



Training Announcement:

Instructor Development Workshop (MGT-323)

October 31 - November 2, 2017

State Preparedness Training Center

Course Description

This course primarily serves to give insight into adult education and enhance the instructional skills and styles of experienced instructors. The course focuses on best teaching and training practices and it enhances understandings of instructional competencies set by the International Board for Standards for Training, Performance, and Instruction (ibstpi®). Emphasis is placed on the active, learner-centered style of delivery and student experience. The course includes problem-based training and concentrates on providing performance, technical, and higher-level skills instruction. Organizations that want courses delivered with a professional push could benefit from this professional development opportunity to ensure proficiency in training methodology and strategy.

Topics Include

Teaching Adults, Instructor Effectiveness and Core Competencies, Presentation Techniques and Skills, Methods of Instruction, Questioning, and Assessment, Accommodating Learner Differences

Course Provider

This course was developed and will be taught by Instructors from the National Center for Biomedical Research and Training (NCBRT) at Louisiana State University, a member of the National Domestic Preparedness Consortium.

Location

State Preparedness Training Center
5900 Airport Road, Oriskany, NY 13424

Cost

There is NO FEE for this course. *Lunch will be provided.* Travel and all other meals are the responsibility of the course participant.

Times

October 31 - November 2, 2017: Course Registration and Check-In (7:30am-8:00am), Course (8:00am-5:00pm)

Audience

Participants should be instructors in an emergency response discipline and be affiliated with an institution that delivers emergency response training. To enroll in this course, participants must be U.S. citizens. The NCBRT recommends that participants have prior instructional and training experience and knowledge of instructional methodology. Participants should be prepared to deliver a 15-minute instructional presentation in a small group setting, twice. The presentation should be a portion of a module that the participant is assigned to teach, or if that is not available, the presentation should focus on a work or job-related topic. Pre-course details will be emailed to participants two weeks before the course date.

FEMA Student Identification (SID)

Participants will be asked to provide their FEMA SID number on Day 1 of class. To obtain a FEMA ID, go to <https://cdp.dhs.gov/femasid/register>

New SPTC Registration Process

In 2017, DHSES launched a new registration process for the State Preparedness Training Center (SPTC). Course registrations will be accepted through the web-based SNAP system. All student registrations will be reviewed by the SPTC. Once you are accepted into this course, you will receive a confirmation email from the Center.

To register for this course, access the SPTC's Training Calendar online:

<http://www.dhSES.ny.gov/training/calendar/?agency=SPTC>.

Please be sure to select the proper course and date when registering.

No Show Policy

Failure to attend a class you have registered for can result in restriction on future course attendance and agency notification. If you have not received a confirmation or denial two weeks prior to the course date, please contact DHSES, SPTC at (315) 768-5689 or SPTC.INFO@dhSES.ny.gov

Lodging

Lodging will be provided on the nights of October 30, 31, and November 1, 2017 for public sector personnel.

You are eligible for lodging if your residence and official work station are more than 50 miles from the SPTC and you are public sector personnel. Lodging is not available for federal employees or private industry participants. You must be enrolled in the course and have received lodging confirmation from the SPTC before arriving at the Center, or your lodging will not be covered and you will not be allowed in the class.

If you have any questions, please contact the SPTC at 315-768-5689 or SPTC.INFO@dhSES.ny.gov prior to arriving at the Center.

For More Information, please contact the DHSES State Preparedness Training Center (SPTC)

Phone: 315-768-5689

Email: SPTC.INFO@dhSES.ny.gov

Website: www.dhSES.ny.gov/sptc