NEW YORK STATE | Homeland Security and Emergency Services

Single Audit Certification Form

In accordance with 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements, found in §200.501(a), audit requirements for Federal awards, non-Federal entities that expend $750,000 or more (for fiscal years beginning before October 1, 2024) or $1,000,000 or more (for fiscal years beginning October 1, 2024, or after) during their fiscal year in Federal awards from all funding sources, must have a single audit conducted in accordance with §200.514 Scope of audit. Further §200.512 requires that the final report for such audit be completed within nine months of the end of the subrecipient's fiscal year.

One copy of such audit report or certification of exemption by the subrecipient must be submitted to DHSES within nine (9) months of the end of the entity's fiscal year.

(Name of your municipality/organization)

Fiscal Year Ending: MM/DD/YY
(enter applicable fiscal year end)

(County of residence municipality/organization)

Please (1) check the appropriate box (2) complete/sign below, and (3) return this certification to the address below with the Single Audit Report, as applicable.

☐ We are not subject to the audit requirements because our federal awards expended from all funding sources are less than the federal threshold of $750,000 (for fiscal years beginning before October 1, 2024) or $1,000,000 (for fiscal years beginning October 1, 2024, or after)

☐ We have had our Single Audit for the above noted fiscal year completed and a copy of the audit report is enclosed.

Print Name Title

Signature Date

Phone: E-Mail:

When possible, we encourage all correspondence and audit reports to be sent electronically.

Please Return to: New York State
Division of Homeland Security and Emergency Services
Fiscal Monitoring Unit
State Campus, Building 7A
1220 Washington Avenue
Albany, NY 12226

OR Email: FMU@dhses.ny.gov

Questions: Phone: (866) 637-9133 or Email: FMU@dhses.ny.gov