NEW YORK STATE | Homeland Security and Emergency Services | Fire Prevention and Control

Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction (FLI-CRR) Grant Program

Request for Applications (RFA)

Application Deadline: December 2, 2026, by 5:00 P.M.

To ensure adequate time to respond, substantive written questions regarding this Request for Applications will be accepted until November 30, 2026, by 12:00 P.M.

Technical Assistance for E-Grants will not be available after 5:00 P.M. on December 2, 2026.

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I. Introduction

The Fire Loss Investigations and Community Risk Reduction (FLI-CRR) Grant Program is designed to address the need to enhance fire investigation capabilities and invest in proactive data-informed strategies to prevent future loss of life. While robust fire investigations are essential to understanding the origin and cause of fires, the data they generate must be translated into actionable prevention strategies. This is the core of Community Risk Reduction (CRR): identifying hazards, analyzing local trends, and implementing targeted programs to mitigate risk.

The New York State Division of Homeland Security and Emergency Services (DHSES) Office of Fire Prevention and Control (OFPC) is committed to building a safer New York through investments in both investigative capacity and forward-looking CRR efforts. CRR emphasizes the importance of using local data to identify the highest risks in each community, whether that involves fire incidents, high call volumes for non-fire emergencies such as falls, or vulnerable populations in need of outreach.

At the county level, CRR is particularly effective. Counties can conduct comprehensive risk assessments using tools to integrate demographic and incident data to guide fire prevention decisions. These tools help fire service leaders answer fundamental questions: What are our biggest risks? Who is most vulnerable? What strategies will reduce harm?

This grant program aims to strengthen local fire investigation units and enable counties to launch or expand their CRR initiatives, using both quantitative data and community engagement to prevent fires and reduce fatalities.

A total funding amount of up to $9,900,000 will be made available to counties across New York State through a non-competitive grant process. Eligible applicants will receive an allocation of $170,690 to support fire investigations and/or CRR efforts.

II. Eligibility

All New York State counties and New York City are eligible to receive funding through this grant program. The five boroughs which comprise New York City (Bronx, Kings, Queens, New York and Richmond) must apply as a single entity. For local (non-county) fire investigation teams, only the county in which they are located and operate may apply on their behalf.

For non-county teams requiring the county to apply on their behalf, the county will serve as the fiduciary for this grant program, meaning the county will be responsible for completing all required grant reporting forms in coordination with and on behalf of one or more local fire investigation team(s). A Notice of Endorsement, signed by the County Fire Coordinator acknowledging their active investigation status within the county, will also be required. Please refer to Exhibit A of this RFA for the Notice of Endorsement document and further instructions.

Organizations that are <u>not</u> eligible for this Grant Program include:

- Non-county local/municipal fire districts or departments
- Federal fire agencies/entities
- State Fire Associations and/or related nonprofit organizations devoted to the fire service community

III. Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program Objectives

The Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program is designed to enhance New York State's capacity to prevent and respond to fire-related incidents by strengthening local fire investigation capabilities and advancing Community Risk Reduction (CRR) practices. Through this funding opportunity, counties will be better equipped to establish or expand fire investigations teams, invest in the safety and training of personnel, and/or implement targeted, data-driven strategies to identify and mitigate fire risks. The overarching goal is to support a coordinated, proactive approach that reduces fire-related fatalities and enhances public safety across New York State by following these objectives:

1. **Enhance fire investigations teams across New York State by assisting counties with developing and/or expanding upon their fire investigations capabilities.**

2. **Support the health and wellness of fire investigators by providing adequate and up-to-date equipment and training.**

3. **Support of Community Risk Reduction (CRR) through comprehensive risk assessments within communities to identify hazards, analyze trends, and implement targeted prevention strategies that reduce the occurrence and impact of fires.**

IV. Authorized Program Expenditures

A. Permissible Costs

Applicants seeking funding through the Fire Loss Investigations and Community Risk Reduction Grant Program may request funding for projects from the following allowable project categories:

Category	Fire Investigations Projects	Community Risk Reduction Projects

Equipment	• Personal Protective Equipment (PPE)
	• Self-Contained Breathing Apparatus (SCBA)/Half-face Respirators as approved by NIOSH
	• Information management and investigative software
	• Scene processing and documenting equipment
	• Decon equipment/materials
	• Communication equipment/radios
	• Fire Investigation training props
	• Response vehicles or trailers
	• Unmanned Aircraft Systems (UAS) Equipment
		• Community Risk Reduction (CRR) software platforms that align with NFPA standards
		• Fire prevention materials such as
		  ○ Smoke alarms
		  ○ Fire education training materials, to include escape planning
		  ○ Fire education model homes
		  ○ Fire extinguisher training tools/props
		  ○ Fire sprinkler demonstration props
		• Vehicles or trailers to transport CRR supplies and/or personnel

Planning	• Consultants • Planning supplies • Costs associated with programs related to public outreach, juvenile fire setter programs, etc.	• Consultants • Planning supplies • Costs associated with completing Community Risk Assessments as guided by NFPA 1300

Training*/Exercises	• Approved DHSES or NFPA training initiatives for staff, such as:
	  ○ NFPA 1033: Standard for Professional Qualifications for Fire Investigator.
	  ○ NFPA 1321: Standard for Fire Investigation Units.
	  ○ NFPA 921: Guide for Fire and Explosion Investigations, conferences and symposiums, etc.
	  ○ Overtime and backfill for staff attendance for training and exercises.
	• Unmanned Aircraft Systems (UAS) Training
	• Consultants
	• Conferences
		• Approved DHSES or NFPA training initiatives for staff, such as:
		  ○ NFPA 1030: Standard for Professional Qualifications for Fire Prevention Program Positions
		  ○ NFPA 1300: Standard on Community Risk Assessment and Community Risk Reduction Plan Development
		• Fire Prevention and Community Risk Reduction conferences and symposiums, and/or training
		• Consultants
		• Overtime and backfill

***Please note: All training must be pre-approved by DHSES**.

B. Costs Not Permissible

Costs that are not permissible include, but are not limited to:

- Costs incurred prior to award, including grant writer fees
- Personnel costs related to salary/fringe benefits to support fire investigations/CRR staff
- Construction/ building renovation costs

V. Application Format and Content

A. Format

Grant applications **MUST** be submitted via the automated E-Grants System operated by DHSES. The E-Grants system allows an agency to complete an application electronically and submit it online using a secure portal. If, upon reading this RFA, you are interested in completing a grant application, and you have not previously been registered to use the DHSES E-Grants system, your agency will need to register and be assigned a username and password. The Registration Request Form and a detailed tutorial on how to use the E-Grants system are available at: https://www.dhses.ny.gov/e-grants.

B. Required Application Content

The following questions must be addressed in your Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program application. You must answer these grant-specific questions in the required Application Worksheet.

- **Please note:** Applicants are required to answer all the questions in all sections of the Application Worksheet, unless directed otherwise by individual questions within each of the applicable sections.

The following must be addressed in your application:

1. Applicant Details

Description of Applicant

- County name
- Physical address
- County Fire Coordinator
- Contact information

Description of County

- Square miles covered and total population of the county
- Population of region served
- Primary classification of the county (urban, suburban, rural, mix)
- County fire information
- Number of fatal fires in the last 3 years
- Number of calls taken by the Fire Investigation team in the last 3 years
- Does the county feel that it has a good understanding of Community Risk Reduction (CRR)
- Any Countywide programs that can or do partner with a CRR program, such as Office of Aging, Office for Domestic Violence, Department of Health, Community

Mental Health, Juvenile Fire Setter, Meals on Wheels, American Red Cross, or any other Non-Governmental Organizations (NGOs)

Description of Fire Investigation Team(s), if applicable

- Is the Fire Investigation unit a county team or local team(s)
- Is there an active Juvenile Fire Setter program
- Personnel Information
- Overview of existing fire investigation team(s)
- Overview of current gaps in coverage, staffing, and/or resources

Current CRR Details

- Description of Community Risk Reduction efforts
- Overview of current CRR/Fire Prevention capabilities (Local CRR coalition or prevention team?)
- Overview of current gaps in coverage, staffing, and/or resources

2. Proposed Budget

Please prioritize each project within your budget (Project #1 being most critical, etc.). For each project, first select a Project Type from the drop-down menu (Fire Investigations or Community Risk Reduction), then select a Project Title from the drop-down menu, and provide a brief description of the project under Project Description. Please select the appropriate NYS Budget Category that best defines the project. And finally, please provide the Total Cost for each project. There is no cap on the number of projects that you may request; however, the total costs identified in your budget plans will be reviewed for reasonable and necessary expenses, and whether they meet the objectives of this grant. Budgets may contain projects that are solely for Fire Investigations or solely for Community Risk Reduction or may contain a combination of both project types. For any training-related project requests, please provide the applicable training details within the "Training Requests" tab of the Application Worksheet.

Each applicant's total request for the Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program should align with the noncompetitive allocation amount of $170,690.

3. Notice of Endorsement

The Notice of Endorsement is required **only** for counties applying on behalf of non-county teams and indicates the acknowledgment that the County Fire Coordinator is aware of the application. Once completed and signed, the Notice of Endorsement must be scanned and submitted as a PDF file along with the application package. Please refer to Exhibit A of this RFA for the Notice of Endorsement document and further instructions. Additionally, the Notice of Endorsement may be found as a standalone document with the application materials on the DHSES website: https://www.dhses.ny.gov/state-funded-programs.

VI. Timeline

DHSES must receive completed grant applications by December 2, 2026, by 5:00 P.M. Applications must be submitted via the DHSES E-Grants System.

Grant applicants can expect to be notified of award decisions in early 2027.

VII. Award of Funds and Vendor Responsibility

Final grant award determinations are made by DHSES. DHSES will issue award letters to successful applicants and enter reimbursement-based grant contracts with awardees. By law, State contracting entities may only award contracts to responsible vendors. A responsible vendor must have:

- the integrity to justify the award of public dollars; and
- the capacity to perform the requirements of the contract fully.

VIII. Administration of Grant Contracts

DHSES will negotiate and develop a grant contract with the applicant based on the contents of the submitted application and the intent of the grant program as outlined in this RFA. The grant contract is subject to approval by the NYS Attorney General and the State Comptroller before grant funding may actually be disbursed to reimburse project expenses.

The period of performance for contracts supported by the Fire Loss Investigations and Community Risk Reduction Grant Program funds will be three (3) years from the date of the award. The final performance period will be communicated to awardees by DHSES. Although the contract format may vary, the contract will include such standard terms and conditions included in DHSES grant contracts available for review on the DHSES website: https://www.dhses.ny.gov/grant-reporting-forms.

Additionally, throughout the period of performance, awardees are encouraged to submit updated fatal fire data to the Office of Fire Prevention and Control at FatalFire@dhses.ny.gov, as well as provide the Office of Fire Prevention and Control with an updated Arson Control Plan at OFPC.Arson@dhses.ny.gov.

Applicants agree to adhere to all applicable State regulations.

A. Issuing Agency

This RFA is issued by DHSES, which is responsible for the requirements specified herein and for the evaluation of all applications.

B. Filing an Application

Grant applications must be submitted via the automated DHSES E-Grants System. The system allows an agency to complete an application electronically and submit it over the Internet using a secure portal. If, upon reading this RFA, you are interested in completing a grant application and you have not previously been registered to use the DHSES E-Grants system, your agency will need to register and be assigned a username and password. The Registration Request Form can be found at the following link: https://www.dhses.ny.gov/e-grants.

A detailed tutorial on how to use the E-Grants system can be found with the application documents at the following link: https://www.dhses.ny.gov/state-funded-programs. The E-Grants Tutorial will guide you in a step-by-step process through the E-Grants application submission.

C. Reservation of Rights

The issuance of this RFA and the submission of a response or the acceptance of such response by DHSES does not obligate DHSES in any manner. DHSES reserves the right to:

1. Reject any and all applications received in response to this RFA;
2. Withdraw the RFA at any time at DHSES's sole discretion;
3. Make an award under the RFA in whole or in part;
4. Disqualify any applicant whose conduct and/or application fails to conform to the requirements of the RFA;
5. Seek clarifications and revisions of the applications;
6. Use application information obtained through site visits, management interviews and the State's investigation of an applicant's qualifications, experience, ability or financial standing, and any material or information submitted by the applicant in response to DHSES' request for clarifying information in the course of evaluation and/or selection under the RFA;
7. Prior to the application opening, amend the RFA specifications to correct errors or oversights, or to supply additional information, as it becomes available;
8. Prior to the application opening, direct applicants to submit application modifications addressing subsequent RFA amendments;
9. Change any of the scheduled dates;
10. Eliminate any mandatory, non-material specifications that cannot be complied with by all the prospective applicants;
11. Waive any requirements that are not material;
12. Negotiate with successful applicants within the scope of the RFA in the best interests of the State;
13. Conduct contract negotiations with the next responsible applicant, should DHSES be unsuccessful in negotiating with the selected applicant;
14. Utilize any and all ideas submitted in the applications received;
15. Unless otherwise specified in the RFA, every offer is firm and not revocable for a period of 60 days from the application opening; and,
16. Communicate with any applicant at any time during the application process to clarify responses and /or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of an applicant's proposal and/or to determine an applicant's compliance with the requirements of this RFA.
17. Award grants based on geographic or regional considerations to serve the best interests of the State.
18. Terminate, renew, amend or renegotiate contracts with applicants at the discretion of DHSES.
19. Periodically monitor the applicant's performance in all areas mentioned above, in addition to the activities in the contract.

20. Revoke funds awarded to an applicant, or enforce any available sanction against any applicant, who materially alters the activities or is in material noncompliance under the grant award, or who does not implement an approved project within 60 days of the final contract approval.
21. Consider all applications and documentation submitted as State agency records subject to the New York State Freedom of Information Law (Public Officers Law, Article 6). Any portion of the application that an applicant believes constitutes proprietary or critical infrastructure information entitled to confidential handling, as an exception to the Freedom of Information Law, must be clearly and specifically designated in the application.
22. Applicants funded through this program agree to provide DHSES, upon request at any time during the life of the grant contract, such cooperation and information deemed necessary by DHSES to ascertain: (1) the nature and extent of any threats or hazards that may pose a risk to the applicant; and (2) the status of any corresponding applicant or applicant plans, capabilities, or other resources for preventing, protecting against, mitigating, responding to, and recovering from such threats or hazards.
23. Require applicants to attend and participate in any DHSES-sponsored conferences, training, workshops or meetings (excluding those identified by DHSES as voluntary) that may be conducted, by and at the request of DHSES, during the life of the grant contract.
24. In its sole discretion, reserves the sole discretion to increase or decrease the total funding available for this program at any time, resulting in more or fewer applications funded under this RFA.

    DHSES may exercise the foregoing rights at any time without notice and without liability to any responding applicant or any other party for its expenses incurred in preparation of responses hereto or otherwise. All costs associated with responding to this RFA will be at the sole cost and expense of the applicant.

D. Term of the Contract

Any resulting contract or agreement for more than $50,000 from this RFA will be effective only upon approval by both the NYS Office of the Attorney General and State Comptroller. Any resulting contract for $50,000 and under from this RFA will be effective upon signature of both parties. For grants valued at $10,000 or less, a Purchase Order invoking a "Letter of Agreement" between DHSES and the successful applicant will be issued.

E. Payment and Reporting Requirements of Grant Awardees

1. Standard Cost Reimbursement Contract

Each successful applicant must enter a standard cost reimbursement contract with DHSES. Such contract will include this Request for Applications, the successful applicant's proposal, any attachments or exhibits and the standard clauses required by the NYS Attorney General for all State contracts (available upon request). The contract will be subject to approval by the Attorney General and State Comptroller. Although the contract format may vary, the contract will include such clauses, information, and rights and responsibilities as can be found on the DHSES website, including:

- APPENDIX A - Standard Clauses for New York State Contracts
- APPENDIX A-1 - Agency Specific Clauses
- APPENDIX B - Budget
- APPENDIX C - Payment and Reporting Schedule
- APPENDIX D - Work plan/Special Conditions

For purposes of this RFA, these terms and conditions are incorporated by reference, and the applicant must agree to the inclusion of all of these terms and conditions in any resulting grant contracts as part of the application submission. Copies of the standard terms and conditions included in DHSES grant contracts are available for review on the DHSES website at https://www.dhses.ny.gov/grant-reporting-forms. Payments will be made subject to proper documentation and compliance with reimbursement procedures and all other contractual requirements.

2. Procurements

Applicants must follow and comply with all procurement procedures under General Municipal Law 5A and/or any other state regulations applicable to these funds and will be subject to monitoring by DHSES to ensure compliance.

Contracting with Small and Minority Firms, Women's Business Enterprises

Pursuant to New York State Executive Law Article 15-A, the New York State Division of Homeland Security and Emergency Services recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified minority-and women-owned business enterprises and the employment of minority group members and women in the performance of New York State Division of Homeland Security and Emergency Services contracts. Minority and women-owned business enterprises can be readily identified on the directory of certified businesses at: https://ny.newnycontracts.com/.

For purposes of this solicitation, applicants and subcontractors are hereby notified the State of New York has set an overall goal of **30% for MWBE participation** or more, **15% for Minority-Owned Business Enterprises** ("MBE") participation and **15% for Women-Owned Business Enterprises** ("WBE") participation, based on the current availability of qualified MBEs and WBEs for your project needs.

Further, pursuant to Article 15 of the Executive Law (the "Human Rights Law"), all other State and Federal statutory and constitutional non-discrimination provisions, the applicant and subrecipients will not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, citizenship or immigration status, sexual orientation, gender identity or expression, military status, age, disability, predisposing genetic characteristic, familial status, marital status, or domestic violence victim status, and shall also follow the requirements of Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

Sexual Harassment Prevention

By submitting this application, Applicants are certifying that Applicant has a policy addressing sexual harassment prevention and that applicant provides sexual harassment training to all its

employees on an annual basis that meets the Department of Labor's model policy and training standards. If Applicant cannot make the certification, the Applicant may provide an explanatory statement with its bids detailing the reasons why the certification cannot be made.

Gender-Based Violence and the Workplace Certification

By submitting this application, Applicants are certifying that Applicant has implemented a written policy addressing gender-based violence and the workplace and that such policy has been provided to all of its employees, directors and board members, pursuant to New York State Finance Law § 139-M. If Applicant cannot make the certification, the Applicant may provide an explanatory statement with its bids detailing the reasons why the certification cannot be made.

Use of Service-Disabled Veteran-Owned Business Enterprises in Contract Performance

Article 3 of the Veterans' Services Law acknowledges that Service-Disabled Veteran-Owned Businesses (SDVOBs) strongly contribute to the economics of the State and the nation. As defenders of our nation and in recognition of their economic activity in doing business in New York State, bidders/proposers for this contract for commodities, services or technology are strongly encouraged and expected to consider SDVOBs in the fulfillment of the requirements of the contract. Such partnering may be as subcontractors, suppliers, protégés or other supporting roles. SDVOBs can be readily identified on the directory of certified businesses at https://sdves.ogs.ny.gov/business-search.

Bidders/proposers need to be aware that all authorized users of this contract will be strongly encouraged to the maximum extent practical and consistent with legal requirements of applicable laws to use responsible and responsive SDVOBs in purchasing and utilizing commodities, services and technology that are of equal quality and functionality to those that may be obtained from non-SDVOBs. Furthermore, bidders/proposers are reminded that they must continue to utilize small, minority and women-owned businesses consistent with current State Law. Utilizing SDVOBs in State contracts will help create more private sector jobs, rebuild New York State's infrastructure, and maximize economic activity to the mutual benefit of the contractor and its SDVOB partners. SDVOBs will promote the recipient's optimal performance under the contract, thereby fully benefiting the public sector programs that are supported by associated public procurements.

Public procurements can drive and improve the State's economic engine through promotion of the use of SDVOBs by its contractors. The State, therefore, expects bidders and proposers to provide maximum assistance to SDVOBs in their contract performance. The potential participation by all kinds of SDVOBs will deliver great value to the State and its taxpayers.

For purposes of this solicitation, applicants and subrecipients are hereby notified the State of New York has set an overall goal of 6% for SDVOB participation or more.

Contractor will report on actual participation by each SDVOB during the term of the contract to DHSES according to policies and procedures set by DHSES.

Worker's Compensation and Disability Benefits Insurance Coverage

By submitting this application, Applicants are certifying that Applicant has workers' compensation and disability coverage. If Applicant cannot make the certification, the Applicant may provide an exemption statement with its bids detailing the reasons why the certification cannot be made.

Debriefings

Pursuant to Section 163(9)(c) of the State Finance Law, any non-awarded applicant may request a debriefing regarding the reasons that the Bid submitted by the Bidder was not selected for award. Requests for a debriefing must be made within 15 calendar days of notification by DHSES that the Bid submitted by the Bidder was not selected for award. An unsuccessful Bidder's written request for a debriefing shall be submitted to DHSES Director of Grants Program Administration. The debriefing shall be scheduled within 10 business days of receipt of the written request by DHSES or as soon as practicable under the circumstances.

3. Vendor Responsibility

State Finance Law §163(9)(f) requires a State Agency to make a determination that an applicant is responsible prior to awarding that applicant a State contract which may be based on numerous factors, including, but not limited to the applicants: (1) financial and organizational capacity; (2) legal authority to do business in this State; (3) integrity of the owners, officers, principals, members, and contract managers; and (4) past performance of the applicant on prior government contracts. Thereafter, applicants shall at all times during the Contract term remain responsible. The applicant agrees, if requested by the Commissioner of DHSES, or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity. DHSES requires that vendors file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. To enroll in and use the New York State VendRep System, see the VendRep System, see the VendRep System Instructions available at: http://www.osc.state.ny.us/vendrep/info_vrsystem.htm or go directly to the VendRep system online at https://onlineservices.osc.state.ny.us/Enrollment/login?0 . Vendors must provide their New York State Vendor Identification Number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact the Office of the State Comptroller's Help Desk at 866-370-4672 or 518-408-4672 or by email at ITServiceDesk@osc.state.ny.us. Vendors opting to complete and submit a paper questionnaire can obtain the appropriate questionnaire from the VendRep website http://www.osc.state.ny.us/vendrep/forms_vendor.htm or may contact the Office of the State Comptroller's Help Desk for a copy of the paper form. Applicants will also be required to complete and submit a Vendor Responsibility Questionnaire prior to contracting.

a) **Suspension of Work for Non-Responsibility**:
The Commissioner of DHSES or his or her designee, in his or her sole discretion, reserves the right to suspend any or all activities under the Contract, at any time, when he or she discovers information that calls into question the responsibility of the applicant. In the event of such suspension, the applicant will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Contract activity may resume at such time as the Commissioner of DHSES or his or her designee issues a written notice authorizing the resumption of performance under the Contract.

b) Termination for Non-Responsibility:

Upon written notice to the applicant, and a reasonable opportunity to be heard by appropriate DHSES officials or staff, the Contract may be terminated by the Commissioner of DHSES or his or her designee at the applicant's expense where the applicant is determined by the Commissioner of DHSES or his or her designee to be non-responsible. In such event, the Commissioner of DHSES or his or her designee may complete the contractual requirements in any manner he or she may deem advisable and pursue legal or equitable remedies for breach.

F. Satisfactory Progress

Satisfactory progress toward implementation includes but is not limited to: executing contracts and submitting payment requests in a timely fashion, retaining consultants, completing plans, designs, reports, or other tasks identified in the work program within the time allocated for their completion. DHSES may recapture awarded funds if satisfactory progress is not being made on the implementation of a grant project.

G. General Specifications

By submitting the application, the applicant attests that:

1. Applicant has express authority to submit on behalf of the applicant's agency.
2. Submission of an application indicates the applicant's acceptance of all conditions and terms contained in this RFA, including Appendices A-1 and C, and all other terms and conditions of the award contract.
3. The application and any resulting grant, if awarded, must adhere to, and be in full compliance with any, resulting contract(s) and relevant federal and states policies and regulations or be subject to termination.
4. Any not-for-profit subrecipients are required to be prequalified, prior to contract execution, by the State of New York upon application submission through the New York State Grants Gateway (https://grantsgateway.ny.gov)
5. If your organization is not currently doing business with NYS, you will need to submit a Substitute W-9 form to obtain a NYS Vendor ID. The form is available on the Office of the State Comptroller website at: http://www.osc.state.ny.us/state-agencies/forms.
6. Contract Changes - Contracts with applicants/subrecipients may be executed, terminated, renewed, increased, reduced, extended, amended, or renegotiated at the discretion of the Commissioner of DHSES, in light of applicants/subrecipients performance, changes in project conditions, or otherwise.
7. Records – Applicants/subrecipients must keep books, ledgers, receipts, work records, consultant agreements and inventory records pertinent to the project; and in a manner consistent with DHSES contractual provisions and mandated guidelines.
8. Liability - Nothing in the contract between DHSES and the applicant shall impose liability on the State of New York or DHSES for injury incurred during the performance of approved activities or caused by use of equipment purchased with grant funds.
9. Reports - A provider agency shall submit to the DHSES reports in a format and time schedule specified in the grant contract, which shall include a description of the program efforts undertaken during the report period and the current status of the project.

10. Tax Law Section 5-a Certification – In accordance with section 5–a of the Tax Law, certain contractors awarded state contracts for commodities, services and technology valued at more than $100,000 are required, prior to the approval of any contract awarded as a result of this RFA, to certify that it and its affiliates, subcontractors, and subcontractors' affiliates have registered with the New York State Tax Department for the purpose of collection and remittance of sales and use taxes. In order to trigger this certification requirement, a contractor or its affiliates, subcontractor, or subcontractors' affiliates must have made more than $300,000 in sales of tangible personal property or taxable services to location within New York State and the contract must be valued in excess of $100,000. Certification will take the form of a completed Tax Form ST-220.
11. Standard Contract Provisions - Grant contracts executed as a result of this RFA process will be subject to the standard clauses for New York State Contracts as referenced herein and as located at: https://ogs.ny.gov/system/files/documents/2023/06/appendix-a-june-2023.pdf
12. Compliance with Procurement Requirements - The applicant shall certify to DHSES that all applicable statutory and contractual procurement procedures were followed and complied with for all procurements.

H. Special Conditions

New York State Emergency Management Certification and Training Program

1. Participation in, and successful completion of, the New York State Emergency Management Certification and Training Program (EMC Training Program) is a mandatory requirement under this Contract and a condition of funding. The EMC Training Program will be made available to, and required for, DHSES-specified county and city government officials in order to ensure a consistent emergency management preparedness and response strategy across the State. Attendee substitutions, except as expressly approved by DHSES, shall not be permitted or deemed to be in compliance with this requirement.

2. To fulfill the EMC Training Program requirement of the Contract and in order to be eligible for funding under this Contract, applicants must arrange for DHSES-specified applicant employees to receive and acknowledge receipt of EMC Training no later than 180 days after execution of this Contract. Copies of the training certificates for each required participant must be submitted to DHSES upon execution of the Contract, or, in the event that training is scheduled, but not yet complete, the applicant will be required to submit a signed statement indicating the scheduled future dates of attendance, and no later than thirty (30) days after the training is complete, forward such training certificates to DHSES. Continued compliance with the EMC Training Program also requires an annual refresher training of one day per 365 day-cycle from the date of initial training for previously trained individuals if such person remains employed by the applicant and fulfilling the same functions as he or she fulfilled during the initial training. Should a new employee be designated to serve in the DHSES-specified positions, then he or she must come into compliance with the EMC Training Program requirements not later than 180 days after taking office.

3. Applicants must commit to active participation in a DHSES Annual Capabilities Assessment as a condition of funding. Active participation includes making reasonable staff, records, information, and time resources available to DHSES to perform the Annual Capabilities Assessment and meet the objectives and goals of the program. Applicants must be aware that the process of conducting a DHSES Annual Risk Assessment is an ongoing process and requires continued commitment on the part of the applicant to ensure that it is effective.

4. All applicants funded through this program agree to provide DHSES, upon request at any time during the life of the grant contract, such cooperation and information deemed necessary by DHSES to ascertain: (1) the nature and extent of any threats or hazards that may pose a risk to the recipients or subrecipients; and (2) the status of any corresponding recipients or subrecipients plans, capabilities, or other resources for preventing, protecting against, mitigating, responding to, and recovering from such threats or hazards.

5. Additionally, pursuant to Article 26 of the NYS Executive law, DHSES is authorized to undertake periodic drills and simulations designed to assess and prepare responses to terrorist acts or threats and other natural and man-made disasters. Funded applicants agree to attend and participate in any DHSES-sponsored conferences, training, workshops or meetings (excluding those identified by DHSES as voluntary) that may be conducted, by and at the request of DHSES, during the life of the grant contract.

6. Failure to comply with any of the requirements, as listed above, may result in sanctions up to and including the immediate suspension and/or revocation of the grant award.

IX. Questions

Questions regarding the Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program should be directed to the following email address: Grant.Info@dhses.ny.gov. To the degree possible, each inquiry should cite the RFA section and paragraph to which it refers.

Updates and frequently asked questions will be posted on the NYS Division of Homeland Security and Emergency Services (DHSES) website: https://www.dhses.ny.gov/state-funded-programs. Please check the website frequently for updates.

All questions regarding the E-Grants System should be directed to DHSES via email (Grant.Info@dhses.ny.gov) or telephone (866-837-9133).

Exhibit A: Notice of Endorsement

Please note: This exhibit is required only for counties applying on behalf of local non-county teams. This document must be completed and signed, where appropriate, then scanned into a PDF to be submitted with the application package. Additionally, a fillable PDF version of this document can be downloaded from the DHSES website: https://www.dhses.ny.gov/state-funded-programs.

My signature below indicates that I understand and agree to the purpose, conditions, and rules surrounding the Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program and that by signing this document, I acknowledge these conditions and pledge to work cooperatively to fulfill the purpose of the grant, if awarded.	
I. Submitting Partner (County)	
Name of County	
Official's Name and Title	
Authorized Official Signature	
Date	
II. Participating Partner(s): Non-County Teams - Attach list as needed	
Name of Organization	
Official's Name and Title	
Authorized Official Signature	
Date	
III. County Fire Coordinator (CFC) Verification	
Only County governments are eligible to apply for this funding. If a County is applying on behalf of a non-county fire investigations team, the County Fire Coordinator must endorse the *applicant's eligibility* by providing their signature below.	
Official's Name and Title	
Authorized Official Signature	
County	
Date	