



## Course Description

### MGT-418: Readiness: Training Identification and Preparedness Planning

#### Description

Participants will learn how to implement a training planning process in their community using a seven-step process. First, participants will build an assessment team with representatives from the whole community. The whole community assessment team will examine and enhance the jurisdictional profile and identify and assess risks for their particular community. Next, the team should estimate the capability requirements and establish target skill levels for the capabilities most applicable to their community. Then, the assessment team can analyze their current set of capabilities and identify where their capability training does not meet their skill need.

#### Course Objectives

- Explain how the RTIPP process will support their community
- Choose appropriate preparedness tools for analyzing capability gaps in their agencies
- Create an assessment team to conduct their jurisdiction training assessment, using the whole community approach and step 1 of the RTIPP process
- Demonstrate an awareness of their jurisdiction's characteristics that may affect a disaster response and the need for specific training using step 2 of the RTIPP process
- Write capabilities-based training goals for their agency using steps 3 and 4 of the RTIPP process
- Complete a prioritized training plan and a multiyear training plan to address training goals in their agency by using steps 5-7 of the RTIPP process
- Create an action plan to overcome potential barriers to implementing the jurisdiction training assessment process within their community

#### Prerequisites

You must be a US Citizen to take this course. **If you are not please let us know by email for further instruction at [OEM.TRAINING@DHSES.NY.GOV](mailto:OEM.TRAINING@DHSES.NY.GOV)**

All participants must have a FEMA Student Identification (FEMA SID) number. Students can search for their existing/create a new FEMA SID at: <https://cdp.dhs.gov/femasid/>

#### Length: 16 Hours

#### Target Audience:

- Emergency Management
- Emergency Medical Services
- Fire Service
- Governmental Administrative
- Hazardous Material
- Law Enforcement
- Health Care
- Public Health
- Public Safety Communications
- Public Works
- Agriculture
- Animal Emergency Services
- Citizen/Community Volunteer
- Information Technology
- Security and Safety
- Search & Rescue
- Transportation
- Education

#### Cost:

There is no fee for the course. Other cost considerations are detailed in each LMS course offering.

#### Signup Details:

Register through the New York State DHSES Learning Management System. Access the LMS through the link on the calendar webpage.