



# Homeland Security and Emergency Services Office of Counter Terrorism

## GUIDE FOR SUSPICIOUS ACTIVITY REPORTING



IF YOU  
**SEE SAY**  
SOMETHING SOMETHING

New York State Terrorism Tips Hotline

**1-866-SAFE-NYS**

(1-866-723-3697)

All calls are toll free and  
will remain strictly confidential.

Proud CISA  
OBP Partner

**BMAP**  
BOMB-MAKING MATERIALS  
AWARENESS PROGRAM

*If You See Something, Say Something® used with permission of the NY Metropolitan Transportation Authority.*

***In the section below please record the suspicious activity that you have witnessed in a true and accurate manner. Once the information is recorded, use Section II as a script to report the activity to the Terrorism Tips Line 1-866-SAFE-NYS (723-3697)***

Details of Incident(When & Where?): \_\_\_\_\_

Observed Behavior (What happened?): \_\_\_\_\_

Items Purchased or Inquired about: \_\_\_\_\_

Physical Features (age, height, hair color): \_\_\_\_\_ Gender: \_\_\_\_\_

Vehicle Information – Color: \_\_\_\_\_ Make: \_\_\_\_\_ Unique Feature/Plate#: \_\_\_\_\_

## **Contact the New York State Terrorism Tips Line (1-866-723-3697) with the information you have recorded above.**

*“My name is **(First, Last Name)** and I work at **(Work Location)**, in **(City/Town/Village)**. Recently our business was visited by a Law Enforcement Officer who provided us with information about suspicious activity and how to report it. Today at **(Time)**, while I was working I witnessed a suspicious individual at my business who was **(read details recorded above)**. When you are ready I have also recorded extra information about the individual that I would also like to include in the report..”*

***NOTE: If you feel you are in imminent danger or in an emergency, call 911.***