

**NYS Division of Homeland Security and Emergency Services
FY 2019 Unified Hazard Mitigation Assistance (HMA)
Letter of Intent (LOI) for Project Grants**

Please use this LOI for all project types *except* proposals to develop or update hazard mitigation plans, which have their own LOIs (DHSES may reject incomplete LOI submissions). Please check the appropriate box for which program you are submitting this LOI:

- Pre-Disaster Mitigation (PDM)**
- Flood Mitigation Assistance (FMA)**

LOIs due 10/15/19 @ 5:00 pm. Submit one LOI for each project to OEM.hazmit@dhses.ny.gov

1. Authorized Point of Contact:

Name: _____

Subapplicant/Organization: _____

Address: _____

Phone & Fax: _____

E-mail: _____

2. Name of current/lapsed FEMA-approved All Hazards Mitigation Plan:

_____ Date of Local Adoption: _____

3. Project Information:

a) Project title: _____

b) On a separate sheet, provide a detailed description of the problem or the risk to be addressed, including: the cause of the problem, how long it has existed, the types of damages that occur (including dates and the approximate costs), and any studies that have been performed.

c) On the same sheet(s), describe in detail the proposed mitigation measure and how it will mitigate the problem.

d) For acquisition and elevation projects, please submit a list of property addresses.

4. Estimated project cost: \$ _____

I certify that I am a subapplicant or the authorized point of contact, and that the information provided is accurate to the best of my knowledge. I understand that during the application development phase I will have to certify that the non-Federal funding share (up to 25% of final project cost) will be available if I receive an award.

Signed: _____ Date _____

Name (print): _____ Title: _____