STATE OF EMERGENCY DECLARATION

A State of Emergency is hereby declared in (area within municipality, or entire municipality) effective at (time) on (date) .

This State of Emergency has been declared due to (description of situation) .

This situation threatens the public safety.

This State of Emergency will remain in effect for thirty (30) days or until rescinded by a subsequent order.

As the Chief Executive of (name of municipality), I, ______________________, exercise the authority given me under Section 24 of the New York State Executive Law, to preserve the public safety and hereby render all required and available assistance vital to the security, well-being, and health of the citizens of this Municipality.

I hereby direct all departments and agencies of (name of municipality) to take whatever steps necessary to protect life and property, public infrastructure, and provide such emergency assistance deemed necessary.

__________________________
(Name)

__________________________
(Signature)

__________________________
(Title)

__________________________
(Date)
Sample Local Emergency Order

EMERGENCY ORDER

Local Emergency Order for: ____ (name(s) of area(s)/municipality(ies) affected by this order)

I, ____________________________________________, the Chief Executive of _____________ (name of municipality) ________________, in accordance with a declaration of a State of Emergency issued on ______ (date SOE was issued) ____________, 20__, and pursuant to Section 24 of the New York State Executive Law, do hereby order ______ (description of the action ordered and the area(s) affected and the reason for the order)

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

_____________________________________
This order shall take effect __ (“IMMEDIATELY” or specify date and time) ____________ and shall remain in effect for five (5) days unless rescinded earlier by order of the Chief Executive. This order may also be renewed in (5) five-day increments.

Failure to obey this order is a criminal offense, punishable by law under New York State Executive Law, Article 2-B.

Signed this the ______ day of ____________________________, 20__, at _____________ o'clock, in , ___(municipality) __________________, New York.

________________________________________
(Name)

________________________________________
(Signature)

________________________________________
(Witness Name)

________________________________________
(Witness Signature)

________________________________________
(Title)

________________________________________
(Date)