

# DR-4615-NY Hazard Mitigation Grant Program (HMGP) Planning Subapplication

Subapplicant	Atlantic County Office	Atlantic County Office of Emergency Services			
Subapplication Title	Atlantic County Multi-jurisdictional Hazard Mitigation Plan 2024 Update				
Subapplication Type	<ul> <li>☑ Formal Hazard Mitigation Plan or Plan Update (HMP)</li> <li>☐ Hazard Mitigation Planning-Related Activities (HMP-A)</li> <li>☐ Hazard Mitigation Planning-Plan Enhancements (HMP-E)</li> </ul>				
		to HMP and/or HMP-A (Subapplication Type). r Subapplication Type is listed.			
Total Project Cost	<mark>\$15</mark> 0,000	Federal Share \$135,000			
Management Costs (up to 5% of the total project) \$7,500					
If a subapplication for this planning activity for has been submitted under a previous mitigation grant cycle, please list the program, date, and disaster (if applicable)					

## Contact Information (HMP, HMP-A, and HMP-E)

		,				
Subrecipient Authorized Representative (SAR) – individual authorized to sign certifications						
Name	Jane Doe					
Title	Chief Financial Officer					
Agency/Organization	Atlantic County Office of Emergency Services					
Primary Phone	555-555-5555 <b>Type</b> ☐ Home ☒ Work ☐ Mobile				☐ Mobile	
Secondary Phone		Туре	☐ Home ☐ Work ☐ Mobile			
Email	jane@atlanticcoes.gov					
Address line 1	1 Atlantic Avenue					
Address line 2						
City	Atlantic City State NY Zip 00000					

Point of Contact (POC) – individual to be contacted for additional information				
Name	John Smith	John Smith		
Title	Director			
Agency/Organization	Atlantic County Office of Emergency Services			
Primary Phone	555-555-5555	Type	☐ Home ☒ Work ☐ Mobile	
Secondary Phone	<b>Type</b> ☐ Home ☐ Work ☐ Mobile			
Email	john@atlanticcoes.gov			

Point of Contact (POC) – individual to be contacted for additional information					
Address line 1	1 Atlantic Avenue				
Address line 2					
City	Atlantic City	State	NY	Zip	00000

## Subapplicant Information (HMP, HMP-A, and HMP-E)

Subapplicant					
Type of Subapplicant	<ul> <li>☐ State Government</li> <li>☐ Indian Tribal Government</li> <li>☐ Private Non-Profit</li> <li>☐ Other (</li> </ul>			ernme	ental District
City/Town/Village	Atlantic City				
County	Atlantic				
FIPS Code	<mark>123</mark> 45	DUNS N	umber	1234	156789
US Congressional District(s)	20	Federal Number	Tax ID	<del>12-</del> 1	234567
Is Subapplication subjectinformation, visit www.e		ive Order	12372 Proce	ess? I	For more
□ Yes					
⋈ No, program is not cover	ered by E.O. 12372				
□ No, program has not been selected by state for review					
If Yes, date application was made available to the E.O. 12372 Process.					
Is the Subapplicant delinquent on any Federal debt? ☐ Yes ☒ No					
If yes, please explain:					

## Current Mitigation Plan (HMP, HMP-A, and HMP-E)

Mitigation plan information					
	Is the subapplicant covered by a current FEMA approved multi-hazard   mitigation plan in compliance with 44 CFR Part 201?   □ No				
If Yes, p	If Yes, please provide plan information:				
Plan Name	, , , , ,				
Plan Type	Plan				

Mitigation plan information						
Plan Approval 12/12/2019 Plan Adoption 12/12/2019 Plan Expiration Date 12/11/2024						
Provide link to the plan with reference to or attachment of the location in the plan where this project is identified and description of consistency with goals and objectives of the plan						
www.atlanticcountyhmp-fake.com						

#### For Hazard Mitigation Plan Development and Plan Updates (HMP) ONLY:

NYS Division of Homeland Security and Emergency Services (DHSES) will consider funding requests to develop or update multi-jurisdictional hazard mitigation plans, or to help counties without a plan develop one. Subapplicants are encouraged to carefully review the FEMA March 2013 publication titled *Local Mitigation Planning Handbook* 

(https://www.fema.gov/sites/default/files/2020-06/fema-local-mitigation-planning-handbook 03-2013.pdf); and DHSES documents -- 2017 NYS Hazard Mitigation Planning Standards and Guide (http://www.dhses.ny.gov/recovery/mitigation/planning.cfm).

The State <u>will not fund</u> formal mitigation plans that evaluate risk to a single jurisdiction within a county, or risk to a County's assets without including those of all participating jurisdictions.

#### Scope of Work (HMP, HMP-A, and HMP-E)

Proposed Ac	Proposed Activity					
Primary Activity	<ul> <li>□ New Formal Hazard Mitigation Plan</li> <li>☑ Formal Hazard Mitigation Plan Update</li> <li>□ Hazard Mitigation Planning-Related activities</li> <li>□ Hazard Mitigation Planning-Plan Enhancements</li> </ul>					
HMP-A: select a Sub-activity https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities factsheet.pdf						
□ Building capability through delivery of technical assistance and training □ Evaluating the adoption/implementation of codes and ordinances that reduce risk and/or increase resilience to future hazards □ Other						

Proposed Activity
HMP-E: select a Sub-activity <a href="https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf">https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf</a> □ Updating or enhancing sections of the current FEMA-approved mitigation plan  □ Integrating information from mitigation plans, specifically risk assessment or mitigation strategies, with other planning efforts, including public health planning  □ Other
HMP, HMP-A, and HMP-E: please provide below or in a separate attachment a detailed description of the proposed scope of work.
HMP: please see HMGP HMP App - Appendix A SOW SAMPLE.
<b>HMP-A/HMP-E:</b> the scope of work must include a detailed description of the deliverable for the proposed activity.
Please see attached detailed scope of work.

#### Community (HMP, HMP-A, and HMP-E)

Answer questions A through F for each jurisdiction (including the county) that is expected to participate in the mitigation planning activity. Details relevant to completing the questions below may be available in your community's Hazard Mitigation Plan.

Information can be provided using this Subapplication (add lines as needed), the attached spreadsheet or in a separate document clearly identifying the questions and answers.

- a) Jurisdiction Name (for all participating and including the County)
- b) Population to be covered by the plan
- c) Name of Hazard Mitigation Coordinator (County) or Floodplain Coordinator/Manager (municipal)
- d) Is the community a participant in good standing with the National Flood Insurance Program (NFIP)?
- e) CID Number of Community (<a href="https://www.fema.gov/cis/NY.pdf">https://www.fema.gov/cis/NY.pdf</a>)
- f) Does the community participate in the Community Rating System (NFIP CRS)?

	Jurisdiction Name (a)	Population	HM and/or	NFIP Participant	CID # (e)	CRS (f)	If Yes,
	, ,	(b)	Floodplain	(d)			CRS
			Coordinator (c)	, ,			Rating
1	Atlantic Town	8,000	John Doe	$\boxtimes$ Y $\square$ N $\square$ NA	36#	□Y⊠	
						N	
2	Atlantic City	150,000	Jane Smith	$\boxtimes$ Y $\square$ N $\square$ NA	CID#	□Y⊠	
						N	
3	Altantic Village	3,500	Michael Jones	$\boxtimes$ Y $\square$ N $\square$ NA	CID#	□Y⊠	
	_					N	
4	Atlantic Town 2	20,000	Anne Johnson	$\boxtimes$ Y $\square$ N $\square$ NA	CID#	⊠Y□	8
						N	
5	Atlantic Town 3	25,000	Steve Stevens	$\boxtimes$ Y $\square$ N $\square$ NA	CID#	□Y⊠	
						N	
6	Atlantic City 2	80,000	Joe Jennings	$\boxtimes$ Y $\square$ N $\square$ NA	CID#	⊠Y□	5
						N	
7				$\square$ Y $\square$ N $\square$ NA		□Y□	
						N	
8				$\square$ Y $\square$ N $\square$ NA		□Y□	
						N	
9				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
10				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
11				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
12				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
13				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
14				$\square$ Y $\square$ N $\square$ NA		$\square$ Y $\square$	
						N	
15				$\square$ Y $\square$ N $\square$ NA		□Y□	
						N	

16			$\square$ Y $\square$ N $\square$ NA	$\square$ Y $\square$
				N
17			$\square$ Y $\square$ N $\square$ NA	$\square$ Y $\square$
				N
18			$\square$ Y $\square$ N $\square$ NA	□Ү□
				N
19			$\square$ Y $\square$ N $\square$ NA	□Ү□
				N
20			$\square$ Y $\square$ N $\square$ NA	□Ү□
				N
Pro	vide any additional c	omments and/or refere	ence to applicable atta	achments (optional)

#### Hazard History (HMP Only)

Identify the County's assessment of the following 18 Hazards. The NYS Hazard Mitigation Plan <a href="https://mitigateny.availabs.org/">https://mitigateny.availabs.org/</a> may be used as a reference (not compatible with Internet Explorer web-browser). Please add additional hazards as appropriate.

Hazard	Impacts County?	Hazard of Concern?	Included in last HMP?	Intended to be included in HMP update?
Avalanche	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Coastal Hazards				⊠ Yes □ No
Cold Wave				⊠ Yes □ No
Drought		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Earthquake	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Flooding				⊠ Yes □ No
Hail		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Heat Wave				⊠ Yes □ No
Hurricane				⊠ Yes □ No
Ice Storm		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Landslide	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Lightning		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Snowstorm				⊠ Yes □ No
Tornado		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Tsunami/Seiche		☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Wildfire	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No	☐ Yes ⊠ No
Wind				⊠ Yes □ No
Other: Infectious Disease	⊠ Yes □ No	⊠ Yes □ No	☐ Yes ⊠ No	⊠ Yes □ No
Other:	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

#### Timeline/Schedule (HMP, HMP-A, and HMP-E)

Using the outline below, estimate in monthly increments how much time will be allotted for each task after grant award notification. Due to a possible overlap in the time allotted for each task, include an estimate for each task's duration and the total schedule. Because the exact FEMA award date cannot be determined, please use a number-based schedule starting with month zero.

Note: Scope of Work, Timeline and Budget should be aligned by Task

	Task (add lines for each task)	Start Month	Task Duration
			(in months)
0	Management Tasks (if Management Costs are requested)	1	18
	Procurement	1	3
	Grant Administration (Reporting, Reimbursements, etc.)	1	18
1	Organize the Planning Effort	2	2
2	Profile the Community & Existing Conditions	4	2
3	Select, Profile and Evaluate Impacts of Hazards of	4	3
	Concern		
4	Assess Capabilities and Integrate Resources	4	4
5	Develop the Mitigation Strategy	7	3
6	Establish the Plan Maintenance Process	12	1
7	Draft and Submit the Plan	9	4
	Draft Plan	9	2
	Submit Plan to DHSES	11	2
	Submit Plan to FEMA, after DHSES approval	13	2
8	Adopt the Plan (County + all participating jurisdictions)	15	3

Total Schedule	
Estimate the total duration of your proposed activities (in months)	18 months
Proposed start date (MM/DD/YYYY)	<mark>Dat</mark> e
Proposed end date (MM/DD/YYYY)	Start Date + 18 months

#### Budget (HMP, HMP-A, and HMP-E)

Cost estimates should directly link to the scope of work and work schedule.

Management costs are any indirect cost, any direct administrative cost and any other administrative expense associated with the administration of an HMGP grant. The total amount of management costs cannot exceed 5% of the total cost estimate amount. **FEMA will provide** 100 percent federal funding for subrecipient management costs.

A completed FEMA 20-20 *Non-Construction Budget Form* (included with this subapplication package) must be attached to your subapplication.

#### **Budget Summary**

The budget summary below is typically how FEMA will allocate costs to be included in your contract. This may not cover important details (e.g., details of anticipated hourly labor costs, volunteer time, specific technical needs, etc.), from which the summary is derived.

In addition to the budget summary, please use the Excel spreadsheet, **HMGP Detailed Budget** to outline budget details and/or use another format to provide similarly detailed estimates. A sample alternative detailed budget template is provided: **HMGP HMP App - Appendix B Budget Detail SAMPLE**.

	Cost Item	Federal Share (90%)	Non-Fed Share (10%)	Sub- recipient 5% Management Costs	Total Cost
0	Management Costs			<i>\$7,500</i>	<i>\$7,500</i>
	Procurement			\$3,000	-
	Grant Administration (Reporting, Reimbursements, etc.)			\$4,500	-
1	Organize the Planning Effort	\$5,400	\$600	0	\$6,000
2	Profile the Community & Existing			0	\$37,000
	Conditions	\$33,300	\$3,700		Ψ37,000
3	Select, Profile and Evaluate Impacts of			0	\$37,000
	Hazards of Concern	\$33,300	\$3,700		ψ07,000
4	Assess Capabilities and Integrate			0	\$14,000
	Resources	\$12,600	\$1,400		
5	Develop the Mitigation Strategy	\$33,300	\$3,700	0	\$37,000
6	Establish the Plan Maintenance			0	\$8,000
	Process	\$7,200	\$800		ψ0,000
7	Draft and Submit the Plan	\$8,100	\$900	0	\$9,000
8	Adopt the Plan (County + all			0	\$2,000
	participating jurisdictions)	\$1,800	\$200		-
	Total Project Cost	\$135,000	\$15,000	0	\$150,000
	Total Management Costs			\$7,500	<i>\$7,500</i>
	Grand Total	\$135,000	\$15,000	\$7,500	\$157,500

#### Cost share (HMP, HMP-A, and HMP-E)

Cost share, or non-federal matching funds, are the portion of project costs not paid by federal funds.

Hazard mitigation assistance (HMA) funds may be used to pay up to 90% federal share of the eligible activity costs.

Proposed federal vs. non-federal funding shares		
Total Budget \$157,500		
Proposed federal share \$135,000 90%		90%
Proposed non-federal share	\$15,000	10%
Proposed Management Costs	\$7,500	100 %

Non-federal funding share is that portion of the total costs of the program provided by the non-federal entity. It can come in the form of in the form of in-kind or donated resources, such as labor or equipment time. Or it can be cash match received from third parties or contributed by the applicant agency. Or it can be combination of the two. Whether in-kind, or cash match, it must be expended during the project period of performance to satisfy the matching requirements

Non-federal funding source (complete this table for each funding source)				
Non-federal Match Type	☐ Cash Match ☐ In-kind or donated resources			
Funding source	unding source Municipal personnel labor hours			
Name of source agency		cy Services		
Funding amount	\$15,000	Percent non- federal share by source	10%	
Funding type	<ul> <li>□ Administration</li> <li>□ Cash</li> <li>□ Supplies</li> <li>□ Labor</li> <li>□ Consulting fees</li> <li>□ Engineering fees</li> <li>□ Program income</li> <li>□ Equipment operation/rental</li> <li>□ Other</li> </ul>			
Date of availability	4/1/22	Fund commitment letter    ⊠ Yes □		⊠ Yes □ No
Please provide any addition comments (optional)	FTE hours including fringe benefit rate.  Volunteer match hours at \$33.17 per volunteer hour			
Attachments				

## Social Vulnerability Benefit

Social Vulnerability Index Determination (see: <a href="https://svi.cdc.gov/map.html">https://svi.cdc.gov/map.html</a> )				
Which census tract(s) will be addressed through this planning effort?				
All census tracts in Atlantic County will be addressed through the HMP update though not all census tracts within the County are socially vulnerable. The tracts listed below meet the thresholds for social vulnerability according to the CDC's Social Vulnerability Index.				
Please list all that apply Tracts 1111, 1112, 1113, 1114				
Does the tract(s) have an Overall SVI score > .5 (darkest 2 shades)?   ⊠ Yes □ No				
If no, does the tract(s) have a theme Ranking(s) > .5 (darkest 2 shades)?				
Is the community an economically disadvantaged rural community, also known as small impoverished community? *─ ☐ Yes ☒ No				
If no, please describe other factors or indicators that may categorize the project area as a socially vulnerable/disadvantaged community				
	lly Vulnerable, as identified above, please descri effort are designed to specifically address the ne			

Social Vulnerability Index Determination (see: <a href="https://svi.cdc.gov/map.html">https://svi.cdc.gov/map.html</a> )
vulnerable area.
For the proposed 2024 HMP update, the stakeholder and public outreach efforts will focus on engaging people who live, work and/or attend school in socially vulnerable communities as determined by the CDC's SVI to document and assess how they are impacted by the increasing number of hazard events and disasters in the County, a trend that is expected to continue based on climate change projects. Socially vulnerable community members are disproportionately impacted by hazard and climate-related impacts. In Atlantic County, lower-income populations and communities of color are more often concentrated in areas that expose them to climate-related health threats and inequities, as evidenced by the CDC SVI data and FEMA's National Risk Index hazard data for these census tracts. The updated mitigation strategy will aim to address specific and measurable inequities via targeted policies and actions that reduce long term risk due to hazard and climate-related events to people and property in the census tracts listed above.

### How to Apply

- Completed applications must be submitted to DHSES electronically or in hard copy:
  - o Electronic Submission: Send to <a href="mailto:HazardMitigation@dhses.ny.gov">HazardMitigation@dhses.ny.gov</a> by June 1, 2022
  - Hard Copy Submission: Send to the address below post-marked (or time stamped if using 3<sup>rd</sup> party services such as FedEx) by June 1, 2022
    - NYS Division of Homeland Security & Emergency Services 1220 Washington Avenue, Building 7A
       Attn. Mitigation Section – 3rd Floor Albany, New York 12242