**EMERGENCY PLANNING**

**Description**

Planning is an essential function of an effective emergency management program and serves as a tool for emergency professionals in improving disaster management and public safety policies. This course provides emergency management and public safety personnel with the knowledge, skills and ability to develop or enhance their Comprehensive Emergency Management plans. The course will highlight the importance of building an integrated system for emergency planning that uses multi-agency teams to address mitigation, preparedness, response and recovery.

The Emergency Planning course goes beyond the preparation of written plans and stresses the need to apply a comprehensive planning process; which includes research and fact-finding, capability assessments, risk reduction, hazards analysis, plus political and institutional acceptance of change. The course emphasizes the need to develop quality emergency plans that are appropriately implemented and become the functional emergency management policy for managing all emergencies and disasters.

**Topics & Issues to be Covered**

- Legal Basis for Planning
- The Planning Process
- Leadership and Team Building
- Plan Development and Review
- Hazard Analysis using HAZNY
- Risk Reduction
- Capability Assessments
- Testing and Evaluation

**Prerequisites**

Fundamentals (or Principles) of Emergency Management G-230 (suggested)

**Who Should Attend?**

Students for this course are those with full or part-time emergency management assignments in government, volunteer organizations or from the private sector. Attendees that are new to the emergency planning field or experienced planners from related disciplines who want to enhance their planning skills will benefit from this course.