



Training Announcement: Instructor Development Workshop (MGT-323)

December 10th -12th, 2019

State Preparedness Training Center

Course Description

This course primarily serves to give insight into adult education and enhance the instructional skills and styles of experienced instructors. The course focuses on best teaching and training practices and it enhances understandings of instructional competencies set by the International Board for Standards for Training, Performance, and Instruction (ibstpi®). Emphasis is placed on the active, learner-centered style of delivery and student experience. The course includes problem-based training and concentrates on providing performance, technical, and higher-level skills instruction. Organizations that want courses delivered with a professional push could benefit from this professional development opportunity to ensure proficiency in training methodology and strategy.

Topics Include

Teaching Adults, Instructor Effectiveness and Core Competencies, Presentation Techniques and Skills, Methods of Instruction, Questioning, and Assessment, Accommodating Learner Differences

Course Provider

This course was developed and will be taught by Instructors from the National Center for Biomedical Research and Training (NCBRT) at Louisiana State University, a member of the National Domestic Preparedness Consortium.

Location

State Preparedness Training Center
5900 Airport Road, Oriskany, NY 13424

Cost

There is NO FEE for this course. *Lunch will be provided.* Travel and all other meals are the responsibility of the course participant.

Times

December 10th - 12th, 2019: Course Registration and Check-In (7:30am-8:00am), Course (8:00am-5:00pm)

Audience

To enroll in this course, participants must be U.S. citizens. The NCBRT recommends that participants have prior instructional and training experience and knowledge of instructional methodology. Participants should be prepared to deliver a 15-minute instructional presentation in a small group setting, twice. The presentation should be a portion of a module that the participant is assigned to teach, or if that is not available, the presentation should focus on a work or job-related topic. Pre-course details will be emailed to participants two weeks before the course date. The New York State Division of Homeland Security and Emergency Services (DHSES) reserves the right to determine eligibility for this course.

FEMA Student Identification (SID) Participants will be asked to provide their FEMA SID number on Day 1 of class. To obtain a FEMA ID, go to <https://cdp.dhs.gov/femasid/register>

Registration Process

All student registrations will be reviewed by the SPTC with approvals sent to students NO LATER THAN 2 weeks prior to the start of the class. Registration does not guarantee a seat in the class. If you are accepted into this course, you will receive a confirmation email from the Center.

To register for this course, access the SPTC's Training Calendar online:
<http://www.dhses.ny.gov/training/calendar/?agency=SPTC>.

Please select "Course Not Listed?- For Additional courses go to Next Page" for Question #1 and hit next. Be sure to select "Instructor Development Workshop (MGT-323)" on the next page.

No Show Policy

Failure to attend a class you have registered for can result in restriction on future course attendance and agency notification. If you have not received a confirmation or denial two weeks prior to the course date, please contact DHSES, SPTC at (315) 768-5689 or SPTC.INFO@dhSES.ny.gov

Lodging

Lodging will be provided on the night of December 9th, 10th, and 11th, 2019 for public sector personnel.

You are eligible for lodging if your residence and official work station are more than 50 miles from the SPTC and you are public sector personnel. Lodging is not available for federal employees or private industry participants. You must be enrolled in the course and have received lodging confirmation from the SPTC before arriving at the Center, or your lodging will not be covered and you will not be allowed in the class.

If you have any questions, please contact the SPTC at 315-768-5689 or SPTC.INFO@dhSES.ny.gov prior to arriving at the Center.

For More Information, please contact the DHSES State Preparedness Training Center (SPTC)

Phone: 315-768-5689

Email: SPTC.INFO@dhSES.ny.gov

Website: www.dhSES.ny.gov/sptc