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FEMA

DR-4348 - Applicant's Briefing

September 14, 2018

FEMA-4348-DR-NY

Declaration Date

November 14, 2017

** Amended Date for Monroe & Cayuga*

January 19, 2018

Incident Period

May 2, 2017 – August 6, 2017

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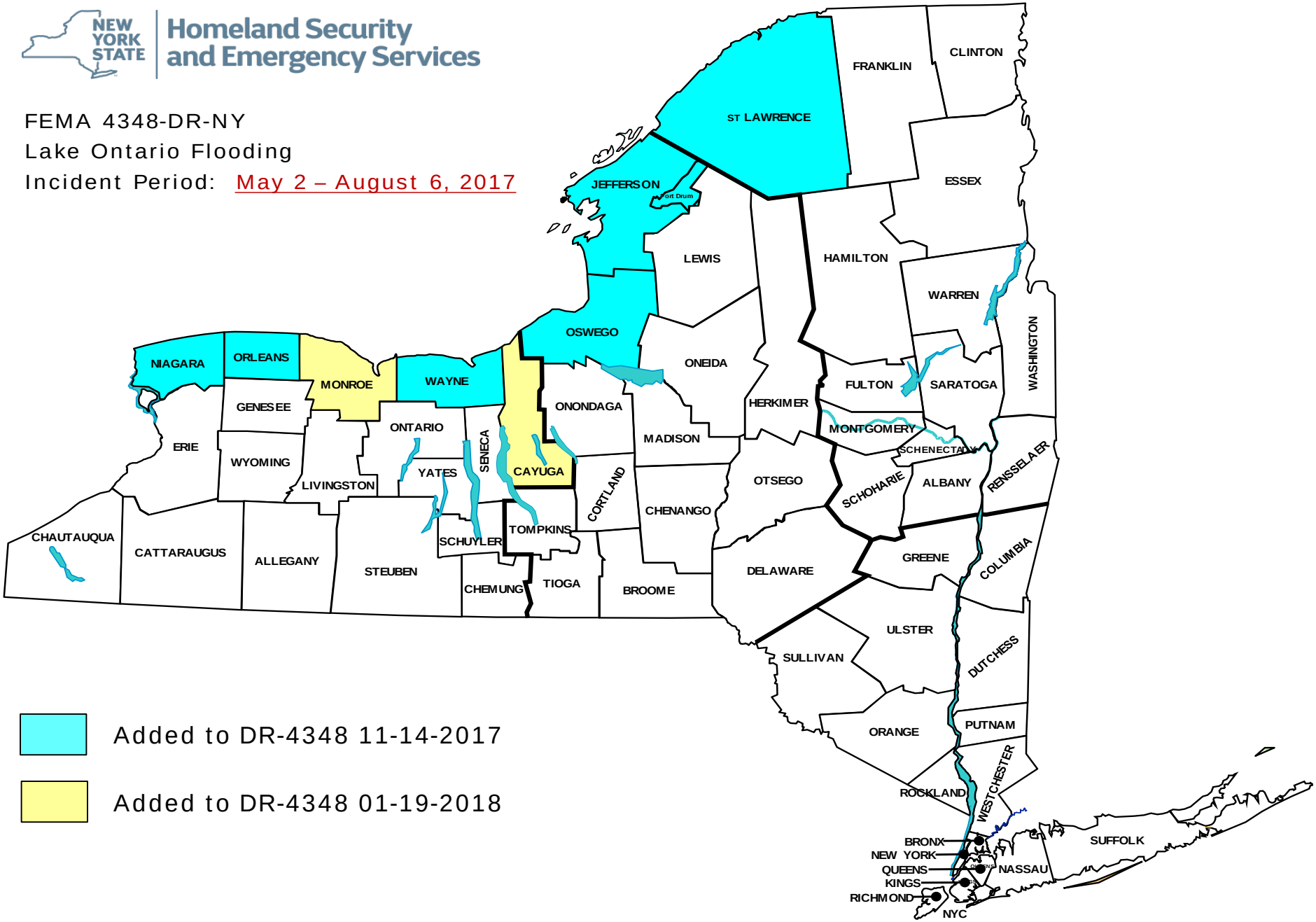
FEMA 4348-DR-NY
Lake Ontario Flooding
Incident Period: May 2 – August 6, 2017



Key Personnel

- **Seamus Leary:**
  FEMA Federal Coordinating Officer (FCO)
- **Roger L. Parrino:**
  Governor's Authorized Representative (GAR)
  State Coordinating Officer (SCO)
- **Barbara Lee Steigerwald:**
  Alternate Governor's Authorized Representative (AGAR)
  Deputy State Coordinating Officer (DSCO)
- **FEMA/NYS Teams**
- **County Emergency Managers**
- **NYS DHSES Regional Staff:**
  - ✓ **Kelly Thompson, Disaster Assistance Manager (DAM)**

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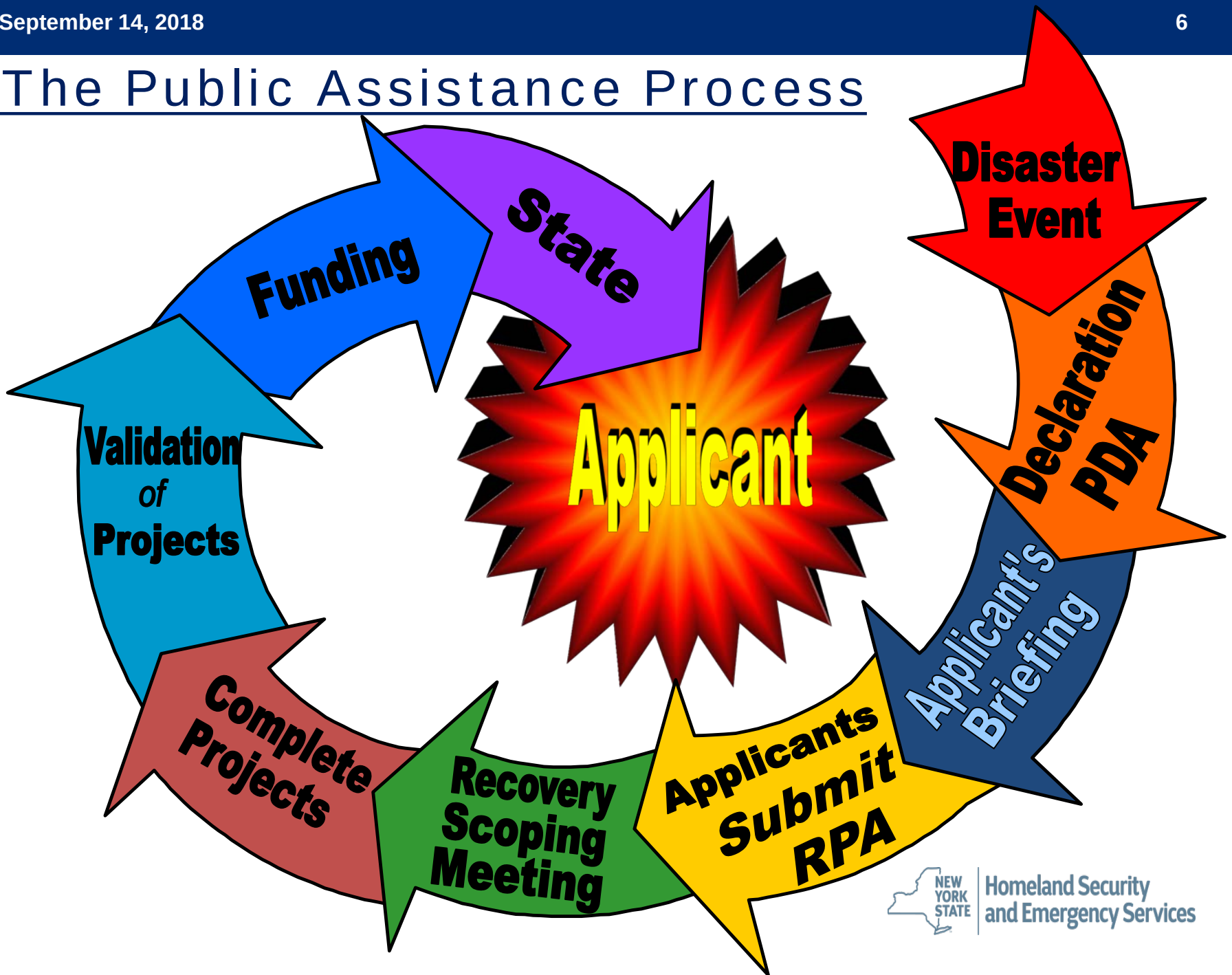
What is Public Assistance??

A reimbursement program that provides financial assistance to eligible applicants for some costs incurred for response and recovery activities as a result of a declared disaster

The Public Assistance Process



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Deadline for RPA Submission

RPA Forms Must Be Received

30

days from date of disaster declaration

Date of Amendment: Jan 19, 2018
Deadline for RPAs: Feb 20, 2018

* ***FEMA WILL ONLY ENTERTAIN LATE SUBMISSIONS WHEN THE APPLICANT AND STATE CAN CLEARLY SHOW IT WAS DUE TO CIRCUMSTANCES BEYOND THEIR CONTROL!***

Introduction to The New PA Delivery Model

PUBLIC ASSISTANCE

WHAT HASN'T CHANGED

- Law
- Regulations
- Policy

WHAT'S CHANGING

- Process
- Roles
- Tools & Templates
- Systems

FEMA Goal - New Model to Deliver

- Nationwide consistency and standardization
- One point of contact for Applicants
- Transparency on project progress
- Clear, measurable requirements for progress
- Improved communication with State partners
- Improved Applicant options for developing cost

FEMA's New Public Assistance Delivery Model

- Replaces FEMA PACs and Project Specialists
- New model divides Project development between:
  - Program Delivery Managers (PDMGs)
  - Site Inspectors
  - Consolidated Resource Center Specialists
- May increase need for coordination

FEMA's New Public Assistance Delivery Model

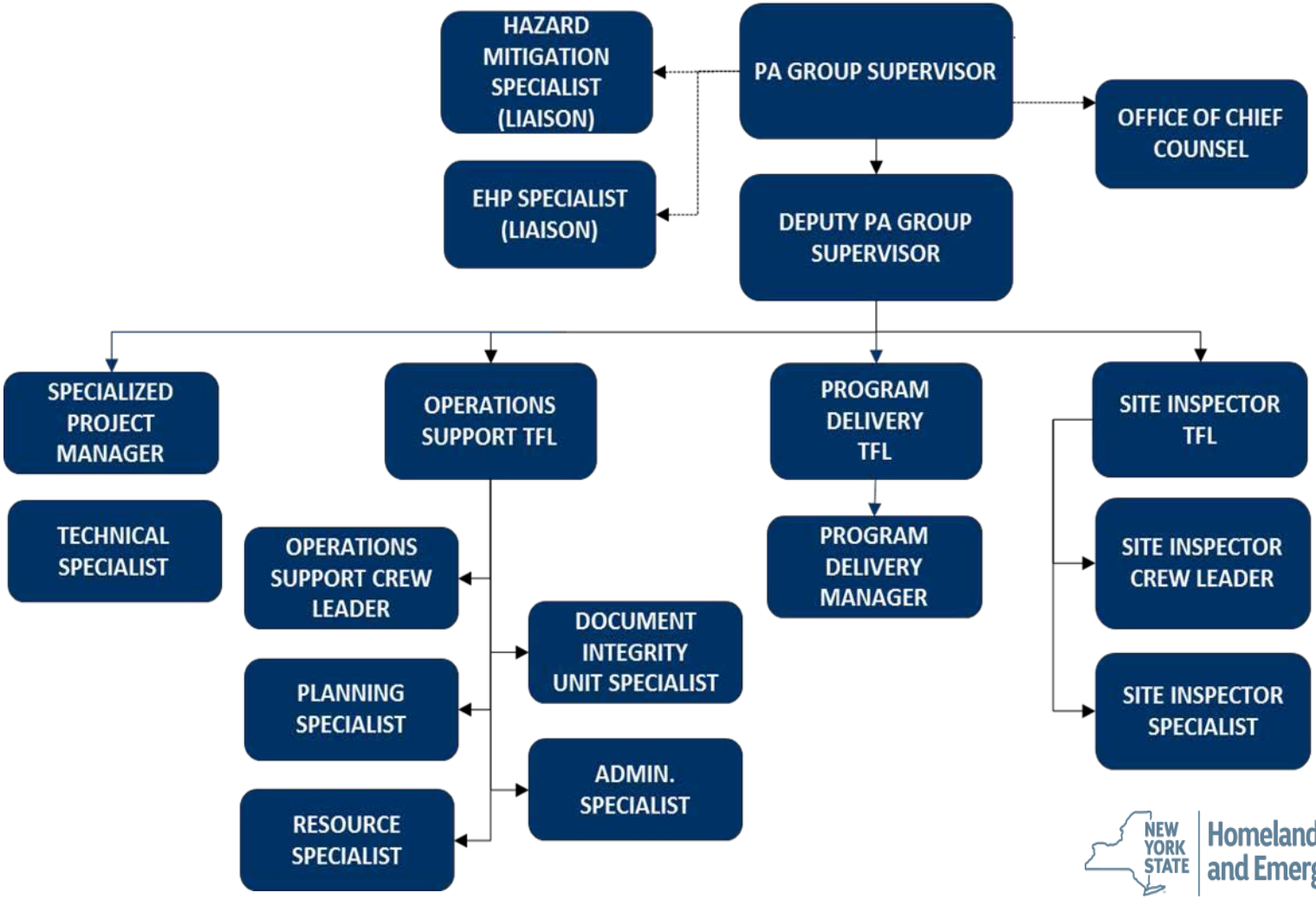
- New Model uses Grants Portal.
- Web Based Applicant Specific Accounts.
- RPAs and Documentation are Direct Input.
- Projects are Processed in Grants Portal until ready for obligation in EMMIE.

Damage Inventory List

- 60 Days from Recovery Scoping Meeting to Identify all Damages.
- System Generated Lock Out.
- Applicants must quickly identify if extension will be needed.

Operational Framework

FEMA Field Level Operational Structure



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Consolidated Resource Center (CRC) Project Lanes

Completed Work	▪ Work Completed ▪ No site inspections
Standard	▪ Work to be Completed (all categories) ▪ Site inspections or validations
Specialized	▪ Complex projects that require technical expertise

New PA Project Phases

Phase I

- Validation/PDAs
- Disaster Declared
- Applicant Briefing
- RPA Submission
- PDMG Assigned
- Exploratory Call (Includes EHP & Mitigation)
- Applicant Completes Damage Inventory
- Recovery Scoping Meetings Completed
- Site Inspector's Assigned

Phase II

- Capture Damages
- Group Into Lanes
- Site Inspections Completed/Signed
- DDDs are Documented/Signed
- Applicant Develops SOW and Costs (Optional)
- Essential Elements of Information (EEI's) are Completed

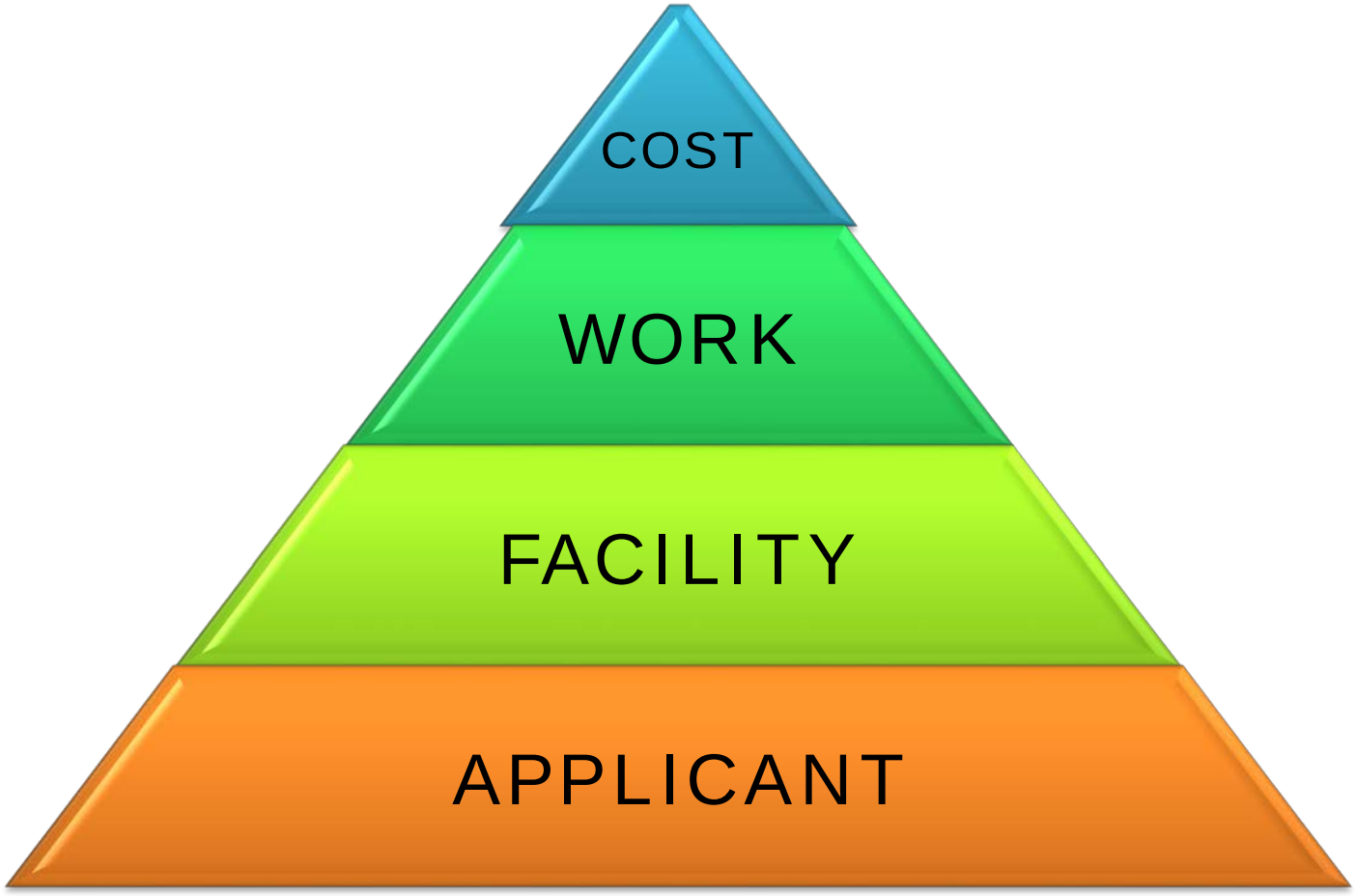
Phase III

- Projects Assigned to Appropriate Lanes
- Scope of Work and Costs are Drafted (or Validated)
- Peer Review Completed
- Eligibility Determined
- Quality Assurance Completed
- Compliance Reviews Completed (EHP, Mitigation, Insurance, etc.)

Phase IV

- Final Reviews Completed
- Applicant & State Reviews & Signs
- Final Review & Award in EMMIE
- PDMG Conducts Recovery Transition Meeting / Exit Briefing
- Transition to Region
- CRC Completes All Initial Sub-Awards

Four 'Tiers' of Eligibility



*** All four 'tiers' must be eligible to obtain FEMA funding ***

Eligible Applicants

- **State Agencies:**
  - ✓ **DOT, DEC, NYS Parks, State Police, DMNA, DHSES, etc.**
- **Local Governments:**
  - ✓ **Cities, Counties, Towns, Villages, School Districts, etc.**

- **Federally Recognized Native American Nations**
- **Certain Types of Private Nonprofit Organizations**
  - ✓ **Critical**
  - ✓ **Essential/Non-Critical**

Critical Private Non Profits

Critical PNPs Include:

- ✓ Power
- ✓ Water, Wastewater, Sewer
- ✓ Communications
- ✓ Hospitals and Emergency Care Facilities
- ✓ Fire / Rescue Emergency Services
- ✓ Educational Facilities (public or private) including Colleges

If Determined a Critical PNP:

- Immediately eligible for all categories of work

Essential/Non-Critical Private Non Profits

- **Essential/Non-Critical PNPs Include:**
  - ✓ Libraries
  - ✓ Community Centers
  - ✓ Performing Arts Facilities
  - ✓ Museums & Zoos
  - ✓ Senior Citizen Centers
  - ✓ Homeless Shelters
  - ✓ Places of Worship

If Determined an Essential/Non-Critical PNP:

- Eligible for Emergency Work (Categories A & B)
- Must apply to the SBA for Permanent Work (Categories C – G)
  - ❖ If loan is denied, then applicant can apply to FEMA.

Private Non Profit Requirements

Some Examples of RPA Documentation:

- ✓ DUNS Number
- ✓ Organizational Charter / By-Laws
- ✓ Tax Exempt Letter, 501(c), (d), or (e) IRS designation
- ✓ NYS Comptroller's W-9 Form
- ✓ Articles of Incorporation
- ✓ PNP Questionnaire

❖ FEMA cannot determine if a PNP qualifies as a "Critical" or "Essential/Non-Critical" PNP until all required forms and documentation are submitted. FEMA has made applicants ineligible for lack of documentation.

Eligible Facilities

Facility:

Any publicly or PNP owned building, works, system, or equipment; OR certain improved and maintained natural features.

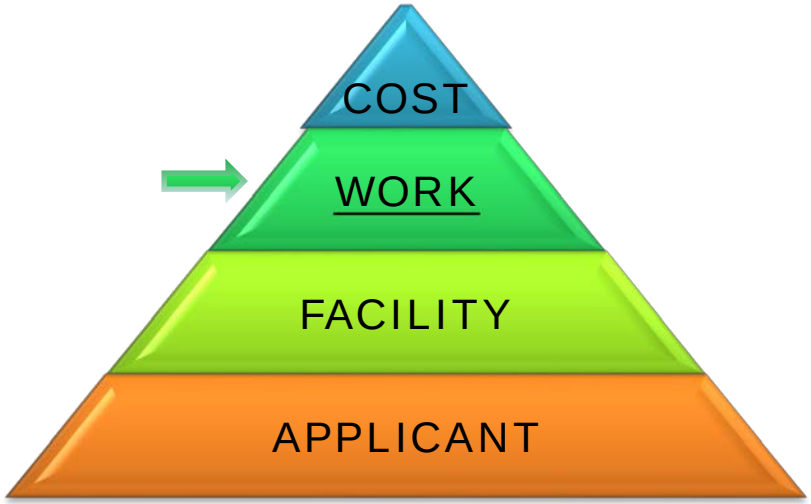
Facility Must Be:

- ✓ **Damages must be caused by the event.**
- ✓ **Legal responsibility of the Applicant.**
- ✓ **Located in a declared county.**
- ✓ **In active use at the time of the disaster.**
- ✓ **Not under authority of another federal agency (US Army Corps of Engineer Water Treatment Facilities, FHWA Roads)**

Eligible Work

Work Performed Must Be:

- ✓ Required as a direct result of a declared disaster.
- ✓ Legal responsibility of an eligible Applicant performing the work.
- ✓ Located in a declared county.
- ✓ Completed within regulatory time limits.



Categories of Work

Emergency Work:

A. Debris Removal

B. Emergency Protective Measures

Permanent Work:

C. Roads and Bridges

D. Water Control Facilities (Dams, Levees, Canals)

E. Buildings and Equipment

F. Public Utilities (Water, Power, Sewer, etc.)

G. Parks, Recreation, and Other (Beaches, Railways)

Deadlines for Completion of Work

From the date of amendment: Jan 19, 2018

Categories A & B: Emergency Work = 6 months

(+ 6 months by NYS = 1 year)

Categories C – G: Permanent Work = 18 months

(+ 30 months by NYS = 4 years)

- **If work cannot be completed within the regulatory timeframes, a time extension must be requested through your DHSES Disaster Assistance Manager (DAM)**

Further extensions require approval by FEMA

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Emergency Work

Category A – Debris Removal

Clearance of trees and woody debris, building wreckage, sand, mud, silt, and gravel, vehicles and other disaster related material deposited on Public property.

Debris removal is eligible when:

- ✓ It eliminates an immediate threat to life, health, safety and property.
- ✓ It ensures economic recovery of the community and provides a benefit for the community at large.
- ✓ The documentation requirement to track all debris “cradle to grave” has been met.

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Private Property Debris Removal

- Debris removal is generally the responsibility of the property owner.
- However, if debris is so widespread that public health, safety, or economic recovery of the community is threatened, the actual removal of debris from private property may be eligible.

Public Assistance Alternative Procedures Pilot Program for Debris Removal (PAAP)

- Initiated as part of the Sandy Improvement Recovery Act in 2013
- Opt-In for All 4 Options or Any One Option (Debris Only)

1. Accelerated Debris Removal – Increased Federal Share:
   - 0 to 30 days = 85%
   - 31 to 90 days = 80%
   - 91 to 180 days = 75%
   - Over 180 days = 0%

   - Effective August 28, 2017
   - Exceed 1.5 million cubic yards or $20 million.
   - High concentration of localized damage.
   - Declared within eight days of the incident.

2. Recycling Revenue (Keep the Income)
3. FEMA Approved Debris Management Plan = One-time 2% incentive for debris removal work completed within 90 days
4. Reimbursement for Straight Time (Force Account Labor)

Emergency Work

Category B – Emergency Protective Measures

Actions taken before, during, and following a disaster to save lives, protect public health and safety, or eliminate immediate threat of significant damage to improved public and private property

Examples:

- ✓ **Search and Rescue**
- ✓ **Sandbagging**
- ✓ **Shelters or emergency care**
- ✓ **Provision of food, water, ice or other essential needs**
- ✓ **Emergency repairs and demolition**
- ✓ **EOC Operations**

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Permanent Work

Categories C - G

- Restoration or replacement of disaster-damaged facilities in accordance with regulations.
- Restoration to pre-disaster design, capacity and function in accordance with applicable codes and standards.
- Required as a result of the disaster.
- May include cost effective hazard mitigation measures.

Category C - Roads and Bridges

How Does the FHWA Factor In?

The Federal Highway Administration (FHWA) administers the Emergency Relief (ER) program, which is independent of FEMA declarations.

- **ER Funds are used to repair FHWA roads and bridges.**
- **Roads classified as Rural/Minor Collectors and Local Urban/Rural are exempt from this rule, and therefore *are* eligible for FEMA aid.**
- **If there is a concurrent FEMA declaration, Debris Removal may be eligible on FHWA roads under certain conditions.**

If you are unsure which roads in your jurisdiction are FHWA classified, contact the NYS Department of Transportation, or go to www.dot.ny.gov

Category D - Water Control Facilities

Category E – Buildings & Equipment

Category F - Public Utilities

Category G - Parks, Recreation, Other

Questions?

Special Considerations

Key Focus Areas:

Environmental

Insurance

Hazard Mitigation

Special Considerations

Environmental (DEC & USACE)

- **Ensure that all practical means are used to protect, restore, and enhance the environment.**
- **Comply with all local, state, and Federal environmental requirements before starting work.**
- **Obtain permits, and provide notifications to regulatory agencies, such as DEC and US Army Corps of Engineers.**

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Special Considerations

Environmental (SHPO & THPO)

Historic Preservation

- **Listed on the National / State Register of Historic Places.**
- **Site is historic or > 50 years old.**
- **May require special consults under the National Historic Preservation (SHPO), or Tribal Historic Preservation (THPO).**

Special Considerations

Environmental

⬅ Flood Hazard Areas

Any project within or affecting the floodplain must be reviewed to ensure that it meets the requirements of the Executive Orders on Floodplain Mgmt and the Protection of Wetlands.

⬅ Coastal High Hazard Areas

Coastal High Hazard areas and areas covered by the Coastal Barrier Resources Act require Special Considerations review.

Coordinate with your Floodplain Manager

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Special Considerations

- ***Standard Insurance:***
  - ✓ **Actual or anticipated insurance proceeds will be deducted from the eligible project costs for facilities that are insured.**
  - ✓ **You must provide a copy of your insurance policy.**
  - ✓ **FEMA does not recognize *"Self Insurance"* for any applicant.**
  - ✓ **Obtain/Maintain requirement for insurable damages = >$5,000.**

- ***NFIP (Flood) Insurance:***
  - ✓ **If a facility is located in a floodplain and does not have NFIP insurance, the Project will be reduced by the amount that would have been covered by NFIP!**

Maximum of $500,000 for a Building and $500,000 for its Contents

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Special Considerations

Hazard Mitigation (406):

Cost effective measures that reduce the chance of the facility getting damaged in a similar event.

Examples:

- ✓ **Increasing the size of a culvert under road/highway.**
- ✓ **Adding wing walls and rip rap to culverts.**
- ✓ **Replacing wood bracing beam with steel.**
- ✓ **Raising electrical panels off floor or relocating to higher floor.**
- ✓ **Flood proofing buildings.**

Writing Hazard Mitigation Proposals

- **Costs need to be separated so always prepare two estimates:**

  1. **Estimate to restore facility to Pre-Disaster Condition.**
  2. **Estimate with the Hazard Mitigation costs included.**

     - **Criteria for Eligibility:**
       - ✓ **15%**
       - ✓ **100%**
       - ✓ **Benefit Cost Analysis (BCA)**

Important Points

- **Once Hazard Mitigation is approved, it is required to complete!**
- **If not completed you can lose funding for that site forever unless you complete the mitigation, or request a change in scope of work from FEMA!**

Eligible Costs

Eligible costs include labor, equipment, materials, contracts, some travel costs, and direct administration costs (DAC).

Costs Must Be:

- **Reasonable and necessary to accomplish the work.**
- **Compliant with Federal, State AND Local procurement requirements.**
- **Reduced by any applicable credits such as insurance and salvage values.**

Force Account Labor

Employee Annual Salary or Hourly Rates Plus Fringe Benefits

Emergency Work (Categories A & B)

- Permanent employees are only eligible for OT (Except PAAP)
- Temporary employees are eligible for regular time and OT

Permanent Work (Categories (C – G)

- All employees are eligible for regular time and OT

Force Account Equipment

Must be performing eligible work:

- Auto/Truck – mileage or hourly rate
- Other equipment - hourly rate
- Stand-by time (may be eligible)
- Intermittent Use:
  - ✓ Half day or more = Full Day
  - ✓ Less than half day = Actual Hours

Equipment Rates

- **FEMA equipment rates are used for determining project costs (estimating & comparing).**
- **Local rates or rental costs are used if different than FEMA and established prior to the disaster.**

Force Account Materials

- Purchased or used from stock.
- Used for eligible work.
- Invoices, historical data, or quotes from your local vendors will be required to justify cost.

Donated Resources

A credit can be applied towards the local cost share for both Volunteer Labor, and Donated Equipment & Materials

Volunteer Labor:	Donated Resources:
➢ Rate is the same as either paid employees within an applicant's organization or, if none, similar work done by a local paid organization.	➢ Rate is determined by local rates (if established) or FEMA equipment rate.
➢ Value of Volunteer Labor = (Determined Labor Rate) * (Number of Volunteer Hours)	➢ Value of Donated Resources = (Determined Equipment Rate) * (Number of Equipment Hours)

Donations credit capped at non-federal share of emergency work

Procurement

Must comply with ALL federal, state, and local procurement requirements

- **DHS OIG Audits are paying particular attention to ensuring Minority and Women Owned Businesses are actively solicited during bid process (see link)**
- **2 CFR, OMB Circular A-87, A-102, A-133 and 41 U.S.C. 403(11) all provide guidance regarding procurement and audit**
- **Declaring an State of Emergency solely to suspend procurement procedures is a red flag for any audit.**

http://esd.ny.gov/mwbe.html

Contracts

- Must comply with all State, Local and Federal procurement requirements.
- All contracts incurred for eligible work will be reviewed by FEMA / State teams; including rental equipment.
- Competitively bid with fixed-procurement procedures are preferred.

Types of Contracts

Lump sum contracts are acceptable	Time and material contracts are acceptable BUT
➢ Easy to monitor when the scope of work is well defined. ➢ Requires minimum labor for monitoring. ➢ Quantities do not have to be documented.	➢ Should only be used for emergency "hot spots" (early debris rights-of-way clearance). ➢ MUST have a cap. ➢ MUST be monitored. ➢ Accepted for 70 hrs. of work.

Ineligible Contracts

Examples:

- **Cost-plus percentage of cost.**
- **Contingent upon FEMA reimbursement.**
- **Contract with a debarred contractor:**

http://www.labor.ny.gov/workerprotection/publicwork/PDFs/debarred.pdf

Women/Minority Owned Businesses

- Applicants must be able to demonstrate direct outreach to MWBE enterprises. (Effective 1/1/2015)
- DHS OIG Audits will ensure Minority and Women Owned Businesses are sought during bid process

Procurement and Audit Guidance:

- ✓ 2 CFR
- ✓ OMB Circular A-87, A-102, A-133
- ✓ 41 U.S.C. 403 (11)

http://esd.ny.gov/mwbe.html

Engineering Costs

- Will be estimated in Project (unless actual costs are known).
- All costs must be reasonable and necessary.
- Ensure engineers do not re-design or "improve" facilities beyond what is required under pre-event, plus adopted codes and standards.

This may result in loss of funding!

Direct Administrative Costs (DAC)

- Required to manage projects administratively.
- Charged to a specific project.
- Do not include costs incurred for actual work to complete a project.

Eligible Costs Include:	Ineligible Costs Include:
✓ Site identification	X Preliminary Damage Assessments
✓ Gathering of cost information	X Applicant Briefings
✓ Site visits	X Recovery Scoping Meetings
✓ Project scope and development	X Recovery Transition Meetings
✓ Project reporting	X Any other administrative costs which cover multiple projects
✓ Project cost reconciliation and closeout	

Full list available:
https://www.fema.gov/pdf/government/grant/pa/9525_9_pa_indirect_direct_administrative_activity_list.pdf

Direct Administrative Costs (DAC) Alternative Procedures

- ✓ Applicant must fully document all DAC costs (Effective 8/25/17)
- ✓ 4% Flat Rate for Full Eligible Projects Costs. Limited ability to adjust DAC (3 Versions in addition to Version 0).
- ✓ Large Projects: 1% Incentive if project is submitted for Closeout within 90 Days of the Period of Performance (POP).
- ✓ Participation Voluntary with signed written Agreement.
- ✓ Any excess funds must be identified and request submitted to FEMA for alternate use within 180 days of the latest project approved POP. (Approval is discretionary by FEMA).

Questions?

Project Facts Applicants Need To Know

- **Federal share for this disaster is 75%**

- **How Projects Qualify:**
  - ✓ **Minimum Threshold = $ 3,140**
  - ✓ **Small Projects = $ 3,140 to $ 125,499**
  - ✓ **Large Projects = $ 125,500 +**

Project thresholds are Updated Annually on October 1st

Small vs. Large Projects

- **Small Projects ($3,140 to $125,499):**
  - ✓ Written on estimates or actual costs.
  - ✓ Paid when project is obligated by FEMA (100%).
  - ✓ P4 (Project Completion Form) is required to be submitted to the DAM.
- **Large Projects ($125,500 and Higher):**
  - ✓ Written on estimates or actual costs.
  - ✓ Paid Federal Share at % Validated when project is obligated.
  - ✓ Progress Payments (Approved by NYS) can be requested.
  - ✓ Quarterly Report requirement until project is complete.
  - ✓ NYS completes final accounting with you to send to FEMA to approve and close out. Includes P4 Form submission.
  - ✓ Final Payment (Approved by FEMA) on actual eligible costs.

Formulation of Projects

- **NYS DHSES DARs:**
  - ✓ **Help develop scope of work and cost estimates.**
  - ✓ **FEMA Technical Specialists can be called in for assistance with complex projects.**

- **Technical Specialists:**
  - ✓ **Beaches**
  - ✓ **Bridges**
  - ✓ **Engineering**
  - ✓ **Insurance**
  - ✓ **Mitigation**
  - ✓ **Environmental & Historic Preservation**
  - ✓ **Wastewater Treatment Plants**

Various Parts of Project

- Basic Information (Applicant, Location, Category of Work, etc.)
- Damage Description and Dimensions (DDD)
- Scope of Work (SOW) to repair to pre-disaster condition
- Cost Estimate
- Special Considerations (Environmental, Historic & Insurance)
- Hazard Mitigation Proposal (HMP) – Optional for Permanent Work Projects (Categories C – G)
- Attachments (Documentation of Costs, Permits, Contracts, etc.)

Info Required for a Project

- ✓ List of Damages, Photos
- ✓ Insurance information
- ✓ List of paid staff, regular and OT hours – dates and times
- ✓ Fringe Benefits information
- ✓ List of equipment used, hours of operation – dates and times, miles driven
- ✓ Maintenance records on all facilities where applicable
- ✓ List of materials and supplies purchased or used
- ✓ Copies of any contracts used for this event
- ✓ Procurement Policies
- ✓ Applicable codes and standards
- ✓ Environmental and Historic Information (permits, etc.)
- ✓ Hazard Mitigation Proposals

Alternate Projects

Applicant may determine that the public welfare would not be best served by restoring a damaged facility or function back to pre-disaster condition

Example: Purchase a fire truck in lieu of repairing a building

Other Uses of Funding Include:

- **Repair or expand other public facilities.**
- **Construct new facilities**
- **Demolish the original structure.**
- **Purchase equipment.**
- **Fund cost-effective mitigation activities.**
- **Fund project shortfalls due to mandatory NFIP reductions on applicant buildings in floodplains.**

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Conditions Associated with Alternate Projects

- For permanent work only (Categories C - G)
- Eligible for 90% of the approved federal share

Example: Repair for $100,000 @ 75% Federal Share = $ 75,000 from FEMA

Alternate = capped @ 90% of Federal Share = $ 75,000 x 90% = $67,500

- Original facility must be rendered safe and secure
- Must not be located in a regulatory floodway
- Must be pre-approved by NYS/FEMA & subject to EHP review
- Cannot incorporate mitigation funding

Improved Projects

Applicant may determine that they wish to expand repairs to an existing facility beyond pre-disaster design, function and capacity

Example: Expand a Fire House from a 2 Bay to a 3 Bay

- **For permanent work only (Categories C - G)**
- **Must be approved by NYS & FEMA prior to construction starting**
- **Capped at the federal share of the estimated project costs**
- **Must not be located in a regulatory floodway**
- **Subject to environmental assessment**
- **Mitigation may be applied to the original facility**
- **Entire project is reviewed for Special Considerations, not only the FEMA funded portion.**

Recovery Transition Meeting

- Final review with Applicant, FEMA and DHSES to ensure all damages have been captured and submitted.
- Informs applicants of final number of projects being entered into system (Large vs. Small).
- Gives final opportunity to review and correct projects before project management is turned over to your Disaster Assistance Manager (DAM).

Project Notification Folder

(AKA Applicant "Blue Book")

- **Sent when FEMA obligates a project:**
  - ✓ **More than one may be included in a single Blue Folder!**
- **Includes a copy of the FINAL, obligated Project.**
  - ✓ **Review carefully!**
- **Starts 60 Day time clock for appeal of any FEMA decision.**
- **Includes the Project Completion Form (P-4) that needs to be signed and returned to NYS DHSES DAM when work is completed. Applies to both Large and Small Projects.**

Appeals

- Applicants may appeal ANY determination related to the Public Assistance process.
- Applicants have 60 days from the receipt of written notice from FEMA to appeal FEMA's determination.
- Submit your appeal request through DHSES DAM.

Small Project Cost Overrun:

- ✓ All small projects are reviewed by FEMA (small project reconciliation)
- ✓ Overruns = obligation
- ✓ Underruns = de-obligation

Funds Are Lost if Applicants Don't

- **Ask** questions
- **Obtain** FEMA *pre-approval* to change scope of work
- **Obtain** required permits
- **Follow** procurement procedures
- **Follow** the Scope of Work in the Project
- **Complete** all approved HMP
- **Meet** PA program deadlines
- **Obtain** / Maintain Insurance
- **Keep** complete, clear and accurate records
- **Meet** all EHP requirements

What's Next?

1. **Establish Grants Portal Account.**
2. **Submit RPA Package Using Option A or B Below:**
   - **A. Online: https://grantee.fema.gov**
   - **B. Submit To Shanna Casey @ NYS DHSES:**
     E-mail: shanna.casey@dhses.ny.gov
     Fax: 518-322-4984

DUNS #'s ARE REQUIRED:

Website: http://fedgov.dnb.com/webform/pages/CCRSearch.jsp
Phone: 1-866-705-5711

CANNOT BE APPROVED UNTIL ALL RPA DOCUMENTATION IS SUBMITTED

3. **NYS/FEMA Team will schedule an Exploratory Call to introduce themselves and get a brief overview of damages incurred.**
4. **Applicants then meet with NYS/FEMA team at Recovery Scoping Meeting to identify all damages for project eligibility and formulation.**

NYS DHSES Contact Information

RECOVERY SECTION

1220 Washington Ave, Bldg. 7A, 4th Floor Albany, NY 12242

(518) 292-2293

Fax Number: (518) 322-4984

www.dhses.ny.gov

After the Joint Field Office Closes…

Disaster Assistance Manager (DAM)

Kelly Thompson (518) 292-2374

Kelly.Thompson@dhses.ny.gov

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Additional Information

- **Your FEMA/ State Team (1st Point of Contact)**
- **NYS DHSES Applicant Handbook**
- **NYS DHSES Website (www.dhses.ny.gov)**
- **FEMA's Website (www.fema.gov)**
- **FEMA Public Assistance Program and Policy Guide (PAPPG)** ***– Available on your Grants Portal account***
- **Grants Portal User Guide for Subrecipients** ***– Available on your Grants Portal account***
- **County Emergency Managers**

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Questions?