



New York State

Division of Homeland Security and Emergency Services

Office of Fire Prevention and Control

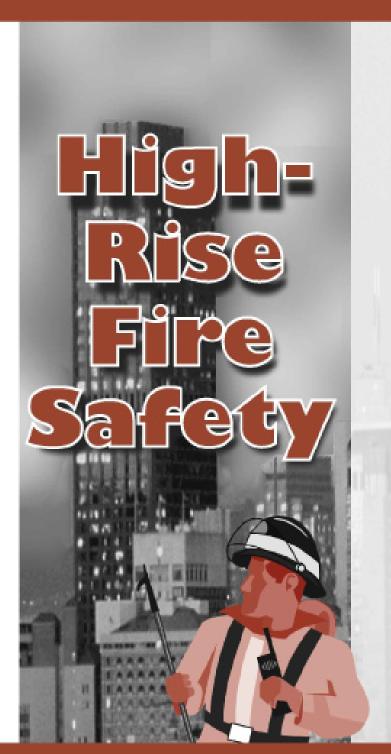
State Office Campus

1220 Washington Avenue, Building 7A

Albany, New York 12226

Phone: 518-474-6746

Fax: 518-474-3240 Email: fire@dhses.ny.gov Web: www.dhses.ny.gov/ofpc



In the event of a fire...

your

First

mmediate

Response

should be to call the fire department and go to the nearest

Exit

Stairway



Smoke Alarm Features Escape

is the real killer in most fires

- · If you smell smoke, call the fire department and activate the nearest pull-station at once.
- · Smoke rises. Stav low in smoke.
- · If you can't escape, use wet towels or tape to seal the door and any room supply vents.
- · Open a window, but don't break it. You may need to close it if smoke enters from fire on a lower floor.
- · Above all. STAY CALM.

Don't depend on someone else to call the fire department. They may be depending on you to do it.

- · The building alarm system, in most cases, reports directly to the fire department. Don't take a chance, though.
 - CALL.
- · Find and display the fire department's telephone number near your phone.
- · Always call the fire department, even if you think the fire is out.

in every building provide a degree of built-in fire safety.

- Know the location of at least two exits. Exit signs should direct you to exit stairs, never an elevator.
- Advise those in charge if you find locked or blocked exits, smoke doors wedged open, trash or other materials stored in exits, missing or empty fire extinguishers.
- Attend fire safety training sessions where provided by building management.

Plan two ways out of the building. Plan what you will do if you can't escape.

- · Locating the exits is the first thing to do in an unfamiliar building.
- · Many buildings are required to post exit plans. Be familiar with them.
- In case of fire. never use elevators. Go to the nearest stairs.
- · Listen to and follow any key PA announcements.
- Remember. the safest escape plan may be to stay where you are.

your planned escape.

- · In apartments, de- velop and practice a family escape plan.
- · In an office building, hold fire drills at least once every six months. If your office has recently relocated. hold fire drills more frequently—every three months for the first year or until all are familiar with the new location.
- In a hotel or motel, take a few moments before retiring to check the location of the nearest exits.

should take a personal interest in fire safety.

- · The most modern, well designed building can still have a fire in it, especially if there is no fire sprinkler system.
- · Practice good housekeeping and be fire safety conscious.

Use common sense. Remain calm.

Remember...others may be counting on...

