based on quantifiable elements and relevant metrics. It is a non-competitive grant and is distributed by formula. And a bonus is that there is minimum burden to fill out the application. Pre letters went out and anticipated money that each county would be getting based on approximate figures. Final award may differ based on results. All \$10 million will be awarded. Performance for grant is January 1, 2015 to December 31, 2015. There is one year to spend money. Spending is important for the program to continue. All counties and NYC applied and all counties will be receiving award amounts soon. Next will be Round 4 SICG Grant and appropriation is \$50 million and will be for PSAP consolidation and improvements and will support infrastructure, technology purchases and development of governance and procedures. It will be announced in late-October, 2014.

Maha/Barbato: Will this be an annual appropriation? Yes...should be, but legislature and governance will set amount. We are in hope that the \$10 million remains constant.

Merklinger / Barbato: Is it true that the Governor swept \$15 million from the \$75 million allocated to OIEC? Conversation continues regarding doing in consortiums what has been asked and working in relation to connectivity and other agencies and looking for and finding gaps. Matt will be providing information about connectivity later in the meeting. More information on that will come forward with next round of grants. The \$15 million is still a live appropriation. It is part of the surcharge and intended for connectivity. It is there and has not been swept.

Bleyle: Can we expect the award in the PSAP grant to be more or less than what was stated in the pre letter that we received?

Guedko: The amount may go up or down based on the statistics provided. We have had great success with this new program.

Bleye: Round 4 SICG grant heavily focuses on radio interoperability. Do we foresee these grants opening up for other technologies we see in SCIP plans for funding? Next gen 911 to maintain without funding?

Guedko: Yes to support LMR and open for capital projects. Large investments still in approval process. LMR systems need work and sustainment, can be utilized for that work.

Barbato: Any other questions?

Welcome Chris Tuttle and Mark Fettinger.

We will move along to the next item on the agenda, Proposed Bylaw discussions. Draft Bylaws were sent out for your review and are in your packet. They mostly reflected statutory language. They were rewritten for the main areas to create baselines and guidelines. They cover the same language, terms, vacancies, etc. How meetings should be held and other additional items in bylaws including establishing resolutions and procedural items going forward. How things are going forward. I'm asking for discussion or whether a motion to adopt is in order.

Maha: Very well done. Article 5, just needs some corrections in formatting, but covers everything and well done.

Volk: Article 3, where audio and video conferencing is mentioned. I think we need to discuss further.

Messina: Reminded all of open meetings law and how that would affect video conferencing locations.

Barbato: We will look into open meeting laws.

Merklinger: Should we include Park Police in Bylaws? Can state agency be added and by whom?

Barbato: Parks was not defined in statute. Chamber or legislature would need to change statute. We could invite them to attend meeting.

Fettinger: University police and Encon are both along the same lines.

Barbato: We will make corrections and adjustments to bylaws. Should we table and vote to accept at the December meeting? Tabled until December meeting.

Next up is the SCIP, Toby Dusha.

Dusha: SCIP document is in your packet and was sent prior to the meeting for review. Physically the SCIP as it stands now (showed the size), is much smaller at around 60 pages. The original was much larger and the Technical Assistance program created a new template and this SCIP is drafted from that.

As Bob made reference, this is a stakeholder-driven, strategic plan, not operational plan. It contains just the facts and major components to make interoperability happen across the state. It is a condensed format with direction from the federal level.

We spent the late spring and summer using workshops and slimmed down the original, the staff edits were made clarifying the document, it was reviewed again and provided for review to you today, and CIWG will also review. It will be presented for adoption at December meeting. The major component topics were reviewed. Any comments on the SCIP?

Bleye: Page 17, number 9...Next generation 9-1-1 (NG-911 example, seeks guidance...talks about measures of success, 2016, 100% of counties have finish. State plan for creating NG 911 (needs the meat in the middle). New York not having progress on NG 911. Can't move myself, need a state plan.

Dusha: We need to nail down the moving target of NG-911.

Barbato: The state 911 plan is and should be separate from the SCIP.

Tuttle: Does this NG 911 plan belong as part of SCIP and does board want to take on plan?

Barbato: Progress being made. Question as to who answers. For the Boards consideration should we set a NG 911 roadmap? Can work with CIWG?

Merklinger: Can work with other agencies. We need to move that forward. Public Service Commission. Get ahead of it, target grants, and get the legislature to do it.

LaFlure: If we don't get to a point knowing where we are going, things may be run by vendors. That may not get us interoperability. Need standards out there ahead of time or prepare for it. We may have capable equipment but not sure what it can do.

Maha: TICP dates, are they finite?

Dusha: Dates are estimates; state and local TICP s are being worked on.

Merklinger: Working on TICP, but in draft.

Tuttle: Template is formatted for state.

Barbato: Roadmap for NG 911 committee should be worked on. SCIP will not represent specifics.

Dusha: Any input is appreciated. Contact this office with your comments or suggestions.

I'll move into the Communication Unit (COMU) Credentialing Policy. Final version is ready for action and resolution will be presented by the Chair for consideration after presentation. This formally establishes baselines for training and requires 26 tasks in task book to be successfully completed in order to receive credentialing. Once task book has been started, the students have 3 years to complete. Signatures required by the applicant's home agency and reviewed by a committee of 5 and then credentialing will be approved. Credentials are good for 5 years and renewal is completed by participating in two (2) full scale events (actual events or exercises) Documentation will then be submitted and reviewed by committee for renewal. The COMU positions are critical and serve as solution builder and problem solvers when attempting to achieve interoperable communications.

Chris Tuttle has reviewed and Mark Fettinger has provided invaluable input to develop a clear and concise policy. Are there any questions on credentialing?

Kopstein: Did DCJS approve curriculum?

Dusha: Not formally approved by DCJS.

Tuttle: Trainers have to be certified.

Dusha: Curriculum was developed at Federal level, and based on that curriculum.

Kopstein: If DCJS approves this training, then it can be a law enforcement elective training.

Dusha: We will discuss outside this meeting with DCJS.

Barbato: Introduced for the Board, Resolution presented for adoption.

Maha: Motion to vote.

Barbato: All in favor of adopting? No opposition. Motion is passed and resolution is adopted. Will be posted for sharing on DHSES website.

Barbato: Deployments is next on agenda. Tom Gallagher.

Gallagher: Good Morning. Thank you. Explained pictures on slide. OIEC has had to turn down deployments and support due to current deployment. Chart from monthly report discussed and outreach efforts that is our big number. Deployment to NYC for security initiative. Started out in September for UN coverage. Equipment is now at Javits Center, and OIEC has reached out for help from DMNA and OFPC and they are helping with coverage. Have had to turn down some exercises because manpower is not available. Only have 2 CDL drivers and need drivers from DOT and DOCCS (in NYC). Technical assistance is being provided out of NYC and Albany.

Barbato: Next item on agenda is Public Safety Broadband as well as updates on Mutualink. Matthew Delaney.

Delaney: Good Morning everyone. I will just talk about what is happening lately. FirstNet is working within federal procurement and RFI for strategies. Will gather general view of topics and new deadline is October. Some of the FirstNet board member's terms expired and some new members (FirstNet) were appointed. FirstNet is meeting with each State to discuss their needs and thoughts. Three states had consultations with FirstNet so far. We are working on the consultation checklist. No intent in NY State for this network to replace LMR systems. We will continue to maintain LMR and interoperability channels. Be wary of vendors selling FirstNet approved or endorsed equipment. LTE will be standard, but questions remain such as how roaming will work. No plan going out yet, no contracts, consulting, etc.

County interoperability, NYSTEC was contracted by NYS and made several recommendations. One recommendation was IP based interoperability solution and DHSES will be providing a solution from Mutualink. IP based tool for data sharing, dispatcher chat. Mutualink Edge brings it to laptop, tablet, and phone. Working on this, and will be provided to counties at no cost. Can control what you share. Used around northeast and these users can be invited in. Tool for border counties too. Another recommendation was backbone connectivity. How to proceed, what type of data can be carried. Lot of investments made. Looking at establishing a working group to look at issues and details. Also they made recommendations for better training, cross training, assistance with deployments. The more we have the better opportunity to establish interagency cooperation.

Day: Mutualink will have no cost to counties? Have you thought about install costs with that and existing equipment?

Delaney: Specifically installation is included. Hardware is included. Internet access is provided by counties. If issue comes up or other cases come up we will review, but basic installation is included and application software can be applied on computer, or tablet. Not fixed to a fixed station. Concurrent users, but can be installed on several products.

Barbato: Update on Standards for 911. Sheriff Gerace. Sheriff.

Sheriff Gerace: Thank you Mr. Chair. It is my recommendation to meet and finalize before next meeting in possibly Syracuse. Funding needs further discussion and we have not had that discussion. Emails will go out to all so we can bring a product to you in December.

Barbato: Thank you Sheriff. Will make a date in November. A component that was not in the grant contract but will be in the award letter will make reference to the standards. Any other discussion on 911 standards?

At this time we are open for new business topics. We have status of interop regulations. They are in process. In 2010 there was a requirement that regs should be adopted by participants of grant program. Additions to regs. Status is to have them published. Will send copy of interop regs to all. Nothing new, just information with stuff that is already known. Second item, there are 7 board members with terms expiring this fall. Your interest to continue service to the board needs to be known. We will make recommendation to governor's office for continuation. Board still has vacancies with assembly and will be calling that to the attention of the governor's office. Let us know if you have possible candidates for positions on the board. That is all the chair has for new business. Open for discussion. Very good. Next meeting is December 10th. We will do a similar process and provide content prior to the meeting. CIWG will be meeting at 1:00. No other new business to discuss.

Mecklinger: Motion to adjourn.

Barbato: Motion passes.

Meeting adjourned.