



CONTINUITY OF OPERATIONS PLANNING (COOP)

NO. OF OPENINGS: 30

WESTCHESTER COUNTY

TWO DAY COURSE

JANUARY 31-FEBRUARY 1, 2019

EASTERN HUDSON VALLEY

ANNOUNCED: DECEMBER 6, 2018

Description:

This is the delivery for the Continuity of Operations Planning course developed by the NYS Office of Emergency Management. This course will provide instruction on using a sound planning process, and provide an in-depth understanding of continuity planning to ensure the continuance of mission essential functions. Participants will be provided with several new planning tools and resources that will apply to supporting COOP efforts on an agency-specific or jurisdiction-wide platform. Participants will be exposed to a variety of COOP elements, incorporating the best core concepts of both the public and private sector. This course will run approximately two (2) full days.

Course Curriculum and Topics:

New York State's planning guidance on Continuity of Operations and Business Continuity Planning, Federal planning guidance, NFPA 1600, and several private sector standards (BS-25777, NIST, FFIEC).

Prerequisites:

At a minimum, participants must have completed the FEMA Independent Study (IS) courses: 546a, Continuity of Operations Awareness Course; and 547a, Introduction to Continuity of Operations Course to enhance the learning experience. Both are available here:

<http://training.fema.gov/is/courseoverview.aspx?code=IS-546.a>

<http://training.fema.gov/is/courseoverview.aspx?code=IS-547.a>

Cost:

There is no fee for the course. Food, lodging & transportation costs are the responsibility of participants.

Location: Westchester County Department of
Emergency Services
4 Dana Road; Room 4
Valhalla, NY 10595

Time(s): 9:00 AM – 4:30 PM Each Day

Who Should Attend?

The course is being delivered for all state, local, and tribal territories in developing a continuity of operations plan and program. Personnel who are assigned to lead or support the development of a COOP for their agency or organization should attend. Effort will be made to accommodate more than one person from each agency based on availability.

Registration:

**Use this course code in SLMS to search for class:
04-25-0018-01-01-46-18007**

The Statewide Learning Management System (SLMS) will be used for course registration <https://nyslearn.ny.gov/index.html> if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging.

Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System

http://www.dhSES.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf

Registration Deadline: January 17, 2019

Completion: Participants, who actively participate, attend all course contact hours will receive a Certificate of Completion for the course.

TRAINING NOTICE

Contact: NYS Office of Emergency Management - Training & Exercises at (518) 292-2351 or OEM.training@dhSES.ny.gov