



Homeland Security and Emergency Services

Office of Interoperable and Emergency Communications

New York State Communications Unit (COMU) Position-Specific Credentialing Application and Submission Checklist Appendix A

COMU position being applied for (only one per form):

☐ COML ☐ INCM ☐ INTD ☐ RADO ☐ AUXCOMM ☐ COMT ☐ ITSL

Applicant Personal Information

Name: _____ Phone: _____
First M Last

Mailing Address: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Applicant Agency Information

Agency Name: _____ Title & Rank: _____

Agency Address: _____

City: _____ State: _____ Zip: _____

Position Specific Prerequisites – Checklist for Completion *Attach copies of each required certificate and training records*

☐ Complete and legible All-Hazard Position Task Book (PTB):

- All numbered tasks initialed by appropriate evaluator
- Completed Evaluation Record for each evaluator performing evaluation of applicant
- Final evaluators verification
- Agency Certification

☐ Certificate of Completion from All-Hazards Position Specific Training Course

☐ Appendix B – Home Agency Certification

☐ Appendix C – Performance-Proficiency Documentation

☐ IS-100 ☐ IS-200 ☐ IS-700 ☐ IS-800 ☐ IS-144 (INCM & INTD) ☐ ICS-300 (COML, INCM & ITSL)

Applicant verification of all pre-requisite training is complete and required documentation is attached:

Applicant Signature: _____ Date _____

Submit all documents by email to:

New York State Division of Homeland Security and Emergency Services
Office of Interoperable and Emergency Communications (OIEC)
OIEC.Training@dhses.ny.gov

For SWIC & OIEC Use Only:

Received by: _____

Date Received: _____