

**State Interoperable &
Emergency Communication (SIEC)
Board Meeting
May 17, 2023**

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Mark Balistreri: May 17, 2023, SIEC Board, will call the meeting to order. As this meeting is being recorded, and for the benefit of those who have dialed in, we ask that everybody, when you're recognized by the chair, make a motion or second, to please start with your name. Guests or persons having relevant knowledge or information may attend and speak at that part of the agenda upon acceptance of the meeting agenda by the Board. All other guests must be recognized by the Chair before addressing the Board or participating in a discussion. So, first I'd like to ask Julie Schwarz to do the roll call.

Julie Schwarz: Good morning, everybody. I'm going to do the roll call and if you can please say yes if your present, silent, I'll note you are absent. Mark Balistreri.

Mark Balistreri: Here.

Julie Schwarz: Matt Delaney.

Matt Delaney: Here.

Julie Schwarz: Timothy Morris.

Tim Morris: Here.

Julie Schwarz: David Kislowski:

David Kislowski: Here.

Julie Schwarz: Sergeant Jeffrey Houck?

Julie Schwarz: Bob Terry.

Bob Terry: Here

Julie Schwarz: Todd Murray. Erica Brown.

Erica Brown: Here.

Julie Schwarz: Richard Andersen. Brian LaFlure?

Brian LaFlure: Here.

Julie Schwarz: Deputy Police Commissioner, Kimberly Beaty. Brendan Casey. Chief Michael Volk.

Chief Michael Volk: Good morning, attending remotely from Valhalla, New York.

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Julie Schwarz: Allen Turner.

Allen Turner: Here.

Julie Schwarz: Anthony Tripp.

Anthony Tripp: Via zoom from Glen Cove, New York.

Julie Schwarz: Juan Figueroa.

Juan Figueroa: Here.

Julie Schwarz: Michael Cerretto.

Michael Cerretto: Here.

Julie Schwarz: Thank you.

Mark Balistreri: Okay, we have a quorum. Everyone should have received a copy of the February 1st SIEC Board Meeting minutes. At this time I'll entertain a motion to accept the minutes from the February meeting.

Brian LaFlure: Brian LaFlure, I'll make that motion.

Mark Balistreri: Brian LaFlure motion, seconded? Seconded by Tim Morris. All in favor?

All: Aye.

Mark Balistreri: Opposed? Okay. Everyone should have received a copy of the agenda. Does anybody need a copy of the agenda? Okay, I'll entertain a motion to accept the agenda for this meeting.

Anthony Tripp: Anthony Tripp.

Mark Balistreri: Allen Turner, Anthony Tripp second. All in favor?

All: Aye.

Mark Balistreri: Opposed? Motion is carried. Before we get rolling, I'd like to briefly review some personnel changes in LIEC. As folks know, Brett Chellis retired, we wish him the best of luck and thank him for his years of service with the LIEC and our 911 community. Anything 911 related at this time until we have a replacement, I am temporarily assigning duties to myself

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as State 911 Coordinator. Also, Kathy Shea up there in the corner will be retiring at the end of this month, so we wish Kathy the best of luck and thank her for all she's done for DHSES overall because you have been through other offices as well ending her career here at LIEC which we're thankful for. And Paul Glasser who is sitting here at the table is a new hire here at a radio engineer. Primarily, I've assigned him mostly 911 tasks, and he is going through the Brett files now and looking at updating most of the information for us as we move forward with a lot of the 911 stuff. So welcome to the Board Paul.

Everyone should have received a copy after the last meeting of some bylaw changes. I want to go over the bylaw changes. Its just basically cleaning up some of our committees and working groups, and then we can do a motion at the end for discussion of anybody would like to.

The first thing is, we want a reading the 911 Standard Advisory Committee to the 911 Advisory Committee, because there is a lot more than just standards that they'll be dealing with. We also want to remove the Public Safety Broadband User Group, the Channel Naming and Use Working Group, and the Communications Interoperable Working Group. They still may do reports anyway but they are not very active, so there is no need to continue to have those committees. We also want to add the following the Next Generation 911 Working Group, the GIS Working Group, the State Agency Communications Committee which is the All State Agency Working Group, and I had put on there a suggestion for a bylaws committee however, after looking through our bylaws, we really don't need a committee for that. So, we scratched that. At this time, I'll entertain a motion to accept these changes to the bylaws, unless there is any discussion.

Bob Terry: I'll make a motion, Bob Terry.

Mark Balistreri: Bob Terry motioned, seconded Sheriff. All in favor?

All: Aye.

Mark Balistreri: Carried. Okay, and one of the things I just wanted to mention, probably should move these slides ahead. We took a look at, there's quire a few members in the committees and working groups, a lot of the members in those groups have either retired or moved on. So, we're going to take a look at all the committees and working group membership. So, at this time if anybody is interested in being on any of the committees or working groups, please e-mail Phil, Julie, and myself. We're going to probably reach out to those members that are already in those groups and see if they want to continue as well.

The next part of the agenda will be our committee reports and we'll start off with 911 Advisory Committee, Allen Turner.

Allen Turner: Hello, everybody. Good news with the bylaw standards, they are almost to the point where we're ready to finalize them. Some of the state requirements are on the board, but a

couple minor changes we might foresee. I think we're just about there. Hopefully at the next board meeting in October, we should be able to approve them.

Mark Balistreri: Thank Al. For the Next Generation 911 Working Group, I will be very brief. I'm going to just talk about it? We've been working on, as I said, Paul has been going through a lot of the files and documents we have and trying to come up with the best way to move forward. We've also, as I talked earlier today, and I keep talking about we've been opening up communications between state agencies, the 911 coordinators, the consortiums, so we're getting a lot of good input. We don't want to rush this, so we're going to take a look at the 911 working group, we're going to update the membership, and then we're going to start looking at the best path forward, not rushing it, not doing something incorrectly. We want to take our time and do it right and I think everybody in here agrees with that, so. That's pretty much the update right now. We're gathering the information and looking for the best approach to move forward with input from all those different agencies and groups. So, that's the only update I have on that at this time. So, Mr. Engstrom, do you have a GIS update?

Gerald Engstrom: Yes, sir, thank you. I gave a similar update to the 911 coordinators in Kingston a couple of weeks ago. The GIS program office had a proof of concept for a shared editing environment to build the PSAP boundaries for statewide. It failed unfortunately. It wasn't able to handle the amount of data that we fed into it. It would crash upon loading large datasets. So, we took a step back, took a look at what our alternatives were. We engaged ESRI which is the predominant GIS software vendor nationwide. They gave us several alternatives. One of the alternatives that we're looking at extensively is what we're calling a GIS Markup or a whiteboard environment. So, what that will do is that will give all the PSAP GIS participants a chance to review their data in detail in a shared environment, most likely delivered a web interface. They will be able to mark up any incorrect boundary lines, and that information will get sent back to the GIS program office where we will make edits to that layer, submit them, return them back to the county for approval, and then they will become part of the statewide PSAP boundary layer. There are a couple of different flavors that we're looking at. A county-based version, and an every PSAP based version. But that is to be determined from working with the director and OAC on how that part of it will work. We already have a draft GIS PSAP layer. I was able to find a layer with the US DHSES HIFLD which is an acronym that I keep forgetting. Homeland Infrastructure Foundational Level Data, US DHSES keeps a pretty extensive inventory of critical infrastructure assets and the PSAP boundaries are one of them. So, we do have a draft. It was a little messy, so our office has already started cleaning it up, and we have reached out to our FOIL officer and our SISON for security, and I'm working with the Director and OIAC to determine ownership of this layer. And the intention is to make it available to all municipalities in New York State for editing the use of their systems and the statewide version. That is all working simultaneously as I speak. So, we are off and running.

Mark Balistreri: Thank you. Any questions for Gerald? Okay, I'll entertain a motion to accept our committee reports.

Brian LaFlure: Brian LaFlure, so moved.

Mark Balistreri: Brian LaFlure, second Tim Morris. All in favor?

All: Aye.

Mark Balistreri: Opposed? Oh, I'm sorry we have one more committee, I apologize. Alright, Matt Delaney could you give us an update on the State Agency Communications.

Matt Delaney: So, the State Agency we have a State Agency Communications Committee that continue to meet with state agencies. We've been doing presentations. At each meeting, one or two state agencies presents to the other state agencies on their communication systems and capabilities, just to make sure everyone is aware what everyone else in the state is doing. And there are several state agencies that are currently working on radio system improvements or new radio systems, and they're working together on collaborative opportunities for tower site sharing, or sharing infrastructure, procurements or other projects. Also, the communications group has a liaison representative to the State C3 group, that is Lt. Morris of State Police who now attends the C3 meetings as well, as the state agency representative.

Mark Balistreri: Thank you. I'll just keep the motion we have on the committees. So, we'll move onto the next, we'll do some program updates.

The first thing is grants. As everybody is aware, I hope, the 2023 PSAP operations and SICG formula grants were released on Monday, May 15th. Anyone needing information on these grants can either check the website or contact the grants program office rep, or us and we'll assist. The 2023 SICG targeted, 2024 PSAP Ops, SICG formula and SICG targeted are all being reviewed and updated currently. And then a release date on those will be determined. We are trying to get the grants out quicker. We are all working together collaboratively to do that. So, that's what I have for grants update.

Next one is Communications Unit Program. Phil is going to give us an update on that.

Phillip McGeough: Good afternoon, everyone. So far this year, we've completed a COML class and COMT class and IMTD as well as two regional workshops, one up in Oswego, and another in Dutchess County. We have one coming up June 12th in Warren County. We also completed a COMX April 12th – 14th at the SPTC. Up on the screen here is the remaining portion of our schedule for the rest of the year. There are a couple that have been requested, Erie County for an INTD but that was a special request, and we have a couple other postponed TAs that we're looking at facilitating before the end of the year with limitations being that a lot of people could not meet the prerequisites due to the availability of 300 and 400 ICS courses. So, we're looking at rectifying that issue and workarounds, possible solutions to that and offering more courses, so people can use their prerequisites to attend.

Please reach out to your constituents and people that you think would be interested in our program. We are evaluating the needs of New York State and where we have maybe possibly reached saturation in different courses. So, we do want your feedback as well as you guys all promoting the program throughout the state so that we can better fit the needs of New York State and meet what you guys are looking for. So, please provide myself and Julie at either my e-mail or the OIC training e-mail any feedback that you guys have.

Here are some updated numbers of credentialed personnel. It's only changed I believe 3 from January. We did lose a couple due to people not recertifying their credentials. These are updated numbers as of a couple days ago.

Here is a number of trained personnel, people that have taken courses with us but not necessarily met all the requirements to be credentialed. A considerable number there, 801. This year it is kind of a projected number based on the limitations of how many people can attend the courses, so that is an estimated number for this year. But we look forward to increasing that, and I think with the IMTDs out in Erie County that we special request will be right around that 801 number. That is all I have, if no one has any questions.

Mark Balistreri: Any questions for Phil? Alright on the 911 program, I've already touched on it twice. As I said, Paul Glasser has been assigned to the 911 duties and currently going through all of Brett's materials that he provided us. They have started to have more frequent meetings regarding 911, and where we are, what we need to update, where we need to go, some timelines on some things, and of course, this is all including NG911 solution. There will be much more on this in the near future, most likely prior to the next SIEC Board meeting or definitely at the next SIEC Board meeting. That's all I have at this point. Other updates. We started this last Board meeting, and it worked out very well. Our SICG meets the night before, and there was a lot of good discussions, and they elected a chair at the last meeting. I think they left the room, right.

Dana Smith: There was one no good.

Mark Balistreri: So, we've asked them to do a report at the SIEC Board meeting each quarter. So, I'll turn it over to Mr. Dana Smith C3 Chair.

Dana Smith: Thank you, good morning, everyone. On behalf of C3 first, congratulations Kathy and thank you for your service, and you'll be missed. We wish you the best of luck. We did meet last night. The C3 is getting a little more organized thanks to Allen for great minutes and following up with everyone. I can assure this Board as it relates to redundancy and resiliency there has been a tremendous amount of work done across the whole consortiums and our county partners. The same can be said for interoperability, we'll be doing some work with Mark and his staff to identify gaps in that, but the grant funding has absolutely helped with that. I think the consortiums and the counties are doing a good job meeting the intent of the grant project. We will continue to work together, work with the director and have us be involved. Hopefully, some of our members will want to join the 911 effort and we'll see what we can do to address all those

things. There's a lot of sweep and changes coming, some significant efforts and I'm confident the consortium chairs and our county partners will want to be part of that and help contribute to efforts to include this for all of us. We look forward to continuing that relationship, and we'll see you in August.

Mark Balistreri: Thanks Dana. Mr. Kopstein, SAFECOM report.

Jay Kopstein: Okay, it will be a little bit longer today than I normally do it. First, within the Emergency Communication Division of CISA the reorganization is continuing. You're going to see some new names change and the like. SAFECOM who I belong to and my affiliation right now, we don't work for government or governmental agencies. We have affiliations. So, we're not bound by certain issues, and we are required by law. NCSWIC are not required by law and that's one of the differences. I'm going to pass out NIFOG please look at it. They are available to be ordered. I think the director ordered some for this staff, take a look. The ordering information is available online on the SAFECOM website. SAFECOM added 5 new members at our meeting in Pasadena last week. The ARRL is now an organization that is with SAFECOM, that's LOGSCOM, they will be participating. Richard Lasarena from one of the tribes up in Connecticut, Richard Fisk from Massachusetts, Michael Mahoney from Cambridge 911, and Pete Rogers from Tennessee Advanced Communications Network. At the consortium symposium, I spoke about the service. Originally it was going to come out from in the third quarter, its going to be coming out in two weeks. The paperwork reduction people actually got it out faster. Why it's being called paperwork reduction, I haven't got the vaguest idea because it's done online, there is no paper. But what are we doing differently this time than we have in the past? We do it every 5 years as required by law. We collect data, we do a gap analysis. Why? It helps decision making, it helps the training programs. What's a gap analysis? We're doing a little bit different this year. We are going to be looking at what's the difference? There are going to be four separate surveys. There is going to be a federal survey. There is going to be a tribal survey. There's going to be a state survey, and there's going to be a county local survey. Every state is a little bit different. So, in New York State for example, a big authority like the MTA will fall under the county survey. Smaller authorities that are city or county in nature will fall under the county surveys. Who do we want to do it? Every law enforcement agency, every EMS agency, every fire service, every OEM agency. I'm hoping that the director will be able to make sure when the surveys come out that all of the agencies are reminded and pass it on to OFPC and SEMO and the like. Why? In order for the survey to be validated, we need a minimum of 400 responses nationwide in each category, that will validate it and go through reliability, then we can do the gap analysis. It can be done online. It will take about 35 minutes to do. Within the survey, you will see round and square boxes. One allows multiple choices, one allows singular choices and answering. Talk to your colleagues, but please lets get the survey done when they're in, whether you need state help, whether you need help from the State Sheriff's Association, from the State Chief's of Police Association, for REMSCOs and the like. The more the merrier. The better the gap analysis. Do we have any questions? Go to the websites. Everybody here is familiar with NIMS and ICS, correct? There is going to be a change. We're adding a branch called ICT, Information Communications Technology. It will

still be under logistics, but it raises it up a little bit. That's the organization chart. You notice now we have an addition to the COML, the ITSL and the cybersecurity unit. We have found over time that this is what is happening in the field. We don't realize it but we use a lot of data. OIEC puts its drones up, video is data. Come down on the data stream. How do we protect it? And the like. What did we find out during COVID? We set up field hospitals, so to speak, and clinics. How did that information get exchanged? How did we program who got shots and the like? Hence, we need cybersecurity. There is going to be additional position taskforce and additional positions. Allen, you're the COMCO for Orleans County. There will be an official COMCO position in ICS as we move forward. That's what going to be under COML, and that's what's going to be IT and cybersecurity. And there will be, again, for the new positions, there will be new taskforce and we're refreshing the old taskforce.

And these slides are important, they will be on the website for future and those are some of the participating agencies. I would be more than happy to answer any questions.

Mark Balistreri: Any questions for Jay?

Jay Kopstein: I would ask if you have questions in the future, run them through the Director, he can reach me, run them through Matt with the Director's permission, he can reach me. Thank you.

Mark Balistreri: Thanks Jay.

Jay Kopstein: By the way, wherever those four books are whoever got them last, you can keep them. Again, anybody can order them, it's not a big deal.

Mark Balistreri: We ordered 250 and we'll see.

Jay Kopstein: Mike Volk ordered them and they were approved, haven't been delivered yet, but I was told last week at the meeting anybody who orders them will get them.

Mark Balistreri: There are also PDF copies on the website.

Jay Kopstein: I like the pocket version.

Mark Balistreri: There is also an application too, if you want the application on your phone. It's the same version.

Jay Kopstein: And take it out in the rain and you lose your phone.

Mark Balistreri: Alright, if there are no questions for Jay, we'll move on in the agenda. Old business, is there any old business to discuss? I realize the meeting is moving pretty quickly, and

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we will leave some time at the end for everybody in the network which is what we were going to do. No old business? I'll entertain a motion to accept old business.

Allen Turner: I make the motion.

Mark Balistreri: Allen Turner, Bob Terry second. All in favor?

All: Aye.

Mark Balistreri: Opposed? Carried. Any new business? I'll entertain a motion to accept new business.

Anthony Tripp: Anthony Tripp.

Mark Balistreri: Anthony Tripp made the motion, seconded by Brian LaFlure. All those in favor?

All: Aye.

Mark Balistreri: Carried. A reminder our next meeting is going to be Wednesday, August 2nd, and will probably be a little bit of a longer meeting I would think. Anything for the good of the order. Okay, I'll entertain a motion to adjourn the meeting. David Kislowski, seconded Mike Cerretto. All in favor?

All: Aye.

Mark Balistreri: Opposed? Carried. Thanks.