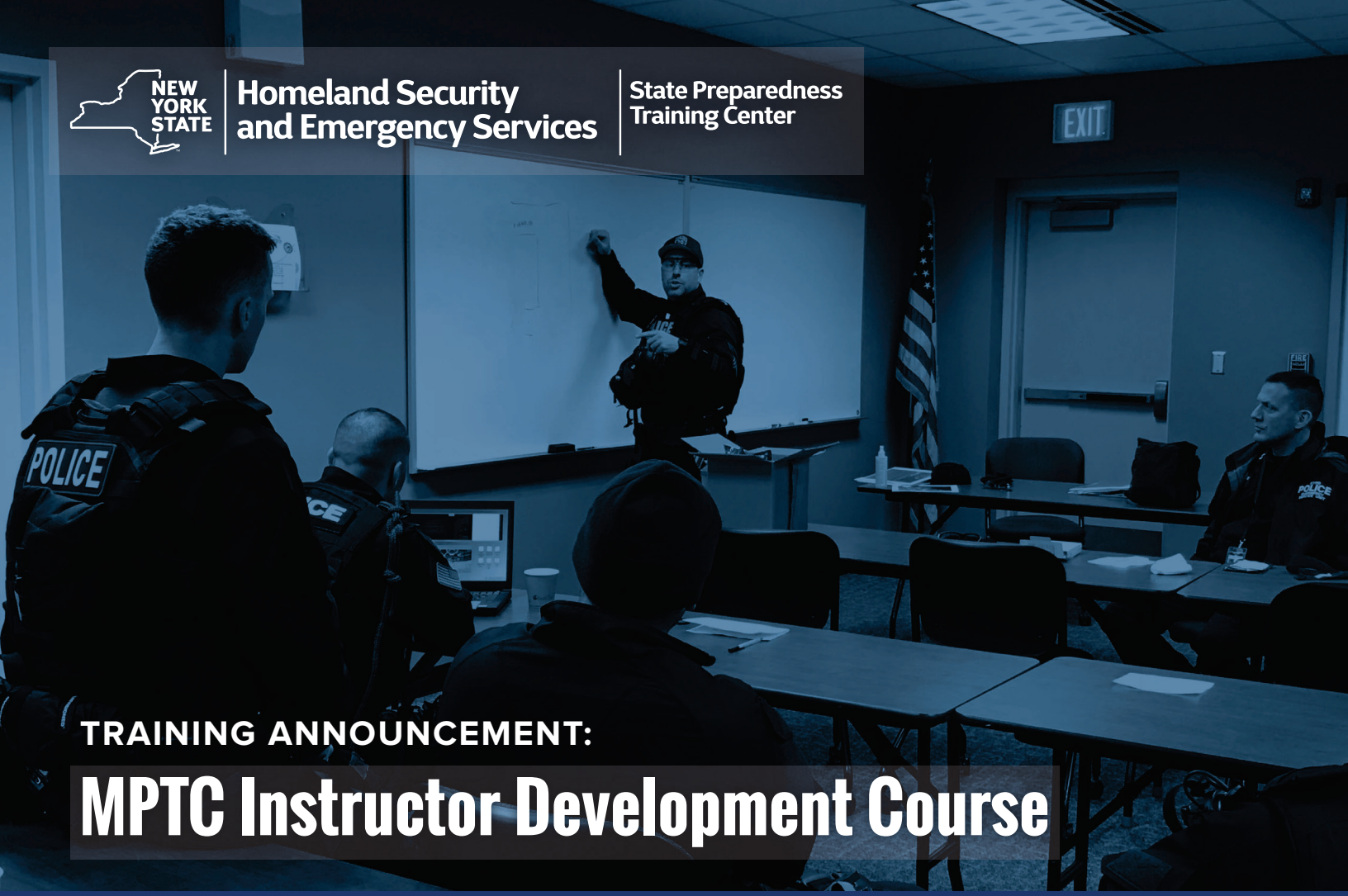
NEW YORK STATE | Homeland Security and Emergency Services | State Preparedness Training Center



TRAINING ANNOUNCEMENT:

MPTC Instructor Development Course

October 19-23 & 26-30, 2026

Course Description

This course is designed to assist instructor candidates in developing the ability to research, prepare and communicate knowledge to others. Emphasis will be placed on the development and enhancement of competency in those practical and tested instructional skills, techniques required for productive and efficient training results as well adult learning and how adults learn. Training materials will focus on setting instructional objectives; planning of training; the factors which influence adult learning, and which modify behavior; the development of communication skills; the instructional process; and methods of evaluating course effectiveness. A significant portion of this course will be devoted to developing the ability to use these skills in presenting training material. Each participant will gain practical experience by giving several oral presentations. The training materials are specific and are designed to maximize the efficiency with which all trainees achieve the specified objectives.

Course Provider

This course is approved by the Division of Criminal Justice Services (DCJS), in partnership with the State Preparedness Training Center.

Location

State Preparedness Training Center (SPTC)
5900 Airport Road Oriskany, NY 13424

Times

October 19 and 26, 2026 (check in 12:30pm, course 1pm to 5pm)
October 20-22 and 27-29, 2026 (check in 7:30am, course 8am to 4pm)
October 23 and 30, 2026 (check in 7:30am, course 8am to 12pm)

Cost
There is NO FEE for this course. Lunch will be provided. Travel and all other meals are the responsibility of the course participant.

Audience
Attendees must be a certified Police/Peace Officer who is authorized to carry a firearm in the normal course of his/her duties. You must also be a U.S. citizen or have prior approval. The New York State Division of Homeland Security and Emergency Services (DHSES) reserves the right to determine eligibility for this course.

Registration Process
Registration for this course will be handled via DHSES's Learning Management System (LMS). Please use the link below to access LMS and register for this course:
https://lmsportal-dhses.ny.gov/AcadisViewer/Login.aspx?ReturnUrl=%2fAcadisViewer%2fRegistration%2fRegistrationHome.aspx

If you need an LMS account or have any questions about LMS, please email LMS@dhses.ny.gov.

All student registrations will be reviewed by the SPTC with approvals sent to students NO LATER THAN two weeks prior to the start of the class. Registration does not guarantee a seat in the class. If you are accepted into this course, you will receive a confirmation email from the Center.

No Show Policy
Failure to attend a class you have registered for can result in restriction on future course attendance and agency notification. **If you have not received a confirmation or denial two weeks prior to the course date, please contact the SPTC at (315) 768-5689 or SPTC.INFO@dhses.ny.gov**

Lodging
Lodging will be provided on the nights of October 19, 20, 21, 22, 26, 27, 28, 29, 2026 for participating public sector personnel.

You are eligible for lodging if your residence and official work station are more than 50 miles from the SPTC and you are a State or Local responder. Lodging is not available for federal employees or private industry participants. You must be enrolled in the course and have received lodging confirmation from the SPTC before arriving at the Center, or your lodging will not be covered and you will not be allowed in the class.

Questions
If you have any questions, please contact the SPTC at 315-768-5689 or SPTC.INFO@dhses.ny.gov.