TRAINING ANNOUNCEMENT

Auxiliary Communications (AUXCOMM)

November 14, 2023 to November 16, 2023

State Preparedness Training Center

Course Description

This class is designed for amateur radio operators who volunteer to provide backup radio communications support to public safety agencies. Volunteer communications operators/groups, using amateur radio, have been providing backup communications to public safety for nearly 100 years. Event planners, public safety officials, and emergency managers at all levels of government utilize their services. Often, amateur radio services have been used when other forms of communications have failed or have been disrupted. Today, nearly all of the states/territories have incorporated some level of participation by amateur radio auxiliary communications operators into their TICPs and SCIPs.

This course focuses on auxiliary communications interoperability, the relationship between the COML and AUXCOMM/AUXC volunteers, emergency operations center (EOC) etiquette, on-the-air etiquette, Federal Communications Commission (FCC) rules and regulations, auxiliary communications training and planning, and emergency communications deployment. The course is intended to supplement and standardize a volunteer operator's experience and knowledge of emergency amateur radio communications in a public safety context.

Each attendee participates in hands-on training exercises and receives a Position Task Book (PTB).

Course Capacity

• In person: Minimum of 15 or a Maximum of 30 vetted/qualified students

Prerequisites for Attendance

(Prerequisites must be provided to OIEC and verified two (2) weeks in advance of the course.)

• Personal experience:
  o An active FCC amateur radio license
  o Experience in auxiliary communications
  o An affiliation with a public safety agency
  o A desire to work with COMLs in a NIMS ICS environment

• Completion of the following online courses from the FEMA/EMI website:
  o IS-100: Introduction to the Incident Command System, ICS 100
  o IS-200: Basic Incident Command System for Initial Response
  o IS-700: An Introduction to the National Incident Management System
  o IS-800: National Response Framework, An Introduction

• Additional recommended training:
  o ICS-300: Intermediate Incident Command System for Expanding Incidents, is recommended, but not required.

• Additional documentation:
  o Training Authorization Letter and Student Information Form.

Course Provider

This course is State Sponsored and will be instructed by a team of NY State Instructor Authorized COMU Program Instructors, from the DHSES-OIEC, who have both practitioner and COMU experience.

Location

State Preparedness Training Center (SPTC)
5900 Airport Road, Oriskany, NY 13424

Cost

There is **NO FEE** for this course. ***Lunch will be provided.*** Travel and all other meals are the responsibility of the course participant.

Dates & Times

November 14, 2023; Registration and Check-In: (7:30 AM – 8:00 AM)
November 14, 2023 – November 16, 2023; Course (8:00 AM – 5:00 PM)

Registration Process

All student registrations will be reviewed by DHSES-OIEC, and the lodging reviewed by the SPTC. Enrollment emails will be sent to students (at the time of enrollment from DHSES LMS) NO LATER THAN 2 weeks prior to the start of the course. Registration does not guarantee a seat in the course.

To register for this course, access the New York State DHSES Learning Management System (LMS) portal on-line go to the following website: https://lmsportal-dhses.ny.gov/acadisviewer/login.aspx

If you do not have a User Account with DHSES LMS, you need to submit a New User Account Access Request WebForm to have an account created you. This is necessary to be able to submit a request to register for the course. New User Account Access Request

No Show Policy

Failure to attend a class you have been enrolled in can result in denial of future course enrollment. If you have not received a confirmation (or denial) two (2) weeks prior to the course start date, please contact DHSES-OIEC at (518) 322-4911, or OIEC.Training@dhses.ny.gov.

Lodging

You are eligible for lodging if your residence and official workstation are more than 50 miles from the SPTC and you are public sector personnel. Lodging is not available for federal employees or private industry participants. If you are eligible, you will be sent an email with lodging instructions prior to the start of the course. You must be enrolled in the course and have received lodging approval from the SPTC before arriving at the Center, or your lodging will not be covered, and you will not be allowed in the class. SPTC: Phone: (315) 768-5689; E-mail: SPTC.INFO@dhses.ny.gov; Website: www.dhses.ny.gov/sptc

If approved by the SPTC, lodging will be provided on the nights of November 13th, November 14th, and November 15th for approved public sector personnel.

To cancel your course enrollment: notify OIEC.Training@dhses.ny.gov ASAP. ***You are responsible for canceling your hotel reservations.***

If you have any further questions, or need more information contact:

DHSES-OIEC: Phone: (518) 322-4911; E-mail: OIEC.Training@dhses.ny.gov.