



**NY RESPONDS (NYR) INCIDENT MANAGEMENT SYSTEM TRAINING**

**No. of OPENINGS: 20**

**1 DAY**

**MARCH 7, 2018**

**ANNOUNCED: JANUARY 5, 2018**

**Description:**

The New York State Disaster Preparedness Commission (DPC) Exercise Coordination Committee is sponsoring a NY Responds (NYR) training course to be held at the State Emergency Operations Center (EOC), Albany, New York. NY Responds is the web-based solution to integrating and managing multiple functions of the State EOC. The system allows Agencies and Counties to follow the status of their resource request as it moves through the State EOC. This training program will introduce users to the NYR environment from log-in to situation reporting, and accessing and using key functions and tools in the setting they will most likely work in when assigned to the EOC. **With the transition to ESFs in the EOC, users should bring Agency laptops to be used in this training.**

**Course Curriculum Structure and Topics:**

- Multi-Incident Management
- Defining 3 types of information that enter the system
- Resource categories and management
- Roles, Rights and EOC information flow
- Creating, Updating & Viewing Calls
- Situation Reports and IAPs
- System-wide functions & tools, Library, Phonebook
- Geo-Coding reports, requests, and offers
- Managing assets using the asset tab

**Who Should Attend?**

The target audience for this course is DHSES employees, DPC Agency Liaisons, County Emergency Managers and personnel who may be assigned to the State Emergency Operations Center (State EOC).

We strongly suggest you submit your registration as early as possible. *Because of high demand for this course, we will give preference to DHSES staff and representatives of agencies to the State EOC.*

**Contact:**

New York State Office of Emergency Management  
Training & Exercises Section (518) 292-2351 or  
[OEM.Training@dhSES.ny.gov](mailto:OEM.Training@dhSES.ny.gov)

**Location:**

NYS Office of Emergency Management  
W.A. Harriman State Office Campus  
1220 Washington Ave, Bldg. 22  
Albany, NY 12226 **Assembly Room**

**Time:**

Security Check- in: 8:30 a.m.  
Class Starts: 9:00 a.m. – 4:30 p.m.

**Prerequisites:**

1. IS-100b Introduction to ICS (I-100) which can be taken on-line at <http://training.fema.gov/IS/>.
2. Agency representatives should have a thorough understanding of all expectations of their home agency when assigned to the State EOC.
3. Verified completion of the State Emergency Operations Center course. If you are taking this class as a refresher, your previous NY Responds or State Emergency Operations Center Course meets the prerequisite.

**Registration:**

<https://nyslearn.ny.gov/index.html> if you already have an account within SLMS please choose **SLMS Login**, if you are new to the system please choose **First Time Logging**. Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System  
[http://www.dhSES.ny.gov/training/slms/SLMS\\_ExternalUserRegistration.pdf](http://www.dhSES.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf)

**SLMS Course number:**

04-22-0296-01-01-46-18004

To ensure the most appropriate target audience for this course, SOEM will review all registrations prior to acceptance to the course.

**Registration Deadline: FEBRUARY 21, 2018**

**Completion:**

Participants who attend all session hours will receive a Certificate of Attendance for the course.

**Cost:**

Lodging & Transportation costs are the responsibility of the participant.

# TRAINING NOTICE

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