

# 2023 NEW YORK STATE WEEKEND

## NATIONAL FIRE ACADEMY- EMMITSBURG, MARYLAND

March 31- April 2, 2023

The New York State Office of Fire Prevention and Control (OFPC) is proud to announce the 36th Annual New York State Weekend at the National Fire Academy.

NYS Weekend check-in at the NFA begins on March 31, 2023, after 2:00 p.m. The weekend agenda will be distributed at check-in. Classes will commence on **Friday, March 31, 2023**, and continue Saturday, April 1 and Sunday, April 2, 2023 (see tentative itinerary of events). Those wishing to attend the 2023 weekend must register for ONE specific NYS Weekend 2023 NFA course using the LMS link listed below the specific course you wish to attend **NO LATER THAN February 10, 2023**.

### COVID-19 vaccination and testing requirements

The health, wellness and safety of our students, instructors and staff is paramount. NETC staff is continuously monitoring and evaluating the national COVID-19 situation and the current guidance in Maryland and Pennsylvania. Based on COVID-19 conditions, training at the NETC campus will be evaluated weekly.

### If you are ill within 14 days prior to training, we ask that you do not attend training.

We want you to closely monitor your health and avoid situations or areas that are high risk for COVID-19 or other fever-related illnesses 14 days prior to arriving.

### Vaccination and testing requirements

**Vaccination:** The NETC does not require vaccination or other proof of vaccination for contractors, visitors, students, and instructors.

If you have any questions, please contact the Office of Fire Prevention and Control at [NYSWeekend@dhses.ny.gov](mailto:NYSWeekend@dhses.ny.gov) or call (518)474-6746.

## How to Apply

### **New York State Weekend Registration:**

Click on ONE of the NYS LMS registration links listed below the specific NFA course you would like to attend on the following pages. **Once you are enrolled by OFPC in the course you requested, you will be directed to apply for the course on the National Emergency Training Center (NETC) on-line application website. DO NOT complete the NETC on-line application until directed to do so by OFPC.**

### **Student FEMA Student Identification Number (SID):**

NFA no longer uses Social Security Numbers for their application process. Instead, a unique identifier to record class registration, send acceptance and rejection notifications, provide stipend reimbursement (when appropriate), and record course performance and transcripts will be used. A FEMA SID is required to register and to participate in any training provided by FEMA agencies. The FEMA SID serves as your personal identification number and links all your FEMA training records under one account to simplify keeping track of your FEMA training accomplishments.

If you are interested in applying for a National Fire Academy course, you need to register for a FEMA SID.

### **To obtain a SID:**

1. Register at <https://cdp.dhs.gov/femasid>.
2. Select "Register for a FEMA SID."
3. Follow the instructions to create your account.
4. You will receive an email with your SID. Save this number in a secure location.

NOTE: This is not the same as your NYS training ID.

Selection will be based on the National Fire Academy's Selection criteria: as well as the fire service background and description of how this course relates to your current duties as provided on the application.

### **Cost:**

There is no cost to attend training or for lodging at the National Fire Academy. Students attending the NYS Weekend are responsible for their own meals (NFA weekend meal ticket is \$102.66) and transportation. Further details will be provided in the confirmation correspondence.

### **Student Selection:**

The National Fire Academy conducts specialized training courses and advanced management programs of national impact. The NFA offers courses and programs in a concentrated, residential setting that is conducive to intensive learning. On-campus programs target middle-and top-level fire officers, fire service instructors, technical professionals, and representatives from allied professions. Students must have a minimum of five years of firefighting experience and meet the NFA Student Criteria or Target Audience as listed under the course description. The NFA will accommodate 160 students at the 2023 New York State Weekend. Selection preference will be given to members of fire departments participating in the NYS fire reporting system, with submission of reports for 8 out of the 12 months of calendar year 2020.

Students must meet the NFA campus requirement of completion of ICS-100 and ICS-200.

**Stand-by:**

Applicants rejected because of courses being filled will be placed on a Stand-by list. In the event of an opening through a cancellation, those placed on Stand-by will be notified February 10, 2023.

**Substitution:**

Only emergency substitutions are permitted after February 17,2023 per the National Fire Academy.

**Cancellations:**

Cancellations on March 1, 2023, or later will be considered a NO SHOW, unless absence is caused by an emergency as deemed appropriate by OFPC/NFA. Applicants designated as No Shows will be denied admission for the next 24 months per NFA policy. To cancel contact our office at (518)474-6746 or e-mail [NYWeekend@dhses.ny.gov](mailto:NYWeekend@dhses.ny.gov) as soon as possible.

**Course Selection:**

Selection and prioritization are based on applicants meeting NFA course criteria, Students must have a minimum of five years of fire service experience and duty assignment. Early registration is recommended as applications received after the deadline may not be considered.

**Course Registration Schedule:**

February 4, 2023: Deadline for on-line NYS LMS course registration.  
February 10, 2023: Notifications of persons selected will be made. Rejections and stand-by applicants will also be notified. Confirmations and itinerary will be sent.  
March 3, 2023: Deadline for cancellations.  
March 8, 2023: Stand-by applicants will be contacted to fill spaces created by cancellations.

**Tentative Itinerary of Events:**

- Friday, March 31, 2023: You may check-in to your lodging room after 2:00 PM. You may join your fellow classmates in the dining hall in building “K” at your designated mealtime
- Friday, March 31, 2023- 6:00 p.m.: Mandatory Orientation, Building “J” auditorium.
- **Friday, March 31, 2023- 7:00 – 9:00 p.m.: All Classes will commence, please report to your classroom immediately following orientation.**
- Saturday, April 1, 2023: classes will be held in Building “J.” from 8:00 a.m. to 5:00 p.m., a brief memorial service will be held at the Fallen Firefighters Memorial at 5:15 p.m. If weather becomes an issue an alternate site will be announced.
- Following the memorial service, you may eat at the dining hall at your designated mealtime.
- Sunday, April 2, 2023: check – out, classes will continue at 8:00 a.m.

**2023 NEW YORK STATE WEEKEND COURSE OFFERINGS**  
**MARCH 31- APRIL 2, 2023**  
**NATIONAL FIRE ACADEMY, EMMITSBURG, MARYLAND**

**W0457 – Decision Making for Initial Company Operations (01-11-0179)**

*W0457 course LMS registration link:*

[W0457-DECISION MAKING FOR INITIAL COMPANY OPERATIONS \(01-11-0179\) - 001](#)

This two-day course is designed to develop the decision-making skills needed by Company Officers (COs) to accomplish assigned tactics at structure fires. All activities and scenarios used in this course are based on structure fires. With the real possibility of being the first to arrive at an incident, the CO's initial decisions will have an impact throughout the entire incident. It is vital that COs be able to make good management decisions that have a favorable impact on the eventual outcome.

In addition to a possible role as the initial Incident Commander, the CO may well be assigned a subordinate position within the Incident Command System organization. COs need to have a clear understanding of the system, the position that they are assigned to, and their role in the organization if they are to function effectively and help make the system work.

This course is an excellent review for experienced Company Officers.

**Selection criteria**

This course is specifically designed for newly appointed COs and for firefighters who may have acting CO responsibilities or who want to become a CO.

**Course Syllabus Link:** [https://nfa.usfa.fema.gov/ax/syll/syllabus\\_0457.pdf](https://nfa.usfa.fema.gov/ax/syll/syllabus_0457.pdf)

**Instructions**                      **to**                      **Download**                      **Student**                      **Manual:**  
[https://nfa.usfa.fema.gov/ax/pcm/BYOD\\_Instructions\\_0457.pdf](https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0457.pdf)

**W0648 – Leadership in Supervision: frameworks to Success**

*W0648 course LMS registration link:*

[W0648 - LEADERSHIP IN SUPERVISION: FRAMEWORKS TO SUCCESS \(01-11-0170\) - 002](#)

This 2-day course provides the supervisor with the knowledge and skills to perform successfully in the fire and emergency medical services (EMS) environments. The course addresses professionalism, resilience, emotional intelligence, and situational awareness, as well as managing conflict, delegating mentoring, coaching, empowering, and building collaboration and

synergy for professional growth. This two-day course is designed to assist emergency services personnel in defining and advocating organizational change within the fire service relating to safety.

### **Selection criteria**

The primary target audience for this course are those individuals who are at the first line level of supervision. For purposes of student selection first line level is considered to be those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor level.

More specifically primary selection criteria are as follows:

- First line supervisors in fire and emergency medical services organizations.
- Fire and emergency medical services personnel due for promotion/appointment to a first line supervisory position within 18 months.
- Fire and emergency medical services personnel who are regularly assigned acting supervisory positions.

Fire and EMS personnel currently enrolled in the National Fire Academy Managing Officer Program will be provided priority selection.

The secondary target audiences are fire and EMS personnel at the first line management level (Chief Officer or above). Students at this level may be given consideration on a space available basis.

**Course Syllabus Link:** [https://nfa.usfa.fema.gov/ax/syll/syllabus\\_w0648.pdf](https://nfa.usfa.fema.gov/ax/syll/syllabus_w0648.pdf)

**Instructions to download student manual:**

[https://nfa.usfa.fema.gov/ax/pcm/BYOD\\_Instructions\\_0648.pdf](https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0648.pdf)

### **W0521– Executive Skills Series: Leadership to Facilitate Adaptive Change**

*W0521 course LMS registration link:*

[W0521 – EXEC SKILLS SERIES:EXER LEADERSHIP TO FACILITATE ADAPTIVE CHANGE \(01-11-0169\) - 002](#)

This 2-day course is to provide skills that individuals in positions of authority can use to exercise leadership when confronted with adaptive challenges. The goal of this course is for participants to develop an understanding of skills associated with exercising leadership to resolve adaptive problems, those problems where the solution is either unknown or requires significant change, or both.

**Selection criteria**

The primary target audience is fire and emergency service personnel in positions of authority (executive level officers) who have an opportunity to exercise leadership.

Note: Participants must be minimally assigned to a supervisory level position (for example, a Company Officer).

**Course Syllabus Link:** [https://nfa.usfa.fema.gov/ax/syll/syllabus\\_w0521.pdf](https://nfa.usfa.fema.gov/ax/syll/syllabus_w0521.pdf)

**Instructions to download Student Manual:**

[https://nfa.usfa.fema.gov/ax/pcm/BYOD\\_Instructions\\_0521.pdf](https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0521.pdf)

**W0761 – New Fire Chief: Administrative Issues**

*W0761 course LMS registration link:*

[W0761-NEW FIRE CHIEF II: ADMINISTRATIVE ISSUES \(01-11-0147\) - 003](#)

This two-day course is to provide students with the managerial, administrative and leadership skills and awareness necessary for new or recently appointed or elected chiefs to effectively meet their obligations of the position.

**Selection criteria:**

The primary audience is newly appointed fire chiefs in volunteer, combination or career departments, as well as Emergency Medical Services (EMS) chiefs.

The secondary audience is department leaders and current officers who may become fire chiefs, as well as local government administrators and elected officials who are involved in the administration of a fire department or EMS.

**Prerequisites:**

ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through [NFA Online](#). The chief's signature attests that the applicant has completed this required training.

**Course Syllabus & pre-course materials Link:**  
[https://nfa.usfa.fema.gov/ax/syll/syllabus\\_w0761.pdf](https://nfa.usfa.fema.gov/ax/syll/syllabus_w0761.pdf)

## **W0635 – Best Practices in Community Risk Reduction (01-11-0178)**

*W0635 course LMS registration link:*

[W0635-BEST PRACTICES IN COMMUNITY RISK REDUCTION \(01-11-0178\) - 001](#)

This two-day course demonstrates to students nationally recognized principles that, when used appropriately, can lead to community risk-reduction programs that can measure success in local communities. This course will give students the opportunity to explore programs from communities across the United States that have been showcased at Vision 20/20 symposiums. These programs demonstrate what nationally recognized organizations identify as examples of “best practices” in community risk reduction.

At the end of the course, students will be evaluated through a 25-question multiple-choice examination. A final grade will be provided to each student. The minimum score needed to pass is 70.

### **Selection criteria**

The target audience for this course includes:

- Fire and emergency services personnel who help develop and deliver fire prevention and community risk-reduction programs.
- Fire and emergency services staff with an interest in advancing risk-reduction efforts in their community.
- Allied health and community service personnel who help develop and deliver risk-reduction programs.

There is a pre-course assignment that should take about one hour to complete.

**Pre-course Assignment:** [https://nfa.usfa.fema.gov/ax/pcm/pcm\\_f0635.pdf](https://nfa.usfa.fema.gov/ax/pcm/pcm_f0635.pdf)

**Course Syllabus Link:** [https://nfa.usfa.fema.gov/ax/syll/syllabus\\_w0635.pdf](https://nfa.usfa.fema.gov/ax/syll/syllabus_w0635.pdf)

**Instructions to download student manual:**

[https://nfa.usfa.fema.gov/ax/pcm/BYOD\\_Instructions\\_0635.pdf](https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0635.pdf)