

NYS Local Emergency Accreditation Program - Reaccreditation Process

A jurisdiction's Local Emergency Management Accreditation is recognized for a five-year period. At the conclusion of the initial accreditation, local Emergency Management Offices (EMOs) that have been accredited are encouraged to pursue reaccreditation.

The reaccreditation process is similar to the initial accreditation, with Assessors reviewing materials and meeting with emergency management officials to discuss the standards. An emphasis will be placed on the EMOs ability to demonstrate how they have maintained compliance with standards requiring ongoing actions.

More specifically, local EMOs will need to demonstrate:

- Emergency management leadership has completed required training, to include the annual EMCT training (Standard 2.0).
- Ongoing/inclusive planning efforts to include the continued use of all hazard multi-agency emergency planning committees and concerted efforts to engage whole community stakeholders (Standard 4.0)
- Completion of a hazard/capability assessment within the last five years (Standard 5.0)
- A current (updated within the last year) Comprehensive Emergency Management Plan (Standard 6.0).
- An ongoing commitment to training, to include information regarding training the EMO has conducted, coordinated, or participated in since initial accreditation, and information on training planned for the next year (Standard 7.0).
- An ongoing commitment to exercises, to include information regarding exercises the EMO has conducted, coordinated, or participated since the initial accreditation, and training planned for the next year (Standard 8.0).
 - At minimum, the EMO must conduct or participate in one (1) full-scale exercise and at least two (2) other types of exercises (e.g., workshops, table-top, drill, etc.) annually. Real-world incidents and major planned events can substitute for the full-scale exercise.
- Continued compliance with the completion of After-Action Reviews and Improvement Plans (Standard 8.1).

- Continued citizen preparedness efforts, to include proof of at least three events (virtual or in person) annually (Standard 9.0).
- Continued EOC operations and documented EOC policies and procedures (Standard 15.0).
- Maintenance of operational and functional plans (Standard 16.0).
 - Note: all plans submitted for review should be updated within the last five years, with the exception of the CEMP and COOP which must be updated within the last year.
- A current (updated within last five years) hazard mitigation plan (Standard 20.0).
- A current (updated within the last year) COOP Plan and proof of some type of COOP drill or exercise completed annually (Standard 21.0).

Note: although the standards noted above will be emphasized, EMOs should be prepared to speak to and/or provide documentation if asked regarding all the standards associated with the Local Emergency Management Accreditation Program.