

NEW YORK STATE OFFICE OF EMERGENCY MANAGEMENT

PREPAREDNESS - TRAINING & EXERCISE SECTION



ORGANIZING AND MANAGING THE LOCAL EOC

OPENINGS: 50

CATTARAUGUS CO.

ANNOUNCED: FEBRUARY 3, 2012

MARCH 30, 2012

1 DAY

Description:

The New York State Emergency Management Office is sponsoring a course on Organizing and Managing the Local EOC, which is a newly developed jurisdiction-specific training course designed to address the DHS Target Capability of providing Multi-Agency Coordination (MAC) for incident management through the activation and operation of the emergency operations center (EOC).

Course Curriculum and Topics

Day One

- EOC Basics and Legal Aspects
- Coordination, Cooperation, and Communication
- EOC Staffing and Organization
- EOC Activation
- Incident Command System
- Agency Participation
- Emergency Support Functions
- Management and Support Staff
- EOC Management
- Meetings and Briefings
- Incident Action Planning
- Emergency Declarations and Orders
- SOPs/SOGs and Job Aids for the EOC

Day 2 Exercise

Contact:

New York State Office of Emergency Management
Training & Exercises Section
(518) 292-2351 or OEMtraining@dhses.ny.gov

Cost:

There is no fee for the course. Food, lodging & transportation costs are the responsibility of participants.

Location:

Allegany FD
186 East Main Street
Allegany, NY 14706

Time: 8:30 a.m. – 5:00 p.m.

Prerequisites:

1.) All participants should come already familiar with the jurisdiction's Comprehensive Emergency Management Plan (CEMP) and 2.) EOC operating procedures and guidelines, as well as, 3.) the emergency management responsibilities of their home agencies. 4.) Participants should also have an understanding of the Incident Command System (ICS) and have completed training, at a minimum, at the I-100 'Introduction to the Incident Command System' level. This program can be completed on-line at <http://www.training.fema.gov/EMIWeb/IS/is100.asp>.

Who Should Attend?

Individuals identified to staff the jurisdiction's emergency operations center as agency representatives or management and support personnel. Elected and appointed individuals for the jurisdiction are also encouraged to attend.

Registration:

Complete the registration form at:

<https://www.surveymonkey.com/s/6TCHKXP>

To ensure the most appropriate target audience for this course, SEMO and the hosting jurisdiction will review all registrations prior to acceptance to the course.

Registration Deadline:

5:00 PM March 7, 2012

Completion: Participants who actively participate and attend all hours of the program will receive a Certificate of Completion for the course.

TRAINING NOTICE