



Homeland Security  
and Emergency Services

Fire Prevention  
and Control

# Call for Exhibitors

## 2017 Technical Rescue Conference



**March 30-April 2**  
Academy of Fire Science  
Montour Falls, NY

**The Office of Fire Prevention and Control** is seeking exhibitors for the 2017 Technical Rescue Conference. The conference is open to all responders and includes lectures and practical skill sessions in a variety of subjects include rope, confined space, structural collapse, water, vehicle, machinery and trench rescue, as well as incident and team management training.

# 2017 Technical Rescue Conference

## Exhibitor Package

We cordially invite you to connect with a diverse group of technical rescue professionals from around the country when you exhibit at 5th Annual NYS Technical Rescue Conference. Your exhibit provides an excellent opportunity to present information on your organization and develop new contacts. Conference participants will visit your display throughout the day. If you are interested in exhibiting, please complete the application form and return it by email. All exhibits are on a first-come, first serve basis.

Exhibitor Fees: \$25 per in-state company, \$50 per out-of-state company, plus \$30 for each staff member. No additional fees will be charged for display space. Meals are included.

## Exhibit Schedule

**Set-up:** Friday, March 31, between 9:00 am and 1pm

**Opening:** Friday, March 31, 2:00 pm

**Friday, March 31, 2:00 pm - 7:00 pm**

**Saturday, April 1, 8:30 am - 4:30 pm**

**Dismantle:** Saturday, April 1 after 4:30 pm

## Security Requirements:

Neither New York State nor the NYS Fire Academy will assume liability for loss of merchandise or damage to exhibitor's property. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to exhibitors' displays, equipment, and other property brought on the premises of the NYS Academy of Fire Science and shall indemnify and hold harmless New York State, the NYS Academy of Fire Science, their agents, servants, and employees from any and all such losses, damages, and claims.

## Exhibit Benefits:

**Tabletop Exhibit:** One 8' x 30" and two chairs are provided for each tabletop exhibit. Additional equipment such as electricity, internet, etc. are limitedly available, and should be requested in registration form in advance of the conference.

**Display Exhibit:** Display spaces are available in two sizes 10w x 9d or 12w x 8d (center aisle)

**Parking Lot Space:** Outdoor Spaces for trailer or tent displays are available upon request. Space requirements are required. Space is limited. Exhibitor is responsible for tent or cover.



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# 2017 NYS Technical Rescue Conference Exhibitor Application

March 30 - April 2 • NYS Academy of Fire Sciences

EXHIBITOR COMPANY NAME:

WORK PHONE NUMBER (INCLUDE AREA CODE)

CONTACT TITLE

EMAIL

MAILING ADDRESS

COMPANY WEBSITE

CITY

STATE

ZIP

NAMES OF STAFF ATTENDING

**Description of Company:**

**Description of Display:**

**Additional requests:**

## SPACE REQUEST:

Indoor 10'w x 9'd

Indoor Center Aisle Display 12'w x 8'd

Indoor tabletop

Outdoor trailer - Dimensions Required: \_\_\_\_\_

Space requests are on a first come first serve basis.

Sending an application does not guarantee acceptance.

**Deadline for registration is March 1st** or until filled, whichever is first.

Please send *this* application form via email to: [Techrescueconference@dhses.ny.gov](mailto:Techrescueconference@dhses.ny.gov)

For exhibitor questions please contact Christopher Gould at 518-242-5224

## Fees and Payment:

\_\_\_\_\_ In-State Company - \$25

\_\_\_\_\_ Out-of-State Company - \$50

\_\_\_\_\_ Plus \$30 per staff member

\_\_\_\_\_ Total

VISA  MasterCard  Discover Total Charge: \$ \_\_\_\_\_

Card #

Expiration Date   /   Security Code

Signature \_\_\_\_\_



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## General Conditions:

- Exhibitors are permitted to display products or services but are prohibited from completing sales transactions on site.
- Equipment for indoor vending areas cannot exceed 500lbs per square foot.
- Load-in may have limited access through stairs, standard opening doors and/or elevators with weight restrictions
- Elevator to Rotunda/Chapel is rated for 2000lbs
- Elevator to Auditorium is rated for 750lbs
- Exhibitor to supply necessary extension cords
- No Academy lodging available
- Sending an application does not guarantee acceptance
- Exhibitor participation must be confirmed by the New York State Office of Fire Prevention and Control (OFPC); confirmation will not take place until the Exhibitor's application(s) and full payment are received.
- Documents must be received by the deadline date; there is no day-of-event application.
- Participants must indicate on their application what products will be displayed or what services will be promoted. Exhibitors who misrepresent themselves or their products for the purpose of securing booth space will forfeit participation in this program and/or future events.
- Once an application is approved and payment is made, refunds are not possible.
- All booth placements will be at the discretion of OFPC
- Exhibitors may bring their own tables or additional equipment as needed; all items must fit within the designated booth space.
- Exhibitors are encouraged to bring hand carts or wagons to assist with the transport of display item
- Exhibitors are expected to maintain the cleanliness of their booths at all times.
- Failure to leave the booth area in the condition it was provided will forfeit future participation and possible termination of current permit
- Tables should be covered with material suitable for tables (tablecloths, cloth fabric, etc.)
- Any display units (shelves, racks, etc.) should be made of a suitable material to enhance the theme of the display or be covered, painted or in some way decorated to hide unfinished materials (unfinished plywood, particle board, etc.).
- Signage should be neat, legible and professional looking.
- The use of cardboard box ends or other found materials are not permitted for signage material.
- OFPC reserves the sole rights to request removal of any products that it feels are not suitable for display.
- Parking will be coordinated by onsite staff. Vehicles will be allowed to unload through various entry points but will be moved to a remote area upon completion.
- Due to limited vehicle space on the NYS Academy of Fire Sciences grounds OFPC reserves the right to limit the number of vehicles allowed access for load-in purposes at any given time.
- OFPC reserves the right to change the location, dates, hours, or to terminate entirely the operation of the scheduled event at any time and without prior notice to the exhibitor.
- Exhibitors may not refer to themselves as a "sponsor," "co-sponsor" or other terms conferring status other than of a participant.
- Attendance as an exhibitor does not imply an endorsement of any product or service by NYS, DHSES or OFPC

**A signed copy of this page is required to be submitted with the Exhibitor Application form.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_



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