



## **Training Announcement:**

# **Staging Area Manager Course (STAM)**

**February 25-26, 2026**

**\*Restricted Enrollment\***

**State Preparedness Training Center**

### **Course Description**

The Staging Area Manager (STAM) is responsible for managing all activities within the staging area. Staging areas are locations set up at an incident where resources can be placed while awaiting a tactical assignment. Staging areas are managed by the Operations Section under ICS. The STAM has been identified as a key position within the Incident Command System (ICS) and on Incident Management Teams (IMTs). This course uses the J-236 job aid to support this course and is part of the National Wildfire Coordinating Group's (NWCG) curriculum. This course is intended for personnel that may be charged with managing a Staging Area.

### **Topics Include**

Review of Staging Area Manager Job Aid  
Information Gathering; Leadership  
Staging Area Management and Staging Area Operations  
Maintaining an Efficient Staging Area; and Demobilization and Rehabilitation of the Staging Area

### **Course Provider**

This course is being taught by Instructors from the Lone Star State IMT, Texas Forest Service.

### **Location**

State Preparedness Training Center  
5900 Airport Road, Oriskany, NY 13424

### **Cost**

There is NO FEE for this course. *Lunch will be provided on February 25th and 26th 2026* . Travel and all other meals are the responsibility of the course participant.

## Times

February 25th 2026: Registration and Check-In (7:30 a.m. - 8:00 a.m.), Course (8:00 a.m. - 5:00 p.m.)

February 26th 2026: Course (8:00 a.m. - 5:00 p.m.)

## Audience

This course is intended for personnel that may be tasked with managing a Staging Area. The recommended prerequisite for this course is *ICS 300: Intermediate ICS for Expanding Incidents*. The New York State Division of Homeland Security and Emergency Services (DHSES) reserves the right to determine eligibility for this course.

## Registration Process

All student registrations will be reviewed by OEM and the SPTC with approvals sent to students NO LATER THAN 2 weeks prior to the start of the class. If you are accepted into this course, you will receive an enrollment confirmation email from the DHSES LMS.

To register for this course, log onto <https://lmsportal-dhses.ny.gov/AcadisViewer/Login.aspx> with your LMS account login. Place the mouse arrow over DHSES Available Trainings. Click on the "Browse" link. Select "filters" and search for "Staging Area Manager" in the keyword box. Select the "Register" button on the right side of the page. Important Note: In addition to the above LMS procedure, before attending this class you must have a FEMA Student Identification Number (SID). If you do not already have an SID you can register for one at <https://cdp.dhs.gov/FEMASID>

## No Show Policy

Failure to attend a class you have registered for can result in restriction on future course attendance and agency notification. If you have not received a confirmation or denial two weeks prior to the course date, please contact DHSES, SPTC at (315) 768-5689 or [SPTC.INFO@dhSES.ny.gov](mailto:SPTC.INFO@dhSES.ny.gov)

## Lodging

Lodging will be provided on the night of February 24th and 25th 2026 for public sector personnel.

You are eligible for lodging if your residence and official work station are more than 50 miles from the SPTC and you are public sector personnel. Lodging is not available for federal employees or private industry participants. You must be enrolled in the course and have received lodging confirmation from the SPTC before arriving at the Center, or your lodging will not be covered and you will not be allowed in the class.

If you have any questions, please contact the SPTC at 315-768-5689 or [SPTC.INFO@dhSES.ny.gov](mailto:SPTC.INFO@dhSES.ny.gov) prior to arriving at the Center.

For More Information, please contact the DHSES State Preparedness Training Center (SPTC)

Phone: 315-768-5689

Email: [SPTC.INFO@dhSES.ny.gov](mailto:SPTC.INFO@dhSES.ny.gov)

Website: [www.dhSES.ny.gov/sptc](http://www.dhSES.ny.gov/sptc)