Description:
This course is an intermediate-level training course incorporating exercise guidance and best practices from HSEEP.

Course Curriculum Structure and Topics:
Module 1: Introduction - purpose, background and scope of the HSEEP Training Course.
Module 2: Exercise Program Management - fundamentals and providing the foundations to manage a self-sustaining HSEEP.
Module 3: Design and Development - conceptual and logistical differences between the design and development discussion based and operations-based HSEEP exercises.
Module 4: Conduct - successfully executing discussion and operations-based HSEEP exercises.
Module 5: Evaluation discussion - Evaluation of operations-based HSEEP exercises to identify areas for improvement
Module 6: Improvement Planning – How to develop and implement Improvement Plans to increase preparedness.

Cost:
There is no fee for the course. Food, lodging & transportation costs are the responsibility of the participant.

Prerequisite:
Because the HSEEP Training Course is an intermediate-level course, participants must have a basic understanding of exercise design and HSEEP terminology. Therefore, participants are required to complete Independent Study (IS)-120.A, *An Introduction to Exercises*. The IS-120. A course should take approximately 4-6 hours to complete. This course can be found at [http://training.fema.gov/EMIWeb/IS/is120a.asp](http://training.fema.gov/EMIWeb/IS/is120a.asp)

Please Fax the IS-120.A completion to 518-322-4987 or e-mail OEM.Training@dhses.ny.gov

Additionally, because the course will briefly cover other preparedness initiatives, we recommend students complete the following IS courses to enhance the learning experience:
- IS-130, Exercise Evaluation & Improvement Planning
- IS-700.A, NIMS, An Introduction
- IS-800.B, NRF, An Introduction

Registration:
Use this class code in SLMS to search for the class:
28-17-1290-01-01-46-19007
The Statewide Learning Management System (SLMS) will be used for course registration [https://nyslearn.ny.gov/index.html](https://nyslearn.ny.gov/index.html)

if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging. Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System [http://www.dhses.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf](http://www.dhses.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf)

Registration Deadline: October 24, 2019